Weekly - Petty cash /expense card statement.

Approved by	A.Suresh	Statement date	03-04-2025
Prepared by	N.Sai Shivani	Sign	
From period	27-03-2025	To period	02-04-2025

Sl No	Debit to company	Debit to project	Description of expense	Amount	Bill enclosed	GST bill
1.	MMRK -LLP	GHT	Towards News paper for the month of March .	450/-		□Y □N
2.	MMRK-LLP	GHT	Towards purchase of Scotch Brite (sponge wipe) towards lifts cleaning purpose.	210/-	□Y □N	□Y □N
3.					□Y □N	□Y □N
4.					□Y □N	□Y □N
5.					□Y □N	□Y □N
6.					□Y □N	□Y □N
7.					□Y □N	□Y □N
8.						
9.	Total			660/-		

Amount to be credited by				
Approved by:	Div. Manager	Accountant	Accounts Manager	MD
Sign				
Date:	03-04-2025			

Notes: 1. Scanned copy of this statement to be submitted before every Friday 2pm. 2. Original vouchers to be attached to this statement and send to respective accountant by Monday. 3. Accountants to make payment on receipted of scanned statement on Saturday. 4. If original statement with vouchers of last week is not received withhold further payment and salary. 5. Employee must maintain photocopy of all bills/vouchers for 3 months. 6. Division manager and accounts manager approval required for expenses of over 2,000/- per week. MDs approval is required for expenses of over 10,000/- per week

DEBIT VOUCHER				
Company/Firm	Mehta &Modi Realty LLP			
Project	GWA			
Voucher no.	1			
Account head	Nagamalleswar			
Paid to	SK MUSTHAFA			
Towards/description of work	Towards News paper for the month of march.			
Location of work	Kowkoor			
Period		27-03-2025		02-04-2025
Amount in Rs.	450/-			
	Four hundred fifty rupees Only			
	Cheque/trf no.	Date	Bank	
Prepared by	Approved by	Receivers name	Receivers signature	

Notes:1. Print full sheet. 2. To be used for all minor maintenance works. 3. Details of labour, hire charges , material may be printed/written overleaf. 4. Project may differ from location of work.

SK MUSTHAFA

News Paper & Magazine Suppliers

H.No. 4-777, Kowkoor, Secunderabad -500 010.

Pay using Oaytm or any UPI App

Wallet & UPI

Cell : 7032368607

Card No.

SK MUSTHAFA

Name : Greenwood Heights

Address : Security

....

Mobile No. : ....

Terms & Conditions

Payment Should pay before

10th of every month

PYMENT DETAILS

Month	Particulars	Amount	Balance	Total Amount	Date	Sign
Feb.						
March	E + Ti	450	—	450	2/4/25	
April						
May						
June						
July						
Aug.						
Sept.						
Oct.						
Nov.						
Dec.						
Jan.						

musthafashaik777@ybl

Banking Name : SHAIK MUSTHAFA

Sent to : • musthafashaik777@ybl

Payment Details

Transaction ID

T2504030935463908819149

Debited from

XXXXXX7800 ₹450

UTR: 093573849232

Send Again

View History

Split Expense

Share Receipt

Contact PhonePe Support

DEBIT VOUCHER			
Company/Firm	Mehta &Modi Realty LLP		
Project	GWA		
Voucher no.	2		
Account head	Nagamalleswar		
Paid to			
Towards/description of work	Towards Purchase of scotch Brite (sponge wipe) towards lifts cleaning purpose..		
Location of work	Kowkoor		
Period	27-03-2025		02-04-2025
Amount in Rs.	210/-		
	Two hundred ten rupees Only		
	Cheque/trf no.	Date	Bank
Prepared by	Approved by	Receivers name	Receivers signature

Notes:1. Print full sheet. 2. To be used for all minor maintenance works. 3. Details of labour, hire charges , material may be printed/written overleaf. 4. Project may differ from location of work.

Tax Invoice

Sold By / Seller
MOONSTONE VENTURES LLP
Moonstone - Hyderabad Sainikpuri ES68
Plot No. 1,2,3,4, 14,15,16,17 & 18 In Sy. No. 164, 166, 167 & 168 Situated At Cbr Krishnaveni Estates , Yapral Village, Alwal Mandal, Medchal Malkajgiri District, Telangana 500087
Hyderabad
500087

GSTIN	:	36AACFY8913A1Z9
FSSAI License Number	:	13323999000008
CIN	:	AAZ-3294
PAN	:	AACFY8913A

Invoice Number : C22708T240348019

Invoice To

Name	:	Praveen K
Address	:	113, 1st floor,Greenwood Residency, Koukur, Bolarum,Hislop Rd, Prakruthik Vihar, Kowkoor, Secunderabad, Telangana,India
Pin code	:	500010
State	:	Telangana

Order Id	:	917127719
Invoice Date	:	29-Mar-2025
Place of Supply	:	Telangana

Sr. no	UPC	Item Description	MRP	Discount	Qty.	Taxable Value	CGST (%)	CGST (INR)	SGST (%)	SGST (INR)	Cess (%)	Additional Cess Val	Total
1	8901361301114	Scotch Brite Sponge Wipe (HSN-73231000) |	230.00	25.00	1	173.73	9.00	15.64	9.00	15.64	0.00	0.00	205.00
Total					**1**			**15.64**		**15.64**			**205.00**

Amount in Words: Two Hundred And Five Rupees And Zero Paisa Only

Blink Commerce Private Limited ***(formerly known as Grofers India Private Limited)***

GSTIN	36AAFCG9846E2ZB	**FSSAI License Number**	10018064001545
CIN	U74140HR2015FTC055568	**PAN**	AAFCG9846E

Anil

Authorised Signatory

Whether the tax is payable on reverse charge - No

Terms & Conditions:

1. If you have any issues or queries in respect of your order, please contact customer chat support through Blinkit platform or drop in email at info@blinkit.com
2. In case you need to get more information about seller's or Blinkit's FSSAI status, please visit https://foscos.fssai.gov.in/ and use the FBO search option with FSSAI License / Registration number.
3. Please note that we never ask for bank account details such as CVV, account number, UPI Pin, etc. across our support channels. For your safety please do not share these details with anyone over any medium.

blinkit

Tax Invoice

Sold By
Blink Commerce Private Limited
Survey No 712/B 715A and 716, Devar Yamjal Village, Shamirpet Mandal, Medchal - Malkajgiri, Telangana, 501401

GSTIN	:	36AAFCG9846E2ZB
FSSAI License Number	:	10018064001545
CIN	:	U74140HR2015FTC055568
PAN	:	AAFCG9846E

Invoice Number:TLFI250024303503

Invoice To

Name : Praveen K
Address : 113, 1st floor, Greenwood Residency, Koukur, Bolarum,Hislop Rd, Prakruthik Vihar, Kowkoor, Secunderabad, Telangana,India, Secunderabad, Telangana, 500010
Pincode : 500010

Order Id	:	ORD165516545
Invoice Date	:	29-03-2025
Place of Supply	:	Telangana

Sr. no	HSN Code	Item Description	MRP	Discount	Qty.	Taxable Value	CGST (%)	CGST (INR)	SGST (%)	SGST (INR)	Total
1	998549	Handling charge	4.0	0	1	3.39	9	0.31	9	0.31	4.0
Total				**0**	1	3.39		0.31		0.31	**4.0**

Amount in Words: Four Rupees And Zero Paisa Only

For Blink Commerce Private Limited (formerly Grofers India Private Limited)

Anurag Goel

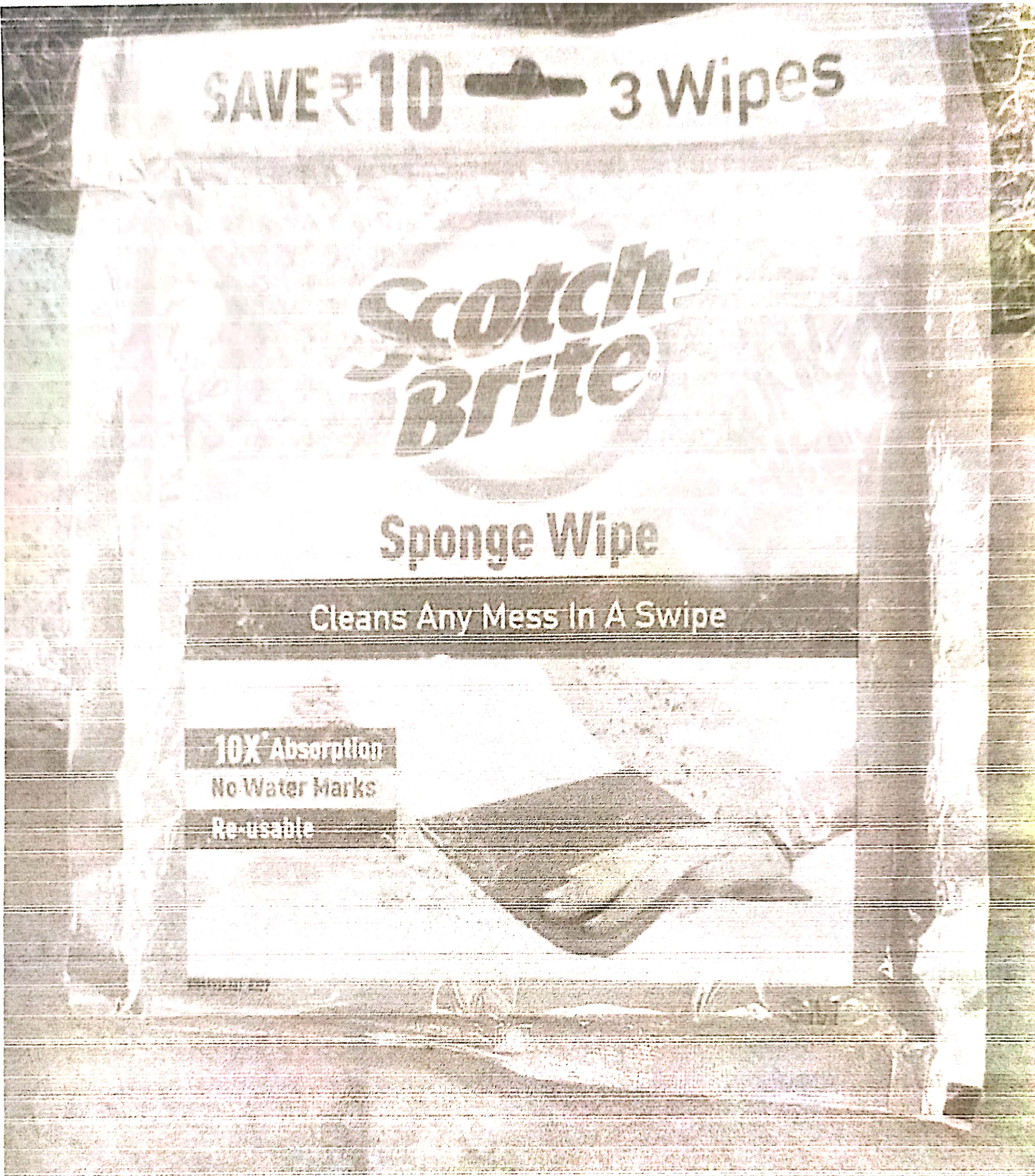
Authorised Signatory

Delivery confirmation OTP:

Whether the tax is payable on reverse charge - No

Terms & Conditions:

1. If you have any issues or queries in respect of your order, please contact customer chat support through the Blinkit platform or drop in email at info@blinkit.com.
2. In case you need to get more information about the seller's FSSAI status, please visit https://foscos.fssai.gov.in/ and use the FBO search option with the FSSAI License / Registration number.
3. Please note that we never ask for bank account details such as CVV, account number, UPI Pin, etc. across our support channels. For your safety please do not share these details with anyone over any medium.


SAVE ₹10
3 Wipes
Scotch-Brite
Sponge Wipe
Cleans Any Mess In A Swipe
10X* Absorption
No Water Marks
Re-usable