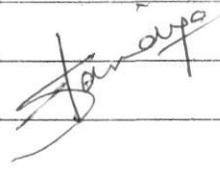
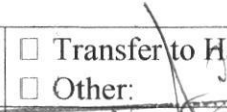


Weekly - Petty cash /expense card statement.

Name	DK. HEMENDRAA		Statement date	19-4-2025		
Prepared by	HEMENDRA		Sign			
From period	27-3-2025		To period	19-4-2025		

Sl No	Debit to company	Debit to project	Description of expense	Amount	Bill enclosed	GST bill
1.	MHTR		Paid vivid world for cartridge refilling, etc bill- 2955	2300-00		
2.	MHTR		Paid lakshmi rithanya traders for indian WC for staff bathroom purpose	500-00		
3.						
4.						
5.						
6.						
7.						
8.						
9.				2800-00		

Amount to be credited by ☐ Transfer to Haapay card, ☐ Transfer to expense card, ☐ Cash reimbursement, ☐ Transfer to personal a/c.
☐ Other:

Approved by:	 APPROVED 21 APR 2025 MINISH PARIKH MANAGER PRO	Accountant	Accounts Manager	MD
Sign:				
Date:				

Notes: 1. Scanned copy of this statement to be submitted before every Friday 2pm. 2. Original vouchers to be attached to this statement and send to respective accountant by Monday. 3. Accountants to make payment on receipt of scanned statement on Saturday. 4. If original statement with vouchers of last week is not received withhold further payment and salary. 5. Employee must maintain photocopy of all bills/vouchers for 3 months. 6. Division manager and accounts manager approval required for expenses of over 2,000/- per week. MDs approval is required for expenses of over 10,000/- per week

DEBIT VOUCHER			
Company/Firm	MODI HOUSING PVT LTD- MHTR		
Project	MHTR		
Voucher no.			
Account head			
Paid to	Vivid world		
Towards/description of work	Cartridge refilling 6 nos, toner drum 2 nos, toner blade 2 nos, & toner magnet 1 no, Replacement, bill no.2955		
Location of work	MHTR@ RAMPALLY STORES		
Period	From: 4-4-2025	To: -	
Amount in Rs.	2300/-		
Amount in words	Two thousand three hundred only		
Mode of payment	Cheque/trf no.	Date	Bank
Cash			
Prepared by	Approved by	Receivers name	Receivers signature
HEMENDRA	21 APR 2025		Sham Sunder

Notes: 1. Print full sheet. 2. To be used for all minor maintenance works. 3. Details of labour, hire charges, material may be printed/written overleaf. 4. Project may differ from location of work.

[Handwritten signature]

M/s. VIVID WORLD

A Complete Solution for all your cartridge needs

Flat No. 503, G2 Block, Indu Aranaya Pallavi Apts, Bandlaguda,
Nagole, Hyderabad - 500 068, Telangana State Tel : 91 9246215868

BILL OF SUPPLY

Invoice No. : 2955

Invoice Date : 04/04/2025

Reverse Charge (Y/N) :

State : TELANGANA

Code

Transport Mode :

Vehicle Number :

Date of Supply :

Bill to Party

Ship to Party

Address: M/S. MODI HOUSING PVT LTD - TRADING,
RAMPALLY, HYDERABAD.

State : TELANGANA

State :

Code

Product Description

U
O
M

Qty

Rate

Amount

TOTAL

HP Laser Toner Refilling	12A	6	225.00	1350.00
HP Laser Toner Drum	12A	2	325.00	650.00
HP Laser Toner Blades	12A	2	100.00	200.00
HP Laser Toner magnet	12A	1	100.00	100.00

1350.00

650.00

200.00

100.00

2,300.00

Bank Details

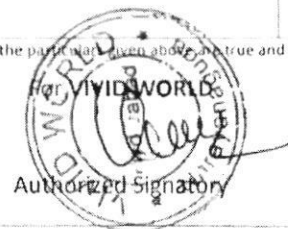
Bank Name : INDIAN BANK

Branch : Narayanguda Branch

Bank A/C : 406746378

Bank IFSC : IDIB000N015

Certified that the particulars given above are true and correct



Authorized Signatory



Common Seal

INWARD

Inward No: 1081 Dt: 19/4/25

MRN No: Dt:

Received By: Sign: 8

MODI HOUSING PVT. LTD

DEBIT VOUCHER			
Company/Firm	MODI HOUSING PVT LTD- MHTR		
Project	MHTR		
Voucher no.			
Account head			
Paid to	Sri lakshmi rithanya traders		
Towards/description of work	Towards purchase of Indian WC for staff bathroom purpose		
Location of work	MHTR@ RAMPALLY STORES		
Period	From:	9-4-2025	To: -
Amount in Rs.	500/-		
Amount in words	Five hundred only		
Mode of payment	Cheque no.	Date	Bank
Cash			
Prepared by	Approved by	Receivers name	Receivers signature
HEMENDRA	21 APR 2025		

Notes: 1. Print full sheet. 2. To be used for all minor maintenance works. 3. Details of labour, hire charges, material may be printed/written overleaf. 4. Project may differ from location of work.

Handwritten signature

Cell: 7993652385

SRI LAKSHMI RITHANYA TRADERS

• HARDWARE • ELECTRICALS • CEMENT • PLUMBING MATERIALS

10-1-1/1, Plot No. 1/B, R.L. Nagar, Opp. Requel Ford International School Kaman,
Main Road, Rampally, Mandal Keesara, District - Medchal-501301, T.S.

Modi Housing **ESTIMATE** 08/04/25

1 NO Indian WC 500=00

500=00

ER

INWARD

Inward No: 1038

Dt: 9/4/25

MRN No:

Dt:

Received By:

Sign: 8

MODI HOUSING PVT. LTD