



केन्द्रीयकरसहायकआयुक्तालय
OFFICE OF THE ASSISTANT COMMISSIONER
सर्किल-२, लेखापरीक्षा II आयुक्तालयहैदराबाद
CIRCLE-II, AUDIT-II COMMISSIONERATE, HYDERABAD
द्वितीयतल, १-९८/बी/२०, २१: संवीयमुनाप्राइडकृतिकालेआउटमाधापुरहैदराबाद-८१
2ND FLOOR, 1-98/B/20, 21: SANVI YAMUNA PRIDE, KRITHIKA LAYOUT: MADHAPUR,
HYDERABAD-81
E-Mail: group15audit2@gmail.com

C.No. GADT/CnG/ADT/GST/2251/2025-Gr 2-CGST-ADT CIR-2-ADT-II-HYD.
DIN No. - 20250356YS000000C13A

Date: 20.03.2025

FORM GST ADT - 01

[See rule 101(2)]

(**By Speed Post/Email**)

To
MODI REALITY POCHARAM LLP
5-4-187/3 And 4, M G Road, Soham Mansion,
M G Road, Secunderabad, Tghyd - 500003.

GSTIN: 36ABIFM1836H1Z7
E-Mail- gst@modiproperties.com
Mobile No: 9121282859

Audit Period -F.Y- 2018-19 (Apr-18 to Mar-19) to 2023-24.

Intimation for conducting audit

Whereas it has been decided to undertake audit of your books of account and records for the financial year(s) 2018-19 (Apr-18 to Mar-19) to 2023-24 in accordance with the provisions of section-65. Our Audit Team- Group-22 consisting of **Shri Ashwani Kumar, Superintendent (Mob:9398192396), Shri P.Vasanth Rao, Superintendent (Mob:8008105176) and Neeraj Jaiswal, Inspector (Mob:8887981368)** propose to conduct the said audit at my office/at your place of business shortly.

And whereas you are required to:-

- afford the undersigned the necessary facility to verify the books of account and records or other documents as may be required in this context, and
- furnish such information as may be required and render assistance for timely Completion of the audit.

You are hereby requested to attend in person or through an authorized representative on or before 04.04.2025 before the undersigned at Room No.207, Second Floor, Sanvi Yamuna Pride, Krithika Layout, Madhapur, Hitech City, Hyderabad-500081 and to produce your books of accounts and records for the aforesaid financial years as required for audit. The book of accounts, among others, for the audit period shall include the following

- Annual Report, Copies of Balance Sheet along with schedules and auditor's note, Trial Balance and Annual Financial Statement for the Audit period.
- Annual return submitted to the Registrar of Companies, Sales Tax, and income Tax Returns along with Annexure (Form -3CD & Form 3CB) and copies of 3CA, 3CB/3CD and 3CEB for the Audit Period,
- Cost Audit, Tax Audit and Internal Audit Reports, wherever applicable for audit

period.

4. Bank Account Statements and Form 26AS for the audit period.
5. Annexure-GSTAM-1 – Master File (Annexure has to be filled and submitted to Audit by the Tax Payers)
6. Annexure-GSTAM- V (Coparative Chart of items from Financial Statements/Returns)
7. Annexure-GSTAM-VI for Internal Control System (Annexure has to be filled and submitted to Audit by the Tax Payers)
8. Work orders / Purchase orders / Agreements for the audit period.
9. Sample copies of invoices- sales and purchase for the audit period.
10. Purchase(ITC) and Sales Register in the following Excel format for the audit period.

GSTI N	NAME OF THE TAXPAYER	DESCTIO N	INVOIC E NO	INVOIC E DATE	RATE OF TAX	TAXABL E VALUE	IGST	CGST	SGST
-----------	----------------------------	--------------	----------------	------------------	----------------	-------------------	------	------	------

11. Details of Major outward supplies in following proforma:

SLNO	DESCRIPTION OF OUTWARD SUPPLES	HSN	EXEMPTION NOFICATION AVAILED	RATE OF TAX
------	-----------------------------------	-----	---------------------------------	----------------

12. Details of Major Inward supplies in following proforma :

SLNO	DESCRIPTION OF INWARD SUPPLES	HSN	EXEMPTION NOFICATION AVAILED	RATE OF TAX
------	----------------------------------	-----	---------------------------------	----------------

13. List of any other records mentioned by you as per Section 35 of CGST Act, 2017 as amended.

Soft copies of the above said documents can be mailed to the mail group15audit2@gmail.com

In case of failure to comply with this notice, it would be presumed that you are not in possession of such books of account and proceedings as deemed fit may be initiated as per the provisions of the Act and the rules made there under.

Yours Sincerely,

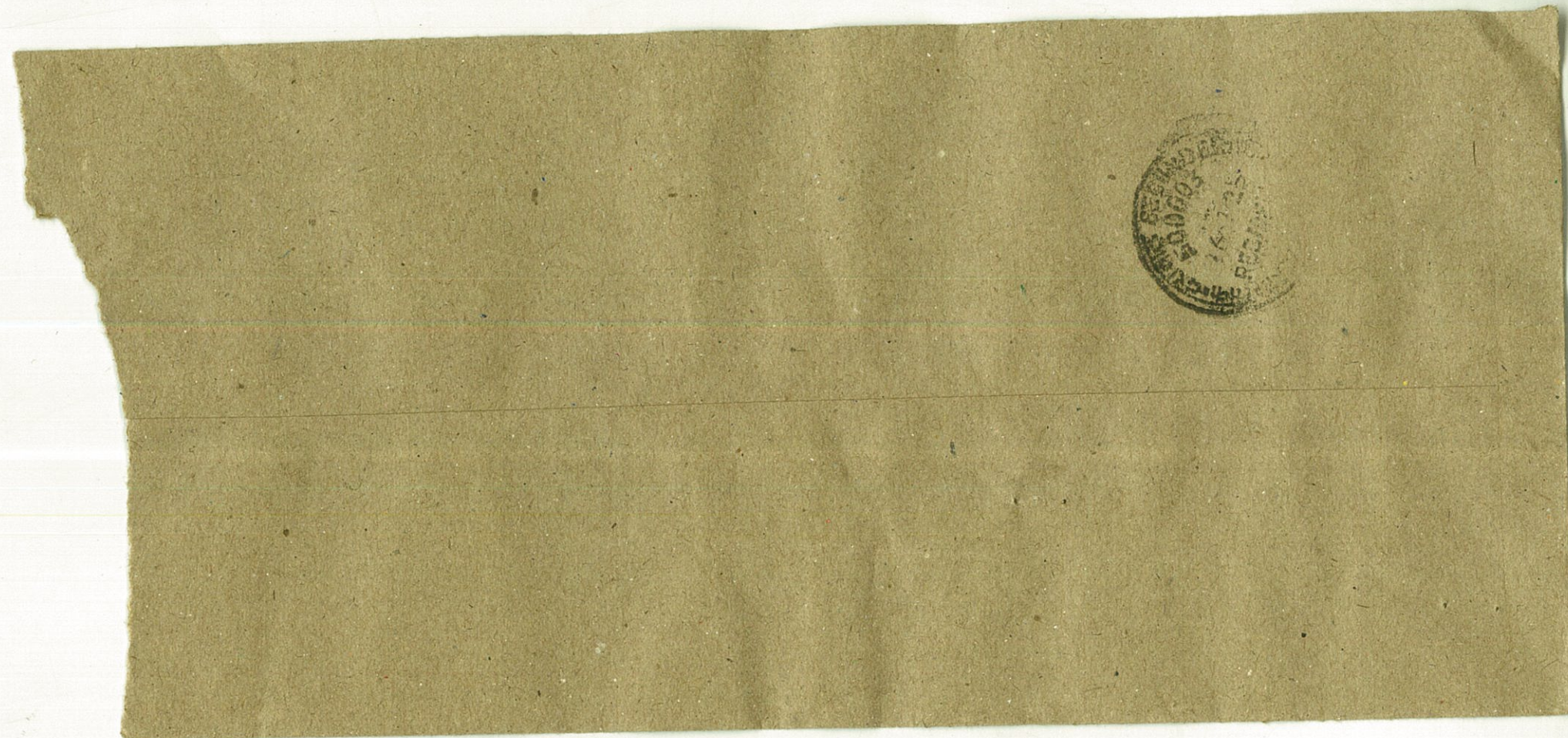
**Signed by Boppudi Venkata
Veerabhadra Rao**

(बी.वी. वीरभद्रराव / B. V. VEERABHADRA RAO)

(सहायक आयुक्त / ASSISTANT COMMISSIONER)

(मंडल-II/ CIRCLE II)

(लेखा परीक्षा-II आयुक्तालय/AUDIT-II COMMISSIONERATE)



22

केवल भारत शारान सेवाय
ON I. G. S.



9

9



From:
DISPATCHER
Central Tax, Central Excise & Service Tax
Hyderabad Audit-II Centre is at rate
Krithika Layout, D.No: 1-98/20, 21
Hitech City, Hyderabad-500 091

BNPL 1735
ID: 950 374.0