

Weekly - Petty cash /expense card statement.

Name	GV Research Centre Pvt.Ltd.		Statement date	24.05-2025		
Prepared by	P.Sai kumar reddy		Sign	for Ravi		
From period	16-05-2025		To period	23-05-2025		
Sl No	Debit to company	Debit to project	Description of expense	Amount	Bill enclosed	GST bill
1.	GVRC		Towards payment for petrol for site expenses durng week.	300/-	DY DN	DY DN
2.	GVRC		Purchasing of tools from Ramdev electricals	430/-	DY DN	DY DN
						</

00Notes: 1. Scanned copy of this statement to be submitted before every Friday 2pm. 2. Original vouchers to be attached to this statement and send to respective accountant by Monday. 3. Accountants to make payment on receipt of scanned statement on Saturday. 4. If original statement with vouchers of last week is not received withhold further payment and salary. 5. Employee must maintain photocopy of all bills/vouchers for 3 months. 6. Division manager and accounts manager approval required for expenses of over 2,000/- per week. MDs approval is required for expenses of over 10,000/- per week

DEBIT VOUCHER			
Company/Firm	Innopolis		
Project	GVRC		
Voucher no.			
Account head			
Credit to	P.Sai kumar reddy		
Towards/description of work	Towards payment for purchasing of tools from ramdev electricals.		
Location of work			
Period	From:	16.05.2025	To: 23.05.2025
Amount in Rs.	430/-		
Amount in words	Four hundred thirty rupees only.		
Mode of payment	Cheque/trf no.	Date	Bank
Prepared by	Approved by	Receivers name	Receivers signature
P.Sai kumar			

Notes: 1. Print full sheet. 2. To be used for all minor maintenance works. 3. Details of labour, hire charges, material may be printed/written overleaf. 4. Project may differ from location of work.

DEBIT VOUCHER			
Company/Firm	Innopolis		
Project	GVRC		
Voucher no.			
Account head			
Credit to	P.Sai kumar reddy		
Towards/description of work	Towards payment for petrol for site expenses during week.		
Location of work			
Period	From:	16.05.2025	To: 23.05.2025
Amount in Rs.	300/-		
Amount in words	Three hundred rupees only.		
Mode of payment	Cheque/trf no.	Date	Bank
Prepared by	Approved by	Receivers name	Receivers signature
P.Sai kumar			

Notes: 1. Print full sheet. 2. To be used for all minor maintenance works. 3. Details of labour, hire charges, material may be printed/written overleaf. 4. Project may differ from location of work.



JSK FILLING STATION
Dealer of Reliance BP Mobility Limited
SH-1
Medchal- Malkajgiri(D) TS- 500078
Ph: 8328088443

RO ID: 7216 / RO Code: TLF048
INVOICE - Original

Date: 22/05/2025 16:28:05
Inv: 25052210172

Product	Qty	UoM	Rate-Rs	Amount-Rs
PETROL	0.94	Litre	106.46	100.00

Total Invoice Amount: Rs.100.00
Method Of Payment: CASH
Amount Tendered: Rs.100.00

RSL licence number : 110/MOCL/2021
VAT and CST number : 36654606547
GST number : 36AAQFJ1644P1ZP
Authorised Signatory
JSK FILLING STATION
For Transconnect Card Related Queries
Contact: 18008919023 (Toll Free)
Jio-bp wishes you a safe journey

FP-3/DSM-33 22/05/2025 16:28:15
Scan QR to view the
future of mobility



**Bharat
Petroleum**

Welcomes You

SREE KASHIVISHWANATH SER
THURKAPALLY VILL
MEDCHAL DIST
Tel. No.: TELANGANA

Receipt No.: E7493
FCC ID: 0000005052206925
FIP No.: 01
Nozzle No.: 01
Product: Diesel
Density: 824.7Kg/Cu.mtr
Preset Type: Non Preset
Rate(Rs/L): 095.73
Volume(L): 00013.58
Amount(Rs): 01300.01
Atot: 03070147925.23
Vtot: 00030216571.15

Vehicle No: Not Entered
Mobile No: Not Entered

Date: 22/05/25 Time: 11:23

CST No : 36APOPP0590F1ZN
LST No :
VAT No :
ATTENDANT ID : Not Available
FCC DATE : Not Available
FCC TIME : Not Available

Thank You! Please Visit Again..



**Bharat
Petroleum**

Welcomes You

SREE KASHIVISHWANATH SER
THURKAPALLY VILL
MEDCHAL DIST
Tel. No.: TELANGANA

Receipt No.: E8821
Local ID: 00500445
FIP No.: 02
Nozzle No.: 04
Product: Petrol
Density: 753.1Kg/Cu.mtr
Preset Type: Amount
Rate(Rs/L): 107.49
Volume(L): 00000.93
Amount(Rs): 00100.00
Atot: 01050132041.21
Vtot: 00000994314.70

Vehicle No: Not Entered
Mobile No: Not Entered

Date: 19/05/25 Time: 15:49

CST No : 36APOPP0590F1ZN
LST No :
VAT No :
ATTENDANT ID : Not Available
FCC DATE : Not Available
FCC TIME : Not Available

Thank You! Please Visit Again..

Cell : 9490937261
9963255247

Dealers in : Surya Cem, Electrical, Hardware, Asian Paints,
G.I. Pipes, S.W.R. Pipes, P.V.C. Pipes, UPVC, CPVC and Fitting etc.
Kolthoor Road, Turkapally, Mdl. Shameerpet, R.R. Dist.

Name

Dt. 19/5/25

Sl. No.	PARTICULARS	Qty.	Rate	AMOUNT Rs. Ps.
	Tax	1		30
	Limbo	1		100
				150
				280
				430

INWARD

Inward No: 1055	Dr. 19/05/2025
MRN No:	Dr:
Received By: Nishu	Sign: 
DR NIK BIOTECH PVT LTD	

INDIA'S NO. 1 WHITE LIME WASH !

Regd.
526030

SURYA CEM[®]

WITH SECURITY SEAL

In 25
10 & 5 Kgs.