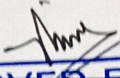


Weekly - Petty cash / expense card statement.

Name		G. MURARI MOHAN		Statement date	8/5/25
Prepared by		G. MURARI		Sign	G. MURARI
From period		To period			
SI No	Debit to company	Debit to project	Description of expense	Amount	Bill enclosed
1.	MODI CONSULTANCY SERVICES		TO: MODI CONSULTANCY SERVICES	1386	Y N
2.					Y N
3.					Y N
4.					Y N
5.					Y N
6.					Y N
7.					Y N
8.					Y N
9.					Y N
10.	Total			1386	
Amount to be credited by		Transfer to Happy card, Other:		Cash reimbursement, Transfer to personal a/c.	
Approved by:		Div. Manager	Accounts Manager	MD	
Sign:					
Date:					

APPROVED BY
08 MAY 2025
MANAGER PROMOTION

Notes: 1. Scanned copy of this statement to be submitted before every Friday. 2. Vouchers to be attached to this statement and send to respective accountant by Monday. 3. Accountants to make payment on receipt of scanned statement on Saturday. 4. If original statement with vouchers is not received within further payment and salary. 5. Employee must maintain photocopy of all bills vouchers for 3 months. 6. Division manager and accounts manager approval required for expenses over 2,000/- per week. MDs approval is required for expenses of over 10,000/- per week.

DEBIT VOUCHER			
Company/Firm	MODI CONSULTANCY SERVICES		
Project	M/S (NIGRI ESTATES)		
Voucher No.			
Account head			
Paid to	NANDINI AOS		
Towards/description of work	Tine of Invoia classification PAPERS 16/6/2023 18/5/25		
Location of work			
Amount in Rs.	1386/-		
Amount in words	One thousand three hundred Eighty Six only		
Mode of payment			
	Cheque/trf No.	Date 21/5/25	Bank
Prepared by	Approved by	Receivers Name	Receivers Signature
Prasad			

APPROVED BY
08 MAY 2025
E. PRASAD
MANAGER PROMOTION

