

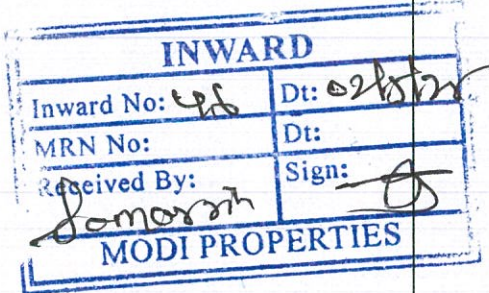
Weekly - Petty cash /expense card statement.

Name		K Suneel Kumar		Statement date	02-05-2025 Card No.4629 5254 2716 5724		
Prepared by		K Suneel Kumar		Sign			
From period		25-05-2025		To period	01-05-2025		

Sl No	Debit to company	Debit to project	Description of expense	Amount	Bill enclosed	GST bill
1.	MPSVC	MPSVC	Router purchased	2750	☐ Y ☐ N	☐ Y ☐ N
2.					☐ Y ☐ N	☐ Y ☐ N
3.					☐ Y ☐ N	☐ Y ☐ N
4.					☐ Y ☐ N	☐ Y ☐ N
5.					☐ Y ☐ N	☐ Y ☐ N
6.					☐ Y ☐ N	☐ Y ☐ N
7.					☐ Y ☐ N	☐ Y ☐ N
8.					☐ Y ☐ N	☐ Y ☐ N
9.					☐ Y ☐ N	☐ Y ☐ N
10.					☐ Y ☐ N	☐ Y ☐ N
11.	Total			2750		

Amount to be credited by	☒ Transfer to expense card, ☐ Cash reimbursement, ☐ Transfer to personal a/c. ☐ Other:			
Approved by:	Div. Manager	Accountant	Accounts Manager	MD
Sign:				
Date:				

Notes: 1. Scanned copy of this statement to be submitted before every Friday 2pm. 2. Original vouchers to be attached to this statement and send to respective accountant by Monday. 3. Accountants to make payment on receipt of scanned statement on Saturday. 4. If original statement with vouchers of last week is not received withhold further payment and salary. 5. Employee must maintain photocopy of all bills/vouchers for 3 months. 6. Division manager and accounts manager approval required for expenses of over 2,000/- per week. MDs approval is required for expenses of over 10,000/- per week

Tax Invoice							
Ace Business Solutions #NRSC Colony, Hydernagar, Hyderabad-500 082 GSTIN: 36ANLPK6297R1ZU State : Telangana. Ph:-8555004783		Invoice No.		Dated			
		06/25-26		30-05-2025			
		Delivery Note		Mode/Terms of Payment			
		Reference No. & Date:		Other References			
Buyer (Bill to) Modi Properties services 5-4-187/3&4, 2nd Floor Soham Mansion MG Road, Secunderabad- 500 003 GSTIN: 36AABCM4761E1ZM		Buyer's Order No.		Dated			
		Dispatch Doc No.		Delivery Note Date			
		Dispatched through		Destination			
Sl No.	Description of goods	HSN/SAC	Qty	Rate	per	Amount	
1	TP Link 100 MR 4G Sim router	85175093	1	2330.51	18%	2,330.51	
		CGST				209.75	
		SGST				209.75	
		Rounded off					0.00
						2,750.00	
Amount (in words) Two Thousand Seven Hundred Fifty Only						E. & O.E	
Taxable Value		Central Tax		State Tax		Total Tax Amount	
		Rate	Amt	Rate	Amt		
Total		2,330.51	9%	209.75	9%	209.75	419.49
		Company's Bank Details: Bank Name: State Bank of India IFSC CODE : SBIN0011665 Branch: Hydernagar					
Receiver Signature		For Ace Business Solutions					
							
		Authorized Signatory					