

Weekly - Petty cash /expense card statement.

Name	S. Sund Kumar.			Statement date	10/4/85	
Prepared by	S. Sund Kumar.			Sign	S	
From period	6/4/85		To period	8/4/85		
Sl No	Debit to company	Debit to project	Description of expense	Amount	Bill enclosed	GST bill
1.	AMT 2 (Vigra)	AMS-801 & 4534	Food Allowances	800/-	Y N	Y N
2.	AMT 2 (Vigra)	AMS-801 & 4534	Transport Allowances.	643/-	Y N	Y N
3.	AMT 2 (Vigra)	AMS-801 & 4534	Transport Expenses.	2656/-	Y N	Y N
4.					Y N	Y N
5.					Y N	Y N
6.					Y N	Y N
7.					Y N	Y N
8.					Y N	Y N
9.					Y N	Y N
10.	Total			4,099/-		
Amount to be credited by		Transfer to Happy card, Other:		Cash reimbursement,	Transfer to personal a/c.	
Approved by:		Div. Manager	Accountant	Accounts Manager	MD	
Sign:	S					
Date:	10/4/85	10/4/85.	10/4/85			

APPROVED BY _____
DATE _____
SIGNATURE OF ACCOUNTS MANAGER _____
DATE _____

NOTES: 1. Scanned copies of vouchers must be submitted before 5pm on Monday. 2. Original vouchers to be attached to this statement and sent to respective accountant by Monday. 3. Accountants to make payment on next working day after submission of statement. 4. If original vouchers are received with vouchers of last week not received withheld further payment and salary. 5. Employee must maintain photocopy of all bills/vouchers for 3 years.

Notes: 1. Statement of work attachment on financial statement in Sarva Mission manager and accountants.

APPROVED BY
10 APR 2025
S. SUNIL KUMAR (A.C)
Asst. Project Manager

4185.

APPROVED BY
10 APR 2023
S. SUNIL KUMAR (J.C.)
Asst. Project Manager

DEBIT VOUCHER			
Company/Firm	AMT2 (Vizag)		
Project	AMS-801 \$ 4554		
Voucher No.			
Account head			
Paid to	Food Allowances.		
Towards/description of work	Food Allowances at AMT2 Site for ac-checking purpose as per M.O. Instructions.		
Location of work			
Amount in Rs.	800/-		
Amount in words	Rupees Eight hundred and only.		
Mode of payment			
	Cheque/trf No.	Date	Bank
Prepared by	Approved by	Receivers Name	Receivers Signature
S. Sunil Kumar			

APPROVED BY
10 APR 2025
S. SUNIL KUMAR
Asst Project Manager (Q.C)

DEBIT VOUCHER			
Company/Firm	AMTZ (Vizag)		
Project	AMS- 801 & 4554		
Voucher No.			
Account head			
Paid to	transport Allowances.		
Towards/description of work	transport Allowance from Home to station, station to room, & Room to station, station to Home.		
Location of work			
Amount in Rs.	643/-		
Amount in words	Rupees Six hundred and forty three only.		
Mode of payment			
	Cheque/trf No.	Date	Bank
Prepared by	Approved by	Receivers Name	Receivers Signature
S. Sunil Kumar	SK		

APPROVED BY
10 APR 2025
S. SUNIL KUMAR
Asst Project Manager (Q.C)

DEBIT VOUCHER			
Company/Firm	AMT2 (vizag)		
Project	AMS-801 \$4554		
Voucher No.			
Account head			
Paid to	travel Allowances. (tickets)		
Towards/description of work	travel expenses from Home to vizag and vizag to Home (Train + Bus Ticket)		
Location of work			
Amount in Rs.	2,656/-		
Amount in words	Rupees Two thousand six hundred and fifty six only.		
Mode of payment			
	Cheque/trf No.	Date	Bank
Prepared by	Approved by	Receivers Name	Receivers Signature
S. Sunil Kumar	SK		

APPROVED BY
10 APR 2025
S. SUNIL KUMAR
 Asst. Project Manager (Q.C)

Electronic Reservation Slip (ERS) - (B2C)



paytm



Boarding From
SECUNDERABAD JN (SC)
Departure* 21:40 06-Apr-2025

To
DUVVADA (DVD)
Arrival* 08:35 07-Apr-2025

PNR: 4924393873	Train No./Name 20812/NED VSKP SF EXP	Class AC 3 Tier (A)
Quota Tatkal (TQ)	Distance 679 KM	Ticket Printing Time 05-Apr-2025 13:54:16 Hrs

Passenger Details:

#	Name	Age	Gender	Booking Status	Current Status
1.	S Sunil Kumar	46	M	CNF/B3/3	CNF/B3/3

Acronyms: RLWL: REMOTE LOCATION WAITLIST
WAITLIST RSWL: ROAD-SIDE WAITLIST

PQWL: POOLED QUOTA
CNF: CONFIRM

Transaction Id (Reservation Id): 100005707274128

भारतीय रेल यात्रा की लागत का औसतन केवल 57% वसूल करती है।
IR recovers only 57% of cost of travel on an average.

Payment Details

Ticket Fare	₹ 1375.00
IRCTC Convenience Fee	₹ 35.40
Agent Service Charge	₹ 40.00
Travel Insurance Premium	₹ 0.45
Total Fare	₹ 1450.85



PG Charges as applicable (Additional)

IRCTC Convenience Fee & Agent Service Charges are charged per e-ticket irrespective of no. of passengers on the ticket

* The printed Departure and Arrival Times are liable to change. Please check correct departure, arrival from Railway Station Enquiry or Dial 139 or SMS RAIL to 139.

Agent Details:

Principal Agent Name: One97 Communications Ltd.

Customer care Email : trainscare@paytm.com

Customer Care Contact: 0120 4880880

- Prescribed original ID proof is required while travelling along with SMS/ VRM/ ERS otherwise will be treated as without ticket and penalized as per Railway Rules.

paytm travel

For Assistance Operator Contact:

PNR

503689

Ticket ID

TS250406110136135952CMDT

Driver ID

25102635384

Departure

VISAKHAPATNAM

6:45 PM, Mon, 07 Apr 2025

Arrival

HYDERABAD

6:20 AM, Tue, 08 Apr 2025

Bus Operator Name
Mythri Tours And Travels

Driver Contact & Vehicle Number
You will get the driver contact number and vehicle number 30 mins to 1 hour before departure

Boarding Point
Kurmanipalem (Steel Plant Gate)
Beside Rtc Depot, Ph No:-70 95 66 66 24
Beside Rtc Depot, Ph No: 70 95 66 66 24

Dropping Point
L B Nagar Metro Station
Below L B Nagar Metro Station Metro Pillar No 1666 (No Dinner Break) Ph 7095666619

Reporting Time
6:30 PM

Boarding Time
6:45 PM

Bus Type
2+1, GOLD CLASS SLEEPER, AC, NON-VIDEO

Traveller Details

1. S Sunil Kumar

Male

Seat No: F1

Fare & Payment Details

Base Fare (1 Traveller):

₹ 1219

Paytm Discount:

- ₹ 75

Operator GST:

₹ 60.95

Total Amount Paid:

₹ 1204.95

Promo Applied

Cancellation Policy:

a. Cancellation charges are calculated on the actual fare of the ticket if any discount coupons are used while purchasing the ticket the discounted value is not be used to calculate the refund amount when a ticket is cancelled.

b. Cancellation policy is calculated based on the scheduled departure time of the service (i.e. service start time). Service start time: 6:15 PM

APPROVED BY
10 APR 2025
S. SUNIL KUMAR
Asst Project Manager (Q.C)

Time of Cancellation

Refund percentage

Refund Amount

Cancelled before Sun, 6 Apr 6:14 PM

100%

₹ 1204.95

Between Sun, 6 Apr 6:15 PM and Mon, 7 Apr 6:14 PM

75%

₹ 903.71

Between Mon, 7 Apr 6:15 PM and Tue, 8 Apr 6:14 PM

50%

₹ 602.48

Terms and Conditions: