Weekly - Petty cash /expense card statement.

Name	P. Raghu	Statement date	
Prepared by	P. Raghu	Sign	P. Raghu
From period		To period	

Sl No	Debit to company	Debit to project	Description of expense	Amount	Bill enclosed	GST bill
1.	AGH	AGH.	Purchase of Tea Flask &		☐Y ☐N	☐Y ☐N
2.			Rec No. 20250215047	950-00	☐Y ☐N	☐Y ☐N
3.					☐Y ☐N	☐Y ☐N
4.					☐Y ☐N	☐Y ☐N
5.					☐Y ☐N	☐Y ☐N
6.					☐Y ☐N	☐Y ☐N
7.					☐Y ☐N	☐Y ☐N
8.					☐Y ☐N	☐Y ☐N
9.				9	☐Y ☐N	☐Y ☐N
10.	Total			950=00		

Amount to be credited by	☐ Transfer to Haspay card, ☐ Transfer to expense card, ☐ Cash reimbursement, ☐ Transfer to personal a/c. ☐ Other			
Approved by:	Div. Manager	Accountant	Accounts Manager	MD
Sign:				
Date:				

APPROVED
04 APR 20.1
MINISH PARIKH
MANAGER-PRO... ENT

DEBIT VOUCHER

Modi Realty (Miryalguda) LLP

Voucher No. ____________

A/c. ______________________________ Date : 18/3/25

Paid to	Global Steel Palace	Rs.	Ps.
towards	Purchase at Tea Flask for site use Purpose Rev No 20250215047	950-	/
Rupees	Nine Hundred and Fifty only		
Paid by ~~Cheque~~ / Cash	Cheque No. / Dated / Drawn on Bank	950=	/

Prepared by   Approved by   Receiver's Signature

APPROVED
04 APR 2025
MINISH PARIKH
MANAGER PROCUREMENT

GLOBAL STEEL PALACE

H.NO.215/6/A,MARUTHI NAGAR, BODUPPAL,HYD-500096

Modi Realty (Miryalguda) LLP Date:- 18/3/25

S.No.	PARTICULARS	QTY.	Pc.Rs.	RS.
1	Tea Flask	1 No	950/-	950=00
				950=00

SIGNATURE

GLOBAL STEEL PALACE

Modi Realty (Miryalaguda) LLP 19/3/25

S.No.	PARTICULARS	QTY	RATE	RS
1	Tea Flask	1 N.	950/-	950-00
				950=00

INWARD

Inward No: 16232	Dt: 26/3/2025
MRN No:	Dt:
Received By: Security	Sign: Vinod

Modi Realty (Miryalaguda) LLP

SIGNATURE

Requisition Form

Company Name	Modi Realty (Miryalaguda) LLP	Date	15 Feb 2025
Site Or Phase	AVR Gulmohar Homes	Time	05:02:40
For Use In Flat/Villa/Other	Site office use purposes	Req.No.	20250215047
Material required before date			

S.No	Description	Qty Required	Qty Available at Site	Order Qty	Last Rate	Inward No	Date
1	CONS9001-Consumables-Tea Flask--Misc-Nos.	1.00	0	1.00	1,250.00		

PO Num	Date	Type	Status
20250217023	17 Feb 2025	PO	Open PO

Sno	Role	User	Remarks	Date And Time
1	Const-Data Entry Operator	suman Naik		15 Feb 2025 05:02:40 pm
2	Const-Mgr	Purshotham. K	System Generated:This Requisition Has Been Approved	17 Feb 2025 12:54:22 pm

Prepared By :- suman Naik

Sign:-

Date :- 15 Feb 2025

Approved By:-

Sign:-

Date:-

Note: On receipt of material at site write inward number and date in last two columns