

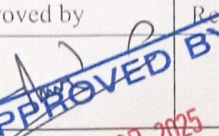
Weekly - Petty cash / expense card statement.

Name		E. Praseo		Statement date		24/4/15	
Prepared by		Praseo		Sign		Praseo	
From period				To period			
Sl No	Debit to company	Debit to project	Description of expense	Amount	Bill enclosed	GST bill	
1.	Mod Housing	R\$ 150	6x3' 5" 1" Board 4x5" sheet	47776	Y N	Y N	
2.					Y N	Y N	
3.					Y N	Y N	
4.					Y N	Y N	
5.					Y N	Y N	
6.					Y N	Y N	
7.					Y N	Y N	
8.					Y N	Y N	
9.					Y N	Y N	
10	Total			47776			
Amount to be credited by		Transfer to Happy card.		Cash reimbursement.		Transfer to personal a/c.	
Approved by:		Div. Manager		Accountant		Accounts Manager	
Sign:						MID	
Date:							

APPROVED BY
MANAGER PRASEO
24/4/15

Form 1: Submit copy of this statement to the Accounts Manager every week. (Original vouchers to be attached to this statement and send to respective accountant by Monday. 3. Accountants to make payment on receipt of statement statement on Saturday. 4. Original vouchers of all vouchers of each week is not received withhold further payment and salary. 5. Employee must maintain photocopy of all bills, vouchers for 3 months. 6. Division manager and accounts manager approved record for expenses of over 10,000 - per week.

DEBIT VOUCHER			
Company/Firm	MOD. HONSONG PVT LTD		
Project	Gov		
Voucher No.			
Account head			
Paid to	Lepareshi Digital		
Towards/description of work	'6x3' 5mm Ray board 1m, ACP 3mm sheet		
Location of work			
Amount in Rs.	4786/-		
Amount in words	Four thousand seven hundred seventy six		
Mode of payment			
	Cheque/trf No.	Date 24/4/25	Bank
Prepared by	Approved by	Receivers Name	Receivers Signature
Yam			


APPROVED BY
 24 APR 2025
 E. PRASAD
 MANAGER PROMOTION



Complete Sign Solutions

Shop No. 1,2, H.No.11-34, Beside Bus Stop,
Annapurna Enclave, Behind Kanaka Durga Wines
Near Sathyanarayana Colony, Road No. 13,
Nagaram, Keesara Mdl., Medchal-Malkajgiri Dt.
Mobile : 9000123245
E-mail : lepakshidesign@gmail.com

To
M/s. Mah. Housing Pvt. Ltd.
Mh. Road

JOB CARD

S.No. : **654**
Date : 21/04/2025

Sl. No.	PARTICULARS	QTY	RATE	AMOUNT	
				Rs.	Ps.
1.	6x3 5mm foam board with eco salient.	1	2820	2820	
2.	ACP 8mm sheet with eco salient.	2	1128	2256	

Rupees in Words : <u>Four Thousand Seven Hundred Sixty Six</u>	APPROVED BY <u>[Signature]</u> 24 APR 2025 E. PRASAD MANAGER PROMOTION	TOTAL	4976
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Receiver's Signature

Authorised Signature