

Site Report Material Requirement.

Company:	Sharad Jayanthilal Kadakia	Date:	22.03.2025
Site:	DP24	Prepared by:	N.Sai shivani
Report From / To	15.03.2025 TO 21.03.2025	Approved by:	A.Suresh
Report Date	22.03.2025		

List of items that require SKU:

List of requisitions where PO/WO not prepared after 3 working days of requisition:

Req No.	Req Date	Serial no of item in Req	Item Description	Coordinate with purchase /procurement and give reason for delay.
20250224001	24-02-2025	1	Kitchen window mesh	Po not done
20250226020	26-02-2025	1	Wooden planks	Po not done
20250311001	11-03-2025	1	Tiles	Po not done

List of requisitions where PO/WO is prepared and items have not been received at site beyond the lead time:

PO No.	PO Date	Serial no of item in PO.	Item Description	Details of discussion with supplier & expected date of delivery
20241223089	23-12-2024	1	Aluminium lovers	Work yet to start
20250225016	25-02-2025	1	Furniture & Fixtures	Expected delivery after 1 week
20250225015	25-02-2025	1	Roller blind	Expected delivery after 1 week

No. of gate passes issued this week:

-

From No.

-

To No.

-

Delivery van site visit on:

Items not ordered but received:

Other corrections & remarks:

Details of steel & cement stock

Sl. No	Tor size	Wt per mtr. - kgs	Wt. for 12 mtr rod - kgs	Stock at site - no of rods	Stock at site in tons	Previous weeks stock in tons
1.	8mm	.395	4.74	-	-	-
2.	10mm	.617	7.404	-	-	-
3.	12mm	.89	10.68	-	-	-
4.	16mm	1.58	18.96	-	-	-
5.	20mm	2.47	29.64	-	-	-
6.	25mm	3.86	46.32	-	-	-
7.	32mm	6.32	75.84	-	-	-
8.	Binding wire					
OPC stock		OPC last weeks stock		PPC/PSC stock	-	PPC/PSC last weeks stock
Details		Prepared by		Project Manager		
Sign		N.Sai Shivani		A.Suresh		
Date		22.03.2025		22.03.2025		

Notes: 1.For missing SKUs send email to procurement@modiproperties.in and post on purchase construction viber group. 2. Send this report to purchase@modiproperties.com, janaki@modiproperties.com and rajumarn@modiproperties.com on every Saturday. 3. PM shall not leave the site without sending this report. 4. Site engineers to call suppliers for status of delivery. DO NOT CALL PURCHASE. 5. Purchase to send reply to this report before next Saturday. 6. Zoom meeting to be held with purchase coordinator, site and purchase division once a week to discuss this report. 7.

