Weekly - Petty cash /expense card statement.

Name	K Suneel Kumar	Statement date	11-04-2025 Card No.4629 5254 2716 5724
Prepared by	K Suneel Kumar	Sign	
From period	04-04-2025	To period	10-04-2025

Sl No	Debit to company	Debit to project	Description of expense	Amount	Bill enclosed	GST bill
1.	MHTR	MHTR	RAM Purchased	2240	☐Y ☐N	☐Y ☐N
2.	MHTR	MHTR	Printer repairing charges	1800	☐Y ☐N	☐Y ☐N
3.					☐Y ☐N	☐Y ☐N
4.					☐Y ☐N	☐Y ☐N
5.					☐Y ☐N	☐Y ☐N
6.					☐Y ☐N	☐Y ☐N
7.					☐Y ☐N	☐Y ☐N
8.					☐Y ☐N	☐Y ☐N
9.					☐Y ☐N	☐Y ☐N
10.					☐Y ☐N	☐Y ☐N
11.	Total			**4040**	☐Y ☐N	☐Y ☐N

Amount to be credited by	☐ Transfer to expense card, ☐ Cash reimbursement, ☐ Transfer to personal a/c. ☐ Other:			
Approved by:	Div. Manager	Accountant	Accounts Manager	MD
Sign:				
Date:				

Notes: 1. Scanned copy of this statement to be submitted before every Friday 2pm. 2. Original vouchers to be attached to this statement and send to respective accountant by Monday. 3. Accountants to make payment on receipted of scanned statement on Saturday. 4. If original statement with vouchers of last week is not received withhold further payment and salary. 5. Employee must maintain photocopy of all bills/vouchers for 3 months. 6. Division manager and accounts manager approval required for expenses of over 2,000/- per week. MDs approval is required for expenses of over 10,000/- per week

Cell: 09291583343

VRAM Technologies

Shop No. 417, 'C' Block, Chenoy Trade Centre, Secunderabad

SERVICE INVOICE

No. 275

Date 10/4/25

M/s. Modi Housing trading

Sl. No.	PARTICULARS	QTY.	UNIT PRICE	AMOUNT
1	canon teflon sheet Pressure roller replacement charges	1		1800-00
			TOTAL	1800-00

Goods once sold will not be taken back

For VRAM Technologies

Sai

TAX INVOICE

☐ Original for Recepient ☐ Triplicate for Supplier
☐ Duplicate for Transporter ☐ Extra Copy

SHWETA COMPUTERS

SHOP NO. 1,2,3 AND 4, GROUND FLOOR , CHENOY TRADE CENTRE ,
PARKLANE ,SECUNDERABADTELANGANAHYDERABAD 500003
State Name 36 - Telangana
, Email:Shwetacomputers@shwetagroup.com
GSTIN:36ACUFS2935A1ZZ
PAN:ACUFS2935A

Bill To :
Modi Housing Private Limited
2nd floor, 5 4 187 3 and 4, Soham Mansion, M G Road
Secunderabad, Hyderabad, Telangana, 500003
HYDERABAD - 500003
Phone : 9502277200
State : 36 - Telangana

Ship to:

Invoice No. : 00000427
Invoice Date : 05/04/2025
GSTIN : 36AADCM5906D2ZO
PAN : AADCM5906D
Due Date : 05/04/2025

SR : SANDEEP OJHA PH:7097758463
IRN : 99eb66cb6d194fcaf04d3ce0673a24e0c0a0383ec1a129bf0cb55412cc2e9c96

Sl	Product Description	HSN/ SAC	Qty	Rate (incl GST)	Rate	Taxable Amount	CGST %	CGST Amt	SGST %	SGST Amt	IGST %	IGST Amt
1	RAM 16 GB DDR4 (84733099)	84733099	1	1985.00	1682.20	1682.20	9	151.40	9	151.40	0	0.00
2	MOUSE DELL	84716060	1	255.00	216.10	216.10	9	19.45	9	19.45	0	0.00
						1898.30						
	CGST				9.00	170.85						
	SGST				9.00	170.85						
	Grand Total:		2			2240.00						

INWARD
Inward No: 11 Dt: 8/4/25
MRN No: Dt:
Received By: Jamesh Sign:
MODI PROPERTIES

Rupees Two Thousand Two Hundred Forty Only.

Bank Details :

E.&O.E

HDFC BANK PARADISE A/C NO : 50200010045314, **IFSC:** HDFC0000042

For **SHWETA COMPUTERS**

Terms & Condition :

1. No warranty for burnt/Physical damage goods.
2. For Warranty bring Product with box.
3. In case of default interest payable @ 24% p.a. from bill date
4. All disputes are subject to **HYDERABAD** jurisdiction
5. Payment should be sent through A/c payee cheque/Draft only
6. Standard Warranty 11 months from the date of Invoice.
7. No warranty on adaptor,cables,earphone,other accessories & consumbales products etc
8. Warranty on all the parts or equipments is as per Manufacturer standard policy and shall be directly provided by Manufacturers only.
9. No Warranty for Swollen or Bulged Battery

SHWETA COMPUTERS SEC-BAD

Authorised Signatory

SERVICE TIME : MONDAY TO FRIDAY 12 Noon to 5 PM

Printed from aceERP www.coral.in