

ORDER FORM

Date : 12.5.22

① fan Capas - 3 - 60 - 180
capacitor

Wall mount Fan

INWARD

Inward No: 1156

Dt: 12/5/25

MRN No:

Dt:

Received By:

Sign: 8

MODI HOUSING PVT. LTD

180
Kanya

Use Always :

SUDHAKAR BRAND

UPVC Pipes & Fittings for Electrical, Water, SWR, Plumbing,
UGD application; Casing & Column Pipes, Suction & Garden Pipes,
CPVC Pipes & Fittings, HDPE Pipes and Water Tanks

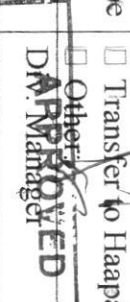
* Wires and Cables

* UPVC Doors and Windows

Weekly - Petty cash /expense card statement.

Name		DK. HEMENDRAA		Statement date		17-5-2025	
Prepared by		HEMENDRA		Sign			
From period		20-4-2025		To period		16-5-2025	

Sl No	Debit to company	Debit to project	Description of expense	Amount	Bill enclosed	GST bill
1.	MHTR		Paid sri refrigeration & AC works AC servicing lno	600-00	✓	
2.	MHTR		Local purchase fan capacitor for wall mount fans	180-00	✓	
3.						
4.						
5.						
6.						
7.						
8.						
9.				780-00		

Amount to be credited by	☐ Transfer to Haapay card, ☒ Transfer to expense card, ☐ Cash reimbursement, ☐ Transfer to personal a/c.
Approved by:	 APPROVED Div. Manager Accountant Accounts Manager MD
Sign:	17 MAY 2025
Date:	MINISH PARIKH

Notes: 1. Scanned copy of this statement should be submitted before Friday 2pm. 2. Original vouchers to be attached to this statement and send to respective accountant by Monday. 3. Accountants to make payment on receipt of scanned statement on Saturday. 4. If original statement with vouchers of last week is not received withhold further payment and salary. 5. Employee must maintain photocopy of all bills/vouchers for 3 months. 6. Division manager and accounts manager approval required for expenses of over 2,000/- per week. MDs approval is required for expenses of over 10,000/- per week.

DEBIT VOUCHER			
Company/Firm	MODIHOUSING PVT LTD-MHTR		
Project	MHTR		
Voucher no.			
Account head			
Paid to	Sri refrigeration & air conditioner works		
Towards/description of work	Voltas A C servicing charges 1 no		
Location of work	MHTR@RAMPALLY STORES		
Period	From:	18-5-2025	To: -
Amount in Rs.	600/-		
Amount in words	Six hundred only		
Mode of payment	Cheque/trf no.	Date	Bank
Cash			
Prepared by	Approved by	Receivers name	Receivers signature
HEMENDRA	MINISH PARIKH		

Notes: 1. Print full sheet. 2. To be used for all minor maintenance works. 3. Details of labour, hire charges, material may be printed/written overleaf. 4. Project may differ from location of work.

Handwritten signature

SERVICE BILL

V. Care : 1800-425-4555

Sri Refrigeration & Air Conditioner Works

Office : H.No. 15-103/1, Swaroop Nagar, Babisoheb Makta, Uppal, Hyd.

Cell : 9885508737, 9246847522, Ph : 040-65143753, Email : sri.refrigeration@gmail.com

M/s Modi Housing Board LtdS. No. : 621RampallyDated : 08/05/25

Order Ref. :

Sl. No.	DESCRIPTION	QTY	RATE	AMOUNT	
				Rs.	Ps.
1)	Voltas Ac servicing charges	01	600	600/-	
GRAND TOTAL				600/-	

INWARD	
Inward No: <u>1151</u>	Dt: <u>10/5/25</u>
MRN No:	Dt:
Received By:	Sign: <u>8</u>
MODI HOUSING PVT. LTD	

Six hundred Rupees only

est@24% will be charged on this bill if not settled within 15 days
to not accept responsibility for loss shortage.

For Sri Refrigeration & Air Conditioner V

DEBIT VOUCHER			
Company/Firm	MODIHOUSING PVT LTD-MHTR		
Project	MHTR		
Voucher no.			
Account head			
Paid to	Local Purchase		
Towards/description of work	Purchase of fan capacitors 3 nos for wall mount fans		
Location of work	MHTR@RAMPALLY STORES		
Period	From: 12-5-2025	To: -	
Amount in Rs.	180/-		
Amount in words	One hundred eighty only		
Mode of payment	Cheque/Trf no.	Date	Bank
Cash			
Prepared by	Approved by	Receivers name	Receivers signature
HEMENDRA	MINISH PARIKH		

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Sanaya