Weekly - Petty cash /expense card statement.

Name		K Suneel Kumar			Statement date	09-05-2025 Card No.4629 5254 2716 5724						
Prepared by		K Suneel Kumar			Sign	SI						
From period		02-05-2025			To period	08-05-2025						
Sl No	Debit to company		y Debit to project	Des	scription of exper	nse		Amount	Bill enclosed	GST bill		
1.	MHTR		MHTR	Key	board purchased	189		□Y □N				
2.	MHTR		MHTR	Ton	er refilling charge	77	5	□Y □N				
3.									□Y □N	□Y □N		
4.									□Y □N	□Y □N		
5.									□Y □N	□Y □N		
6.									□Y □N	□Y □N		
7.									□Y □N	□Y □N		
8.									□Y □N	□Y □N		
9.									□Y □N	□Y □N		
10.									□Y □N	$\Box Y \Box N$		
11.	Total							2669				
Amount		be 📮	Transfer to expense	card, \square	Cash reimbursen	nent, Trai	nsfer to personal a/c. [Other:				
Approved by:		D	Div. Manager A		Accountant		Accounts Manager		MD			
Sign:			32									
Date:												

Notes: 1. Scanned copy of this statement to be submitted before every Friday 2pm. 2. Original vouchers to be attached to this statement and send to respective accountant by Monday. 3. Accountants to make payment on receipted of scanned statement on Saturday. 4. If original statement with vouchers of last week is not received withhold further payment and salary. 5. Employee must maintain photocopy of all bills/vouchers for 3 months. 6. Division manager and accounts manager approval required for expenses of over 2,000/- per week. MDs approval is required for expenses of over 10,000/- per week



Tax Invoice/Bill of Supply/Cash Memo (Original for Recipient)

IRN/QR Code:



Sold By:

CLICKTECH RETAIL PRIVATE LIMITED

* GMR Airport City, Survey No. 99/1, Mamidipally Village, Shamshabad Hyderabad, Telangana, 500108 IN

PAN No: AAJCC9783E

Order Date: 04.05.2025

GST Registration No: 36AAJCC9783E1Z8

Order Number: 402-3330665-2983521

Billing Address:

Modi Housing Private Limited Soham Mansion, 5 4 187 3 and 4, 2nd floor, M G Road, Hyderabad

SECUNDERABAD, TG, 500003

IN

GST Registration No: 36AADCM5906D2ZO

State/UT Code: 36

Shipping Address:

Modi Housing Private Limited
Modi Housing Pvt Ltd
Soham Mansion, 5 4 187 3 and 4, 2nd floor, M G
Road, Hyderabad

SECUNDERABAD, TG, 500003

State/UT Code: 36

GST Registration No: 36AADCM5906D2ZO

Place of supply: TG Place of delivery: TG

Invoice Number: HYD8-564547

Invoice Details: TG-HYD8-297683823-2526

Invoice Date: 04.05.2025

SI. No	Description	Unit Price	Qty		Tax Rate			Total Amount
	typecase Keyboard Case for Redmi Pad SE (11 inch only), Slim Lightweight Stand Cover, Magnetically Detachable Wireless Bluetooth Keyboard, Compatible Keyboard for Redmi Pad SE - 11 Inch ONLY B0DSP9T3SL (B0DSP9T3SL) HSN:39269099				9%			₹1,894.00
			11 1		9%	SGST	₹144.46	
TOTAL:							₹288.92	₹1,894.00

Amount in Words:

One Thousand Eight Hundred Ninety-four only



ld. (only where Amazon Retail India Pvt, Ltd. fulfillment center is co-located)

s not a demand for payment

M/s. VIVID WORLD

A Complete Solution for all your cartridge needs

Flat No. 503, G2 Block, Indu Aranaya Pallavi Apts., Bandlaguda, Nagole, Hyderabad – 500 068, Telangana State. Tel: +91-9246215868

Invoice No.: 2965		В	ILL OF	SUPPLY						
Invoice Date : 08/05/2025	Transport	t Mode :			Marting Paris					
Reverse Charge (Y/N):	Vehicle Number :									
State: TELANGANA	Code			Date of Su	ylaqu:					
	andhin.									
Bill to Pa	rty			Ship to Party						
5-4-187/3&4,2ND FLOOR, SOHAM	RADING,					3111p to	Party			
State: TELANGANA			SECBAD.							
State . TELANGANA		The second		State :				4		
Product Description	I	Othe	5.					Code		
	0		Rate	Amount				TOTAL		
HP12A LASER TONER REFILLIMG	M	02	225.00	450.00						
HP12A LASER TONER DRUM		01	325.00			100		450.0		
		01	323.00	325.00				325.0		
								323.0		
		- 1			Asset State					
MRN No: Received By: MODI PR	OPERTIES	74 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1								
			7	75.00						
S. SEVEN HUNDRED AND SEVENTY FIVE ONLY								775.00		
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						15 J. 16 S.				
Bank Details					0.46	NA.		775.00		
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