MAR-1126

Weekly - Petty cash /expense card statement.

Name	D. Siva Shankar	Statement date	17/04/25
Prepared by	D. Siva Shankar	Sign	Siv
From period		To period	

Sl No	Debit to company	Debit to project	Description of expense	Amount	Bill enclosed	GST bill
1.	MP SVC	MP SVC	FASTAG Recharge 7968	200	☑Y ☐N	☐Y ☑N
2.	MP SVC	MP SVC	RAPIDO Charges UP & Down	950	☑Y ☐N	☐Y ☑N
3.	MP SVC	MP SVC	Site visit charge Auvi, Tauran Gaurav. A	1030	☑Y ☐N	☐Y ☑N
4.	MP SVC	MP SVC	RAPIDO Charge UP & Down	1027	☐Y ☑N	☐Y ☑N
5.	MP SVC	MP SVC	RAJDEEP AUTOMOTIVES Pvt LTD	690	☑Y ☐N	☑Y ☐N
6.	MP SVC	MP SVC	3:0 bill Payment	10567	☐Y ☐N	☐Y ☐N
7.					☐Y ☐N	☐Y ☐N
8.					☐Y ☐N	☐Y ☐N
9.					☐Y ☐N	☐Y ☐N
10.					☐Y ☐N	☐Y ☐N
11.	Total			14464	☐Y ☐N	☐Y ☐N

Amount to be credited by: ☐ Transfer to expense card, ☐ Cash reimbursement, ☐ Transfer to personal a/c. ☐ Other: 14464/-

Approved by:	Div. Manager	Accountant	Accounts Manager	MD
Sign:	APPROVED BY			
Date:	22 APR 2025 G. JAI KUMAR AGM-HR & Admin			

Notes: 1. Scanned copy of this statement to be submitted before every Friday 2pm. 2. Original vouchers to be attached to this statement and send to respective accountant by Monday. 3. Accountants to make payment on receipted of scanned statement on Saturday. 4. If original statement with vouchers of last week is not received withhold further payment and salary. 5. Employee must maintain photocopy of all bills/vouchers for 3 months. 6. Division manager and accounts manager approval required for expenses of over 2,000/- per week. MDs approval is required for expenses of over 10,000/- per week

MP SVC

DEBIT VOUCHER

Voucher No. ______________

A/c. ______________ Date : 08/04/28

Paid to fASTage Recharge	Rs.	Ps.
towards fASTage Recharge to CAR	200	00
TS 10 FA 7968		
Rupees Two Hundered Rupees Only		
Paid by Cheque / Cash ✓ — Cheque No. [ ] Dated [ ] Drawn on Bank [ ]	200	00

Prepared by Shiva

Approved by

Receiver's Signature

DEBIT VOUCHER

Voucher No. ____________

A/c. ____________ Date : 08/04/24

	Rs.	Ps.
Paid to ______		
towards ______	250	00
Rupees Two Hundred Fifty only		
Paid by Cash / Cheque — Cheque No. ____ Dated ____ Drawn on Bank ____	250	00

Prepared by   Approved by   Receiver's Signature

1:33 63%

FASTag Recharge successful

05:19 PM on 05 Apr 2025

FASTag Recharge for

Kotak Mahindra Bank - Fastag ₹200

TS10FA7968

Bill Details

Payment details

Transaction ID

NX2504051718563733395587 1

Bharat Connect Transaction ID

PP015095BX39F1C3Q879

Debited from

XXXXXX5850 ₹200

UTR: 795292406930

View History

View Receipt

Split Expense

Share Receipt

Contact PhonePe Support

Powered by

MPSVC

DEBIT VOUCHER

Voucher No. ______________

A/c. ______________ Date : 17/04/28

		Rs.	Ps.
Paid to	RAPIDO Charges Anupama lawyer		
towards	RAPIDO Charges from VP & Down	950	00
Rupees	Nine thousand fifty only		
Paid by Cheque / Cash ✓	Cheque No. [ ] Dated [ ] Drawn on Bank [ ]	950	00

Shiva
Prepared by

Approved by

Receiver's Signature

DEBIT VOUCHER

Voucher No. ____________

A/c. ____________ Date : [illegible]

Paid to [illegible]	Rs.	Ps.
towards [illegible]	[illegible]	[illegible]
Rupees [illegible]		
Paid by Cash ✓ / Cheque — Cheque No. — Dated — Drawn on Bank	[illegible]	[illegible]

Prepared by

Approved by

Receiver's Signature

Sita Ram Sir's House (up and down) Travelling Expenses

To
Anupama Lawyer
Pay voucher
9507 - D.V

← **Yesterday 03:11 PM**
CRN 9314885902

JAIPAL K
Bajaj-RE • ★ 4.7 Auto
You rated

03.14 PM 5-4-187/3 & 4, Soham Mansion, Mahatma Gandhi...

04.10 PM 127/A, Neeladri Nagar, Hyderabad, Injapur, Telang...

Popular Fare **₹444**

← KATRAVATH JAIPAL

Payment to
KATRAVATH
₹950
Paid - 11 Apr

Pay Request

Fair :-- 444 + 444= **888**

Waiting Charges- 62

Total fair 888 + 62 = **950**

APPROVED BY
12 APR 2025
G. JAI KUMAR
AGM-HR & Admin

MP&VC

DEBIT VOUCHER

Voucher No. 01

A/c. ______________________ Date : 18-04-25

	Rs.	Ps.
Paid to : Site visit to G.V Sites and for		
towards NRK Survey for Cab	620/-	00
	410/-	00
Rupees - one thousand and thirdy Rupees only.		
Paid by Cheque / Cash ✓ — Cheque No. [ ] Dated [ ] Drawn on Bank [ ]	1,030 -	00

TAURAN
Prepared by

Approved by

Receiver's Signature

MPSVC

DEBIT VOUCHER

Voucher No. 01

A/c. ______________________ Date : 18-04-25

Paid to : Site Visit to G.V. Sites and loss

towards Site Survey for Cab

Rupees - one thousand and thirty Rupees only

Paid by Cash / Cheque

Cheque No. ______ Dated ______ Drawn on Bank ______

Rs.	Ps.
620/-	00
410/-	00
1030/-	00

Prepared by TAJUAN

Approved by

Receiver's Signature

Booking History

rapido

Customer Name	Tarun sai
Ride ID	RD17448661063927135
Driver name	Ajay Kumar Singari
Vehicle Number	TS03UC3049
Mode of Vehicle	Car
Time of Ride	Apr 17th 2025, 10:36 AM

Selected Price

₹ 620

Soham Mansion, 5-4-187, Mahatma Gandhi Rd, Karbala Maidan, Rani Gunj, Hyderabad, Telangana 500003, India

MJ73+2J3 Unit-Xv, Alexandria Knowledge Park, Internal Road of, Turkapally, Telangana 500078, India

This document is issued on request by the passenger. Rapido does not collect any fee/commission from passengers and shall not issue tax invoices to the passengers under this segment. The document may be used for all official / reimbursement purposes.

*Selected Price refers to the initial price decided between User and Drivers from the estimated price range

पे

Transaction Successful

07:34 pm on 17 Apr 2025

Paid to

VJ

Vishal Kumar Jha **₹410**

703667967@ibl

Banking Name : Vishal Kumar Jha

Transfer Details

Transaction ID

T2504171934129339887072

Debited from

XXXXXX7294 ₹410

UTR: 050631197491

Powered by

UPI UNIFIED PAYMENTS INTERFACE ICICI Bank

MPSVC

DEBIT VOUCHER

Voucher No. ______________

A/c. ______________ Date : 18/04/25

Paid to RAPIDO	Rs.	Ps.
towards RAPIDO charge UP & Down for	1027	00
GAURAV. A. UPADHYAYA from 05/03/25 to		
16/03/25		
Rupees one thousand Twenty seven only		
Paid by Cheque / Cash ✓ — Cheque No. [ ] Dated [ ] Drawn on Bank [ ]	1027	00

Prepared by Sw

Approved by

Receiver's Signature

MVP SVC

DEBIT VOUCHER

Voucher No. ____________

A/c. ____________ Date : 18/04/12

	Rs.	Ps.
Paid to		
towards	1027	50
Rupees One thousand twenty seven only		
Paid by Cash / Cheque — Cheque No. — Dated — Drawn on Bank	1027	50

Prepared by

Approved by

Receiver's Signature

GAURAV A. UPADHYAYA

		Claims for Travel To Greens Towers			
Date of Posting	Site of Posting	Mode of Transport	From Location	To Location	Amount Incurred IN Rs.
05-03-2025	Greens Towers	Rapido Bike	Soham Mansion	Greens Towers	59
05-03-2025	Greens Towers	Metro Rail	Prakash Nagar	Rasoolpura	10
12-03-2025	Greens Towers	Uber Bike	Soham Mansion	Greens Towers	44
12-03-2025	Greens Towers	Uber Bike	Prakash Nagar	Soham Mansion	37
19-03-2025	Greens Towers	Uber Bike	Soham Mansion	Greens Towers	50
19-03-2025	Greens Towers	Metro Rail	Prakash Nagar	Rasoolpura	10
20-03-2025	Greens Towers	Uber Bike	Soham Mansion	Greens Towers	39
20-03-2025	Greens Towers	Uber Bike	Prakash Nagar	Rasoolpura	25
21-03-2025	Greens Towers	Uber Bike	Soham Mansion	Greens Towers	42
21-03-2025	Greens Towers	Metro Rail	Prakash Nagar	Rasoolpura	10
24-03-2025	Greens Towers	Uber Bike	T19 Towers Ranigunj	Greens Towers	42
24-03-2025	Greens Towers	Uber Bike	Greens Towers	Soham Mansion	43
25-03-2025	Greens Towers	Uber Bike	Soham Mansion	Greens Towers	44
25-03-2025	Greens Towers	Metro Rail	Prakash Nagar	Rasoolpura	10
29-03-2025	Greens Towers	Uber Bike	Soham Mansion	Greens Towers	40
29-03-2025	Greens Towers	Metro Rail	Prakash Nagar	Rasoolpura	10
04-04-2025	Greens Towers	Uber Bike	Soham Mansion	Greens Towers	42
04-04-2025	Greens Towers	Metro Rail	Prakash Nagar	Rasoolpura	10
07-04-2025	Greens Towers	Uber Bike	Soham Mansion	Greens Towers	47
07-04-2025	Greens Towers	Metro Rail	Prakash Nagar	Rasoolpura	10
09-04-2025	Greens Towers	Uber Bike	Soham Mansion	Greens Towers	45
09-04-2025	Greens Towers	Uber Bike	Begumpet	Soham Mansion	46
11-04-2025	Greens Towers	Uber Bike	Soham Mansion	Greens Towers	49
11-04-2025	Greens Towers	Uber Bike	Begumpet	Soham Mansion	45
12-04-2025	Greens Towers	Uber Bike	Soham Mansion	Greens Towers	50
12-04-2025	Greens Towers	Metro Rail	Prakash Nagar	Rasoolpura	10
14-04-2025	Greens Towers	Uber Bike	Soham Mansion	Greens Towers	31
14-04-2025	Greens Towers	Uber Bike	Begumpet	Soham Mansion	44
16-04-2025	Greens Towers	Uber Bike	Soham Mansion	Greens Towers	42
16-04-2025	Greens Towers	Uber Bike	Begumpet	Soham Mansion	41
					1027.00

Gaurav A Upadhyaya
18/04/2025

MP SVC

DEBIT VOUCHER

Voucher No. ______________

A/c. P. VAMSI Date : 18/04/25

	Rs.	Ps.
Paid to RAJDEEP. AUTOMOTIVES. PRIVATE "LTD"		
towards ALTO TS10FA17968 REPLACED RADIATOR HOSEPIPE FROM LOCAL REPAIR CENTER 17/04/25	690/-	
Rupees SIX HUNDRED AND NINETY RUPEES ONLY		
Paid by Cheque / Cash — Cheque No. ____ Dated ____ Drawn on Bank ____	690/-	

APPROVED BY
18 APR 2025
G. JAI KUMAR
AGM-HR & Admin

P. Vamsi
Prepared by

Approved by

P. V
Receiver's Signature

MP 2VC

DEBIT VOUCHER

Voucher No. ____________

A/c. ____________ Date : 18/04/25

		Rs.	Ps.
Paid to	[illegible] Automotives India Ltd		
towards	Bill No [illegible]	6090/-	
	[illegible]		
	[illegible] 13/04/25		
Rupees	Six thousand and ninety rupees		
	only		
Paid by Cheque / Cash	Cheque No: ____ Dated ____ Drawn on Bank ____	6090/-	

APPROVED BY
18 APR 2025
G. [illegible] KUMAR
GM-HR & Admin

Prepared by [illegible] Approved by Receiver's Signature [illegible]

Pending

ORIGINAL FOR RECIPIENT/DUPLICATE FOR TRANSPORTER/TRIPLICATE FOR SUPPLIER

RAJDEEP AUTOMOTIVES PRIVATE LIMITED

OPP. TO KUSHAIGUDA BUS DEPOT,
ECIL X-ROAD,,
HYDERABAD,
HYDERABAD
Pin:500062 CIN : U51909TG2021PTC158349
Contact No.: 9247011153
GST Registration No.: 36AALCR5446H1Z1

Counter Sale Tax Invoice

Customer Code :

Customer Category : WALK-IN CUSTOMER (TS10FA 7968 ALTO)
Name : CASH
Address : ECIL, HYD
HYDERABAD

State TELANGANA
State Code 36
Contact No. : NA
PJP :
GST No.. GSTUNREGISTERED

Invoice No.: 2/CSI/25001057
Date: 17/04/2025 15:36
Sale Type: Local Sale
Place Of Supply: TELANGANA
Cust.Ref.:
Gate Pass No.: GTP25001059
Gate Pass Date: 17-APR-25

Srl.	Part Number	Batch	Description	HSN	CGST	SGST/ UTGST	Qty	Rate	Taxable Amount
1	17852M53M00	AD	HOSE,RDTR INLET	40092200	9%	9%	1.00	301.690	301.69
2	990J0M79GS0-010	AB	CABIN AIR FILTER ALTO	84159000	14%	14%	1.00	261.710	261.71

Remarks : - FCS

No.of Items : 2 Total Qty.: 2.00

Customer Signature

For RAJDEEP AUTOMOTIVES PRIVATE LIMITED

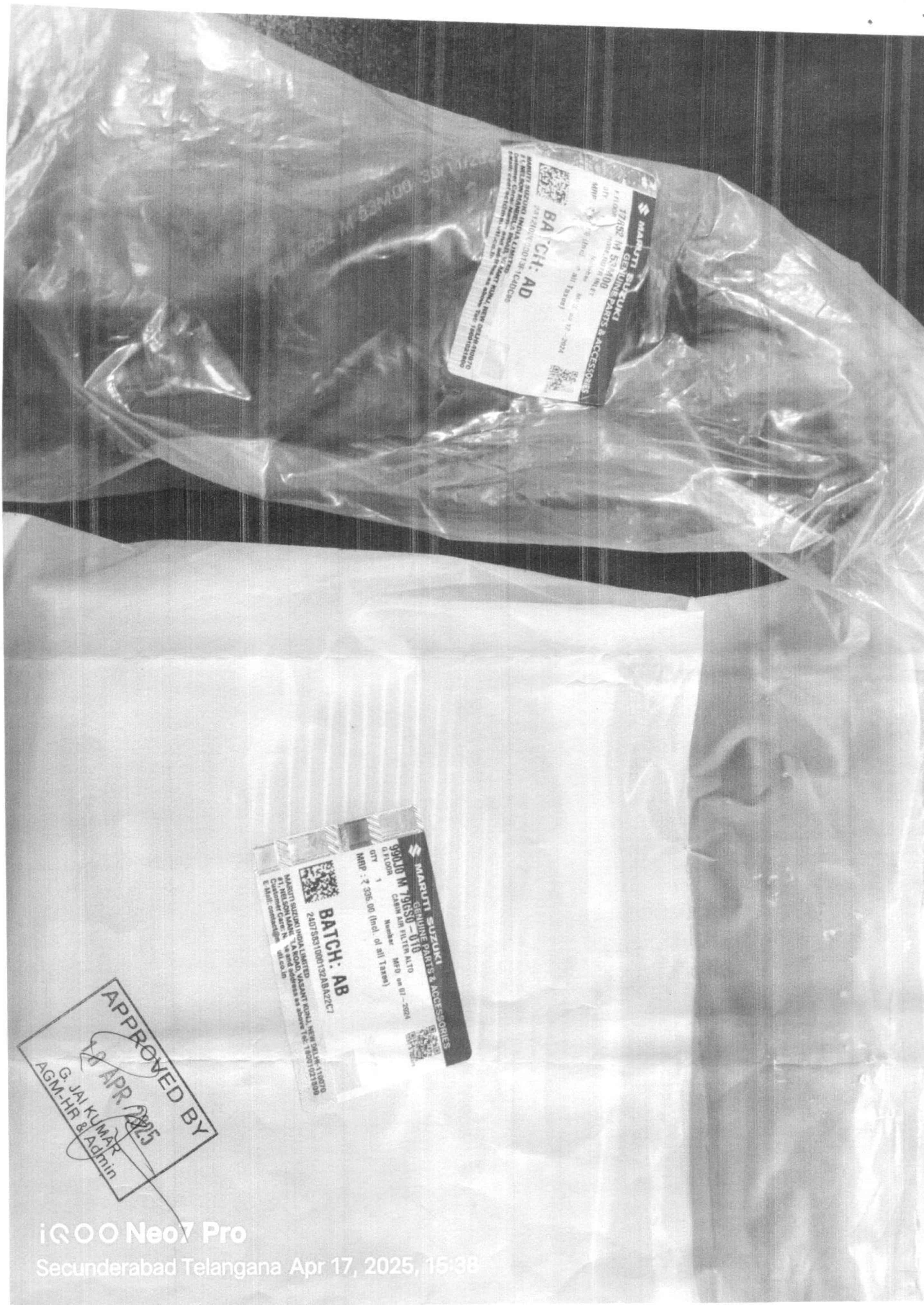
(Authorised Signatory)

Part Sub Total Amount	:	563.40
Part Total Taxable Amount	:	563.40
CGST @ 14%	:	36.64
CGST @ 9%		27.15
SGST @ 14%		36.64
SGST @ 9%		27.15
Sub Total Amount		690.98
Net Bill Amount		**690.00**

Rupees Six Hundred And Ninety Only

APPROVED BY
18 APR 2025
G. JAI KUMAR
AGM-HR & Admin

Rel: 1.2.9 Printed By: NA Created By: NARSINGRAO Printed On: 17/04/2025 15:48:10



APPROVED BY
18 APR 2025
G. JAI KUMAR
AGM-HR & Admin

354
336

1826
700
1126

4326
2500
1826

MPSVC

DEBIT VOUCHER

Voucher No. ____________

A/c. ____________ Date : 23/04/25

Paid to Jio Prepaid	Rs.	Ps.
towards Jio Bill Payment of Summer	10,567	00
Save UP ID PE0000037 MFO.		
Invoice num - 526500265630		
Rupees Ten thousand five Hundred		
Sixty Seven only		
Paid by Cheque / Cash ✓ — Cheque No. [ ] Dated [ ] Drawn on Bank [ ]	10,567	00

Prepared by

Approved by

Receiver's Signature

DEBIT VOUCHER

Voucher No. ____________

A/c. ____________ Date : 23/01/24

	Rs.	Ps.
Paid to [illegible]		
towards [illegible]	10567	00
[illegible]		
Rupees Ten thousand five hundred Sixty Seven only		
Paid by Cash / Cheque — Cheque No. ____ Dated ____ Drawn on Bank ____	10567	00

Prepared by   Approved by   Receiver's Signature

Invoices

Transaction confirmation

Your payment was successful

Invoices have been cleared by making the payment via 'Credit Card' with transaction ID PE000003ZMFO.
23 Apr 25 05:32

Print Share

Invoice details

526500265630	₹10,566.90
Total Amount Paid	**₹10,566.90**

5:38

42%

State Bank of India

VM-SBICRD

Today 5:32 PM

Verification Reminder

Text

OTP	**060746**
Message	060746 is the OTP for Trxn. of INR 10566.90 at RelianceJi with your credit card ending 4940. OTP is valid for 10 mins. Do not share it with anyone - SBI Card

Copy code

Today 5:33 PM

Rs.10,566.90 spent on your SBI Credit Card ending 4940 at null*Jio Prepaid Recha on 23/04/25. Trxn. not done by you? Report at https://sbicard.com/Dispute

Cannot send message to special number