

Construction Division - Material Requirement – Site Report

Company:	MRGV	Date:	05-04-2025
Site:	BRGV	Prepared by:	NIHARIKA
Report From / To	29-03-2025 to 04-04-2025	Approved by:	SARWAR
Report Date	05-04-2025		

List of items that require SKU:

List of requisitions where PO/WO not prepared after 3 working days of requisition:

Req No.	Req Date	Serial no of item in Req	Item Description	Coordinate with purchase /procurement and give reason for delay.
20250322009	22-03-2025	1	Miscellaneous -Finishing Net -90sqm	Po opened waiting for submit

List of requisitions where PO/WO is prepared and items have not been received at site beyond the lead time:

PO No.	PO Date	Serial no of item in PO	Item Description	Details of discussion with supplier & expected date of delivery
20250403007	03-04-2025	1	Paints -white cement Bags	There is no stock at MHTR
20250402012	02-04-2025	9,10	Sanitary Cp	There is no stock at MHTR
20250331015	01-04-2025	9,10	Sanitary Cp	There is no stock at MHTR
20250331010	31-03-2025	9,10	Sanitary Cp	There is no stock at MHTR
20250326007	26-03-2025	9,10	Sanitary Cp	There is no stock at MHTR
20250304019	04-03-2025	9,10	Sanitary Cp	There is no stock at MHTR
20250301006	01-03-2025	1	CCTV -Camera	3 Pending There is no stock at MHTR

No. of gate passes issued this week:

From No.

To No.

Delivery van site visit on : 31-03-2025,03-04-2025,04-04-2025,

Items not ordered but received: NILL

POs to be cancelled-material not required/incorrectly made:

Approved POs – part/full material received – MRN not uploaded: NILL

PO to be closed – part material received – further material not required/will be ordered by new requisition:

Other corrections & remarks:

Details of steel & cement stock

Sl. No	Tor size	Wt per mtr. - kgs	Wt. for 12 mtr rod – kgs	Stock at site – no of rods	Stock at site in tons	Previous weeks stock in tons	
1.	8mm	.395	4.74	0.00	0.00	0.00	
2.	10mm	.617	7.404	0.00	0.00	0.00	
3.	12mm	.89	10.68	0.00	0.00	0.00	
4.	16mm	1.58	18.96	0.00	0.00	0.00	
5.	20mm	2.47	29.64	0.00	0.00	0.00	
6.	25mm	3.86	46.32	0.00	0.00	0.00	
7.	32mm	6.32	75.84	0.00	0.00	0.00	
8.	Binding wire	-		0.00	0.00	0.00	
OPC stock	NILL	OPC last weeks stock	NILL	PPC/PSC stock	Nil	PPC/PSC last weeks stock	NILL
Details		Prepared by		Project Manager			
Sign		NIHARIKA		SARWAR			
Date		05-04-2025		05-04-2025			

