

Weekly - Petty cash /expense card statement.

Name		D. Shiva Shamar		Statement date	07/05/28	
Prepared by		D. Shiva Shamar		Sign	[Signature]	
From period				To period		

SI No	Debit to company	Debit to project	Description of expense	Amount	Bill enclosed	GST bill
1.	MPPC	MPPC	VI Phone 9391340973	536	☒ ON	☒ ON
2.	MPPC	MPPC	E. Depr expense	480	☒ ON	☒ ON
3.	MPPC	MPPC	GPMC Garbage collection	300	☒ ON	☒ ON
4.					☒ ON	☒ ON
5.	MPSVC	MPSVC	350 DIGITAL Payson	10862	☒ ON	☒ ON
6.					☒ ON	☒ ON
7.					☒ ON	☒ ON
8.					☒ ON	☒ ON
9.					☒ ON	☒ ON
10.					☒ ON	☒ ON
11.					☒ ON	☒ ON

Total: 11853/-

Amount to be credited by ☐ Transfer to expense card, ☐ Cash reimbursement, ☐ Transfer to personal a/c. ☐ Other:

Approved by: Div. Manager Accountant Accounts Manager MD

Sign: [Signature] APPROVED BY [Signature] 08 MAY 2025

Date: [Signature]

Notes: 1. Scanned copy of this statement to be submitted before every Friday 2pm. 2. Original vouchers to be attached to this statement and send to respective accountant by Monday. 3. Accountants to make payment on receipt of scanned statement on Saturday. 4. If original statement with vouchers of last week is not received withhold further payment and salary. 5. Employee must maintain photocopy of all bills/vouchers for 3 months. 6. Division manager and accounts manager approval required for expenses of over 2,000/- per week. MDs approval is required for expenses of over 10,000/- per week

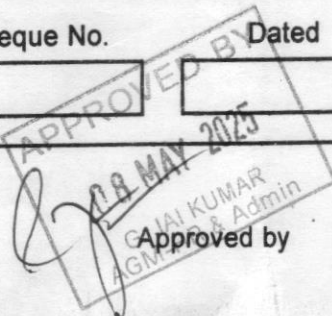
MPP
DEBIT VOUCHER

Voucher No. _____

A/c. _____ Date : 8/5/24

Paid to <u>GNMC Garbage Collector</u>	Rs.	Ps.
towards <u>Garbage Collecting for the month</u>	300/-	1
<u>of April 2024</u>		
Rupees <u>Three hundred only</u>		
Paid by <u>Cheque</u> Cash Cheque No. Dated Drawn on Bank 	300/-	

Prepared by [Signature]


 Approved by

Receiver's Signature

DEBIT VOUCHER

Voucher No. _____

Ac _____

Date: 8/2/24

Rs	300/-	Paid to	G.M.H. (Garbage Collector)
		towards	Garbage Collecting for the work
			of 10/2/24
		Ruppes	Three hundred and twenty
		Chèque No.	
		Dated	
		Drawn on Bank	
Paid by	Cash		
Rs	300/-		

Receiver's Signature

Approved by

Prepared by

DEBIT VOUCHER

Voucher No. _____

A/c. _____ Date : 8/5/20

Paid to <u>E. Dept. Krishna</u>	Rs.	Ps.
towards <u>power problem, fluctuation and voltage</u>	450/-	1
<u>on 7/5/20.</u>		
Rupees <u>Four hundred and fifty only</u>		
Paid by <u>Cheque</u> <u>Cash</u> APPROVED BY Cheque No. 08 MAY 2025 G. JAI KUMAR AGM HR & Admin. Dated Drawn on Bank 	450/-	

Prepared by [Signature]

Approved by [Signature]

Receiver's Signature

DEBIT VOUCHER

4880

Voucher No.

A/c.

Date

8/2/20

Rs.	Paid to	B. D. Singh, for salary			
		for 1st half of 1st quarter			
		on 1/1/20			
		Rupees Four thousand and fifty only			
Rs.	Paid by	Cheque No.	Dated	Drawn on Bank	Rs.
		18 MAY 2020			4880

Receiver's Signature

Approved by

Prepared by

[Signature]

DEBIT VOUCHER

MPPR

Voucher No. _____

A/c. _____

Date : 08/05/25

Paid to				Rs.	Ps.
VS Phone				536	00
towards VS Phone for payment of					
9391340973 M.D. Sir member					
Rupees five hundred twenty six only				536	00
Paid by	Cheque No.	Dated	Drawn on Bank		
☒ Cash					
APPROVED BY					

Prepared by

08 MAY 2025

G. JAI KUMAR
AGM-HR & Admin

Approved by

Receiver's Signature

08 MAY 2052



12:27 PM on 08 May 2025

9391340973

 $\wedge$

₹532.18

+ 33

₹535.18



₹535.18



Y

Share
Receipt

DEBIT VOUCHER

MPSC

Voucher No. _____

A/c. _____ Date : 08/05/25

Paid to <u>TIO DIGITAL</u>				Rs.	Ps.
towards <u>TIO DIGITAL Bill Payment</u>				<u>10567</u>	<u>00</u>
<u>for one month of Apr 28</u>					
Rupees <u>Ten thousand five hundred</u>					
<u>sixty seven only</u>					
Paid by <u>Cheque</u> <u>Cash</u>	Cheque No.	Dated	Drawn on Bank	<u>10567</u>	<u>00</u>

Prepared by

APPROVED BY
08 MAY, 2025
G. SAI KUMAR
AGM-HR & Admin

Approved by

Receiver's Signature

DEBIT VOUCHER

14920

Voucher No. _____

Date: 25/20/20

Rs	Paid to	210 210 210
	Towards	210 210 210
	Rs	210 210 210
	Rs	210 210 210
	Rs	210 210 210
	Rs	210 210 210
Paid by	Cash	210 210 210
	Cheque	210 210 210
Cheque No.	Dated	210 210 210
	Drawn on Bank	210 210 210
Rs	210 210 210	210 210 210
	210 210 210	210 210 210

Receiver's Signature

Approved by

Prepared by

68 MAY 2025



DIGITAL
LIFE

Summit Sales Llp
5 4 187 3 And 4, Soham Mansion, 3RD FLOOR,
Mg Road,
Secunderabad,
Telangana-500003, India

Original for Recipient
Account Number : 900291228640
GST Bill Number : C36E252600036619
Document Number : 529500264209
Bill Date : 01-MAY-2025
Invoice Date : 02-MAY-2025
Due Date : 03-MAY-2025

Place of Supply: 36 Telangana

GST Registration Number: 36ACQFS2044C1Z7

Organisation PAN : ACQFS2044C

PO Number : Not Available

Invoice Reference Number : 6424f9ac5a8b91b264e5ead2c8eba12b031b7c038476f42a576f6a194f20972f

Connectivity Services

Bill from 01-APR-2025 to 30-APR-2025

Refer following pages for details of charges

Payment Received (₹)	TDS Deducted / Reversed (₹)	Previous Adjustment (₹)	Previous Balance (₹)	Current Charges (₹)	Total Dues (₹)
-10,566.90	0.00	0.00	0.00	10,566.90	10,566.90

	Amount(₹)
1 Periodic Charges	8,955.00
2 Usage Charges	
Off-Net / Premium / ISD & IR Calling	0.00
SMS	0.00
4G DATA/WiFi	0.00
5G DATA	0.00
VAS	0.00
3 Other Periodic Charges	0.00
4 One Time Charges	0.00
5 Current Month Discount / Credit / Debit	0.00
6 Total Value of Charges	0.00
7 Current Taxable Charges	0.00
8 Taxes	8,955.00
CGST (9%)	805.95
SGST (9%)	805.95
9 Bill Discount including Tax	0.00
10 Security Deposit Charged	0.00
11 Security Deposit Returned	0.00
12 Waivers	0.00
Current Month Charges (7+8+9+10+11+12)	10,566.90

Payment Options



JioPay

Register with JioPay
and get
additional benefits.*

*Details under Important
Information JioPay

JioAutoPay



ACH - (Direct Debit)

To set ACH mandate on your bank account get
in touch with your Relationship Manager.



Standing Instructions (Credit Card)

Set JioAutoPay on your Credit Card.
To register visit www.jio.com/business/ and
scroll down on the home page and click on
Register for autopay of invoice by credit card.

JioDigiPay



Selfcare Portal

Pay bills using credit/debit card/netbanking/
e-wallets/UPI on www.jio.com/business/



NEFT/RTGS

You can do NEFT/RTGS payments/transfers by using
Virtual A/C Code RJIO900291228640, IFSC Code
YESB0CMSNOC



GSTIN: 36AABCI6363G1ZK PAN: AABCI6363G

Registered Office: Reliance Jio Infocomm Limited
Office-101, Saffron, Nr.Centre Point, Panchwati 5
Rasta, Ambawadi, Ahmedabad-380006, Gujarat,
India CIN: U72900GJ2007PLC105869

State Office: Reliance Jio Infocomm Limited
Municipal Number H.No. 40-1-116 and 40-1-117
Survey No. 135/2, K.B.R. Heights, M.G.Road,
KBR Towers, 2nd floor, above Reliance Trends,
Vijayawada 520010 Andhra Pradesh

Gst Registered Office:
Somaji Guda
4th Floor, 6-3-1090/b Lake Shore Towers,
Rajbhavan Road
Pincode: 500082 Hyderabad

Transaction confirmation

**Your payment was
successful** 

Invoices have been cleared by
making the payment via 'UPI'
with transaction ID
PE0000041R2G.
08 May 25 01:14

Invoice details

529500264209 ₹10,566.90

Total	₹10,566.90
Amount	
Paid	