Cell : 9705296389
9010486389

SRI GANGA WATER PLANT

H.N.9-7-34, Rampally (V), Keesara (M), Medchal Dist.

To MHTK Store Modi Housing P. Ltd Date: April

Date of Delivery	No. of Bottles			Recived By Signature
	Full Delivery	Emty Return	Balance of Party	
1/4/25	02	—	—	
2/4/25	06	—	—	
5/4/25	06	—	—	
8/4/25	06	—	—	
10/4	04	—	—	
12/4	02	—	—	
14/4	02	—	—	
18/4	02	—	—	
16/4	07	—	—	
21/4	07	—	—	
25/4	07	—	—	
29/4	05	—	—	
Total 56	Bottle 20 Rs			1120=00 Rs.

INWARD
Inward No: 1157 Dt: 12/5/25
MRN No: Dt:
Received By: Sign
MODI HOUSING PVT. LTD

Weekly - Petty cash /expense card statement.

Name	DK. HEMENDRAA	Statement date	17-5-2025
Prepared by	HEMENDRA	Sign	Jancya
From period	20-4-2025	To period	16-5-2025

Sl No	Debit to company	Debit to project	Description of expense	Amount	Bill enclosed	GST bill
1.	MHSVC		Paid manyamma part time sweeping - April-2025	4900-00		
2.	MHSVC		Paid ganga water plant drinking water for staff April-25	1120-00	✓	
3.						
4.						
5.						
6.						
7.						
8.						
9.				**6020-00**		

Amount to be credited by	☐ Transfer to Haapay card, ☑ Transfer to expense card, ☐ Cash reimbursement, ☐ Transfer to personal a/c. ☐ Other:			
Approved by:	Div. Manager	Accountant	Accounts Manager	MD
Sign:	APPROVED 17 MAY 20			
Date:	MINISH PARIKH MANAGER PRO			

Notes: 1. Scanned copy of this statement to be submitted before every Friday 2pm. 2. Original vouchers to be attached to this statement and send to respective accountant by Monday. 3. Accountants to make payment on receipted of scanned statement on Saturday. 4. If original statement with vouchers of last week is not received withhold further payment and salary. 5. Employee must maintain photocopy of all bills/vouchers for 3 months. 6. Division manager and accounts manager approval required for expenses of over 2,000/- per week. MDs approval is required for expenses of over 10,000/- per week

DEBIT VOUCHER			
Company/Firm	MODIHOUSING PVT LTD, MHSVC		
Project	MHTR@RAMPALLY		
Voucher no.			
Account head			
Paid to	Manyamma		
Towards/description of work	Towards part time sweeping, for 27 days @3500/= rs 3150/-, Bathroom cleaning 1750/= for APRIL- 2025		
Location of work	MHTR- RAMPALLY STORES		
Period	From: 1-4-2025	To: 30-4-2025	
Amount in Rs.	4900/-		
Amount in words	Four thousand nine hundred only		
Mode of payment	Cheque/trf no.	Date	Bank
CASH			
Prepared by	Approved by	Receivers name	Receivers signature
HEMENDRA			మంజమ్మ

Notes: 1. Print full sheet. 2. To be used for all minor maintenance works. 3. Details of labour, hire charges , material may be printed/written overleaf. 4. Project may differ from location of work.

APPROVED
1 MAY 25
MANAGER

DEBIT VOUCHER			
Company/Firm	MODIHOUSING PVT LTD-MHSVC		
Project	MHTR		
Voucher no.			
Account head			
Paid to	Sri ganga water plant		
Towards/description of work	Supply of drinking water for staff & others forApril-2025		
Location of work	MHTR@RAMPALLY STORES		
Period	From: 1-4-2025	To:	30-4-2025
Amount in Rs.	1120/-		
Amount in words	One thousand one hundred twenty only		
Mode of payment	Cheque/trf no.	Date	Bank
Cash			
Prepared by	Approved by	Receivers name	Receivers signature
HEMENDRA	MINISH PARIKH		

APPROVED
17 MAY 20

Notes:1. Print full sheet. 2. To be used for all minor maintenance works. 3. Details of labour, hire charges , material may be printed/written overleaf. 4. Project may differ from location of work.