Weekly - Petty cash /expense card statement.

Name	Ahmed		Statement date	31.05.2025		
Prepared by	S.Shravya		Sign			
From period	23.05.2025		To period	30.05.2025		
Sl No	Debit to company	Debit to project	Description of expenses	Amount	Bill enclosed	GST bill
1.	MRM LLP	GMR	Towards amount paid to nagendar traders for purchase of steel scrubs,cells,surf,acid for site use purpose.	190.00	Y	Y
2.	MRM LLP	GMR	Towards amount paid to BSNL landline sales office internet.	1394.00	Y	Y
3.	MRM LLP	GMR	Towards amount paid to Lakshni weigh bridge for RMC vechicle po no-20250407014.(03x150=450/-)	450.00	Y	Y
4.	MRM LLP	GMR	Towards jai ganesh traders for purchase of rubber mat.	160.00	Y	Y
5.	MRM LLP	GMR	Towards amount paid to SP electricals for purchase of contractors.	1640.00	Y	Y
6.	MRM LLP	GMR	Towards amount paid to electrical line men.	500.00	Y	Y
7.	MRM LLP	GMR	Towards amount paid to generator repair/ service.	1500.00	Y	Y
		Total		**5834.00**		
Amount to be credited by	☐ Transfer to Happay card, ☐ Transfer to expense card, ☐ Cash reimbursement, ☐ Transfer to personal a/c. ☐ Other:					

Approved by:	Div. Manager	Accountant	Accounts Manager	MD
Sign:				
Date:	31/05/25			

Notes: 1. Scanned copy of this statement to be submitted before every Friday 2pm. 2. Original vouchers to be attached to this statement and send to respective accountant by Monday. 3. Accountants to make payment on receipted of scanned statement on Saturday. 4. If original statement with vouchers of last week is not received withhold further payment and salary. 5. Employee must maintain photocopy of all bills/vouchers for 3

DEBIT VOUCHER			
Company/Firm	Modi Realty Mallapur LLP		
Project	Gulmohar Residency		
Voucher no.			
Account head	Petty cash		
Credit to	Ahmed		
Towards/description of work	Towards amount paid to nagendar traders for purchase of steel scrubs,cells,surf,acid for site use purpose.		
Location of work			
Period	From: 23.05.2025		To: 30.05.2025
Amount in Rs.	190.00		
Amount in words	One hundred and ninty only.		
Mode of payment	Cheque/trf no.	Date	Bank
Prepared by	Approved by	Receivers name	Receivers signature
S.Shravya			

Notes:1. Print full sheet. 2. To be used for all minor maintenance works. 3. Details of labour, hire charges , material may be printed/written overleaf. 4. Project may differ from location of work.

DEBIT VOUCHER				
Company/Firm	Modi Realty Mallapur LLP			
Project	Gulmohar Residency			
Voucher no.				
Account head	Petty cash			
Credit to	Ahmed			
Towards/description of work	Towards amount paid to BSNL landline sales office internet.			
Location of work				
Period	From:	23.05.2025	To:	30.05.2025
Amount in Rs.	1394.00			
Amount in words	One thousand three hundred and ninty only.			
Mode of payment	Cheque/trf no.	Date	Bank	
Prepared by	Approved by	Receivers name	Receivers signature	
S.Shravya				

Notes:1. Print full sheet. 2. To be used for all minor maintenance works. 3. Details of labour, hire charges , material may be printed/written overleaf. 4. Project may differ from location of work.

DEBIT VOUCHER				
Company/Firm	Modi Realty Mallapur LLP			
Project	Gulmohar Residency			
Voucher no.				
Account head	Petty cash			
Credit to	Ahmed			
Towards/description of work	Towards amount paid to Lakshni weigh bridge for RMC vechicle po no-20250407014.(03x150=450/-)			
Location of work				
Period	From:	23.05.2025	To:	30.05.2025
Amount in Rs.	450.00			
Amount in words	Four hundred and fifty only.			
Mode of payment	Cheque/trf no.	Date	Bank	
Prepared by	Approved by	Receivers name	Receivers signature	
S.Shravya				

Notes:1. Print full sheet. 2. To be used for all minor maintenance works. 3. Details of labour, hire charges , material may be printed/written overleaf. 4. Project may differ from location of work.

DEBIT VOUCHER				
Company/Firm	Modi realty mallapur LLP			
Project	Gulmohar Residency			
Voucher no.				
Account head	Petty cash			
Credit to	MD.Ahmedulla Khan			
Towards/description of work	Towards jai ganesh traders for purchase of rubber mat.			
Location of work				
Period	From:	23.05.2025	To:	28.05.2025
Amount in Rs.	160.00			
Amount in words	One hundred and sixty only			
Mode of payment	Cheque/trf no.	Date	Bank	
Prepared by	Approved by	Receivers name	Receivers signature	
S.Shravya				

Notes:1. Print full sheet. 2. To be used for all minor maintenance works. 3. Details of labour, hire charges , material may be printed/written overleaf. 4. Project may differ from location of work.

<table>
<tr><td colspan="5">DEBIT VOUCHER</td></tr>
<tr><td>Company/Firm</td><td colspan="4">Modi realty mallapur LLP</td></tr>
<tr><td>Project</td><td colspan="4">Gulmohar Residency</td></tr>
<tr><td>Voucher no.</td><td colspan="4"></td></tr>
<tr><td>Account head</td><td colspan="4">Petty cash</td></tr>
<tr><td>Credit to</td><td colspan="4">MD.Ahmedulla Khan</td></tr>
<tr><td>Towards/description of work</td><td colspan="4">Towards amount paid to SP electricals for purchase of contractors.</td></tr>
<tr><td>Location of work</td><td colspan="4"></td></tr>
<tr><td>Period</td><td>From:</td><td>23.05.2025</td><td>To:</td><td>28.05.2025</td></tr>
<tr><td>Amount in Rs.</td><td colspan="4">1640.00</td></tr>
<tr><td>Amount in words</td><td colspan="4">One thousand six hundred and fourty only.</td></tr>
<tr><td>Mode of payment</td><td colspan="2">Cheque/trf no.</td><td>Date</td><td>Bank</td></tr>
<tr><td></td><td colspan="2"></td><td></td><td></td></tr>
<tr><td>Prepared by</td><td colspan="2">Approved by</td><td>Receivers name</td><td>Receivers signature</td></tr>
<tr><td>S.Shravya</td><td colspan="2"></td><td></td><td></td></tr>
</table>

Notes:1. Print full sheet. 2. To be used for all minor maintenance works. 3. Details of labour, hire charges , material may be printed/written overleaf. 4. Project may differ from location of work.

DEBIT VOUCHER			
Company/Firm	Modi realty mallapur LLP		
Project	Gulmohar Residency		
Voucher no.			
Account head	Petty cash		
Credit to	MD.Ahmedulla Khan		
Towards/description of work	Towards amount paid to electrical line men.		
Location of work			
Period	From: 23.05.2025		To: 28.05.2025
Amount in Rs.	500.00		
Amount in words	Five hundred only		
Mode of payment	Cheque/trf no.	Date	Bank
Prepared by	Approved by	Receivers name	Receivers signature
S.Shravya			

Notes:1. Print full sheet. 2. To be used for all minor maintenance works. 3. Details of labour, hire charges , material may be printed/written overleaf. 4. Project may differ from location of work.

DEBIT VOUCHER				
Company/Firm	Modi realty mallapur LLP			
Project	Gulmohar Residency			
Voucher no.				
Account head	Petty cash			
Credit to	MD.Ahmedulla Khan			
Towards/description of work	Towards amount paid to generator repair/ service.			
Location of work				
Period	From:	23.05.2025	To:	28.05.2025
Amount in Rs.	1500.00			
Amount in words	Fifteen hundred only.			
Mode of payment	Cheque/trf no.	Date	Bank	
Prepared by	Approved by	Receivers name	Receivers signature	
S.Shravya				

Notes:1. Print full sheet. 2. To be used for all minor maintenance works. 3. Details of labour, hire charges , material may be printed/written overleaf. 4. Project may differ from location of work.

I. Phanindar
M-9949332228

I. Vijaya
M-9866366604

NAGENDRA TRADERS

Dealers in : All Kinds of house
Cleaning Items & Disposal Items Available.

H.No. 11-14, NFC Main Road, H.B. Colony, Moulaali, HYD.-40

Date: 29-5-25

No. : 659

Customer Name : Mo. :

S.No.	Item Details	Rate	Amount
	6 సెల్స్ - Cells		100 -
	2 స్క్రబరు - Scuber		20 -
	1 ఆసిడ్ - Acid		50 -
	1 [illegible]		20 -
		T.Amount	190 -

INWARD
MODI REALTY MALLAPUR LLP
Sai for 29/5/25
Ware No 483
MRN No
Sign
Received By

..nk 'Q' Visit Again.

...once sold will not be
...ck or exchanged.

TOTAL

For GANESH TRAD...

~~QUOTATION~~ / ESTIMATE

Cell : 9014664429
: 7330712361

JAI GANESH TRADERS

Shop No. 1, Plot No. 6, IDA, Nacharam 'X' Road, Hyd - 76.

Dealers in : V-BELT, BEARING, UNBRAKO, ALLEN BOLT, V-PULLY, TAPARIA, DRILLBIT, RUBBER SHEET, GASKET SHEETS, WELDING ROD, ETC.

E-mail : ganeshtraders1992@gmail.com

No.

M/s : Modi Realty Mallapur UP Date 27/5

Qty.	PARTICULARS	RATE	AMOUNT Rs.	Ps.
2	Rubber for (Mount Rubber)		160	
			160	
		TOTAL		

INWARD
MODI REALTY MALLAPUR UP
Ware No. 462 Dt. 27/5
MRN No.
Received By... Sign...

Goods once sold will not be taken back or exchanged.

For GANESH TRADERS

TAX INVOICE / CASH / CREDIT

TAX INVOICE / CASH / CREDIT

(ORIGINAL FOR RECIPIENT)

SP ELECTRICALS
Ground and First Floor, Plot No 76,
Jai Jinendra, Saverkar Nagar, Nacharam
Hyderabad 040-27179163, 9246545941
GST/UIN: 36ADEPN3327N1ZA
GSTIN/UIN: 36ADEPN3327N1ZA
State Name : Telangana, Code : 36
Contact : 040-27179163,9246545941

Invoice No. **513**	Dated **28-May-25**
Delivery Note	Mode/Terms of Payment
Reference No. & Date.	Other References
Buyer's Order No.	Dated
Dispatch Doc No.	Delivery Note Date
Dispatched through	Destination
Terms of Delivery	

Consignee (Ship to)
MODI REALTY MALLAPUR LLP
5-4-187/3 AND 4, 2ND FLOOR, SOHAM
MANTION, M G ROAD, SECUNDERABAD,
HYDERABAD
GSTIN/UIN : 36AAEFM1459R1ZP
State Name : Telangana, Code : 36

Buyer (Bill to)
MODI REALTY MALLAPUR LLP
5-4-187/3 AND 4, 2ND FLOOR, SOHAM
MANTION, M G ROAD, SECUNDERABAD,
HYDERABAD
GSTIN/UIN : 36AAEFM1459R1ZP
State Name : Telangana, Code : 36

Sl No.	Description of Goods	HSN/SAC	Quantity	Rate (Incl. of Tax)	Rate	per	Amount
1	**SIEMENS CONTACTOR 3TF 33**	85369090	**1 NOS**	1,640.00	1,389.83	NOS	**1,389.83**
	CGST@9%					9 %	**125.08**
	SGST@9%					9 %	**125.08**
	ROUND OFF						**0.01**
	Total		**1 NOS**				**₹ 1,640.00**

INWARD
MODI REALTY MALLAPUR LLP
Ward No 463 Dt 28/5/25
MRN No
Sign
Received By

Amount Chargeable (in words)

E. & O.E

INR One Thousand Six Hundred Forty Only

HSN/SAC	Taxable Value	CGST Rate	CGST Amount	SGST/UTGST Rate	SGST/UTGST Amount	Total Tax Amount
85369090	1,389.83	9%	125.08	9%	125.08	250.16
Total	**1,389.83**		**125.08**		**125.08**	**250.16**

Tax Amount (in words) : **INR Two Hundred Fifty and Sixteen paise Only**

Company's Bank Details
Bank Name : **YES BANK**
A/c No. : **081784600000464**
Branch & IFS Code : **RAMANTHAPUR & YESB0000817**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct

for SP ELECTRICALS

Authorised Signatory

This is a Computer Generated Invoice

Re: Subject: Request for Approval: Generator Emergency Service Visit

From: Anand Mehta (anandmehta@modiproperties.com)

To: rajesh.g@modiproperties.com

Cc: ahmed@modiproperties.com; rajyalakshmi@modiproperties.com; shravya.s@modiproperties.com

Date: Tuesday, May 27, 2025 at 11:37 AM GMT+5:30

Approved

Anand Mehta.
Director | +91 9454059999, 90303 93300 anandmehta@modiproperties.com
Don't just buy a flat / villa! Buy a great lifestyle!
Affordable flats / villas in gated communities.
Modi Properties Pvt. Ltd. | www.modiproperties.com
Mehta Constructions | www.mehtaconstructionshyd.com
5-4-187/ 3 & 4, M G Road, Sec'bad -03 | Ph:040 66335551

> On Tuesday, May 27, 2025, 11:01, rajesh.g . <rajesh.g@modiproperties.com> wrote:
>
> Respected Anand sir,
>
> I hope this message finds you well.
>
> We are experiencing an urgent issue with our generator at GMR site and immediate attention is required to restore its functionality. The service provider has quoted ₹1,500 for the emergency visit and initial diagnostics.
>
> I kindly request your approval to proceed with this service to ensure uninterrupted operations.
>
> Thank you for your prompt attention to this matter.
>
> Regards
> G.Rajesh
> Senior engineer

Purchase Order

Original

From Company:	Modi Realty Mallapur LLP 5-4-187/3&4, IInd FloorSoham MansionM.G.Road Secunderabad,TELANGANA,500003 GSTNO:36AAEFM1459R1ZP	Delivery Location:	Gulmohar Residency Survey No 19, Mallapur, Hyderabad. NExt to NFC Rai Hyderabad,Telangana,500076 Srinivas N,8309724627

Supplier Details				
K N Infra Plot No 35 Krishna Nagar Colony Medchal Malkagiri Hyderabad, TG, GSTIN:36AATFK8675N1Z4 K Narendera Kumar, 9160099882 kninfra1@gmail.com	PO No	20250407014	Quote No	Nil
	PO Date	07 Apr 2025	Quote Date	07 Apr 2025
	Supply Type	Purchase Order	Requisition Num	20250407009

SNo.	Item Name	Qty	Rate	Dis%	Taxable Amount	GST%						Amount
						IGST%	CGST%	SGST%	IGST AMT	CGST AMT	SGST AMT	
1	RMCC2936-RMC-RMC-M20---cum	200.00	3,559.32	0%	7,11,864	0%	9%	9%	0	64,068	64,068	8,40,000
								Total Amount ...	0	64,068	64,068	8,40,000

Rupees in words : Eight Lakh Forty Thousands Only.

Terms and Conditions:-

RMC other terms :	Batching report + cube test report must be provided.
RMC specification:	250 kgs of cement to be added per cum.
RMC quantity	Payment shall be made on quantity delivered at site. All vehicles to be weighed near site
RMC line pump:	Line / boom pump charges included.
Payment Terms :	Within 30 days of delivery and on production of bill.
Tax :	Inclusive of GST and all other taxes.
Delivery Date :	As per site engineers request
Delivery Location :	As per details given above

Original

Bill submission:	Vendor Shall submit proof of delivery+originak invoice at head office of purchaser
Remarks :	Delivery at GMR@ Mallapur.Contact Person Mr. Ahmed-7842708376.

Notes:
1. This is a digitally generated order and no signature is required.
2. In case the vendor is unable to accept the order and supply the material, they must intimate the same by email to purchase@modiproperties.com.
3. Vendors must obtain acknowledgment from site as proof of delivery (POD) on relevant document like DC, e-way bill, packing list, etc.
4. Vendor must send original invoices to our head office (HO) on the address mentioned above. Do not send the original invoices to sites or purchase division office. An acknowledgment on a copy of the invoice will be provided upon request at our HO.
5. We reserve the right to cancel this PO and seek refund of the advance paid in case of delay in delivery or items delivered are not as per specifications, including delivery of defective material.
6. Payment against delivery /installation shall only be made after receipt of original signed invoice at HO.

LAKSHMI WEIGH BRIDGE

24 HOURS SERVICE

100 TONNES COMPUTERISED ELECTRONIC WEIGH BRIDGE

SHED NO. 4, PHASE 1, I.D.A. CHERLAPALLY - 500 051. PHONE : 65454956

SERIAL No. : 1200

CHARGES : 100/-

VEHICLE No. : TS08UG4350

GROSS : 30170 Kg. DATE : 2[illegible]-05-202[illegible] TIME : 12:11

TARE : 13270 Kg. DATE : 23-[illegible]5-202[illegible] TIME : 23:47

NETT : 16900 Kg.

INWARD
MODI REALTY MALLAPUR LLP
Ward No. 443 DL 23/5/25
MRN No
Sign.
Approved By...

THANK YOU

OUR RESPONSIBILITY CEASES ONCE THE CARRIER LEAVES THE PLATFORM

OPERATOR'S SIGNATURE

LAKSHMI WEIGH BRIDGE

100 TONNES COMPUTERISED ELECTRONIC WEIGH BRIDGE

24 HOURS SERVICE

SHED NO. 4, PHASE 1, I.D.A. CHERLAPALLY - 500 051. PHONE : 65454956

SERIAL No. : 1359

CHARGES : 150/-

VEHICLE No. : TS08UG7850

GROSS	32580 Kg.	DATE : 26-05-2025	TIME :	09:54
TARE	13300 Kg.	DATE : 26-05-2025	TIME :	15:58
NETT	19280 Kg.			

INWARD
MODI REALTY MALLAPUR LLP
Ware No. 454 26/5/25
MRN No.
Sign.
Received By

THANK YOU

OUR RESPONSIBILITY CEASES ONCE THE CARRIER LEAVES THE PLATFORM

OPERATOR'S SIGNATURE

LAKSHMI WEIGH BRIDGE

100 TONNES COMPUTERISED ELECTRONIC WEIGH BRIDGE

SHED NO. 4, PHASE 1, I.D.A. CHERLAPALLY - 500 051. PHONE : 65454956

24 HOURS SERVICE

SERIAL No. : 1388

CHARGES : 150/-

VEHICLE No. : TS08UG7850

2

GROSS	: 21990	Kg.	DATE : 26-05-2025	TIME : 16:52
TARE	: 13560	Kg.	DATE : 26-05-2025	TIME : 18:17
NETT	: 8430	Kg.		

INWARD

MODREAITY MALLAPUR LLP

Date 26/5/25

Ware No 457

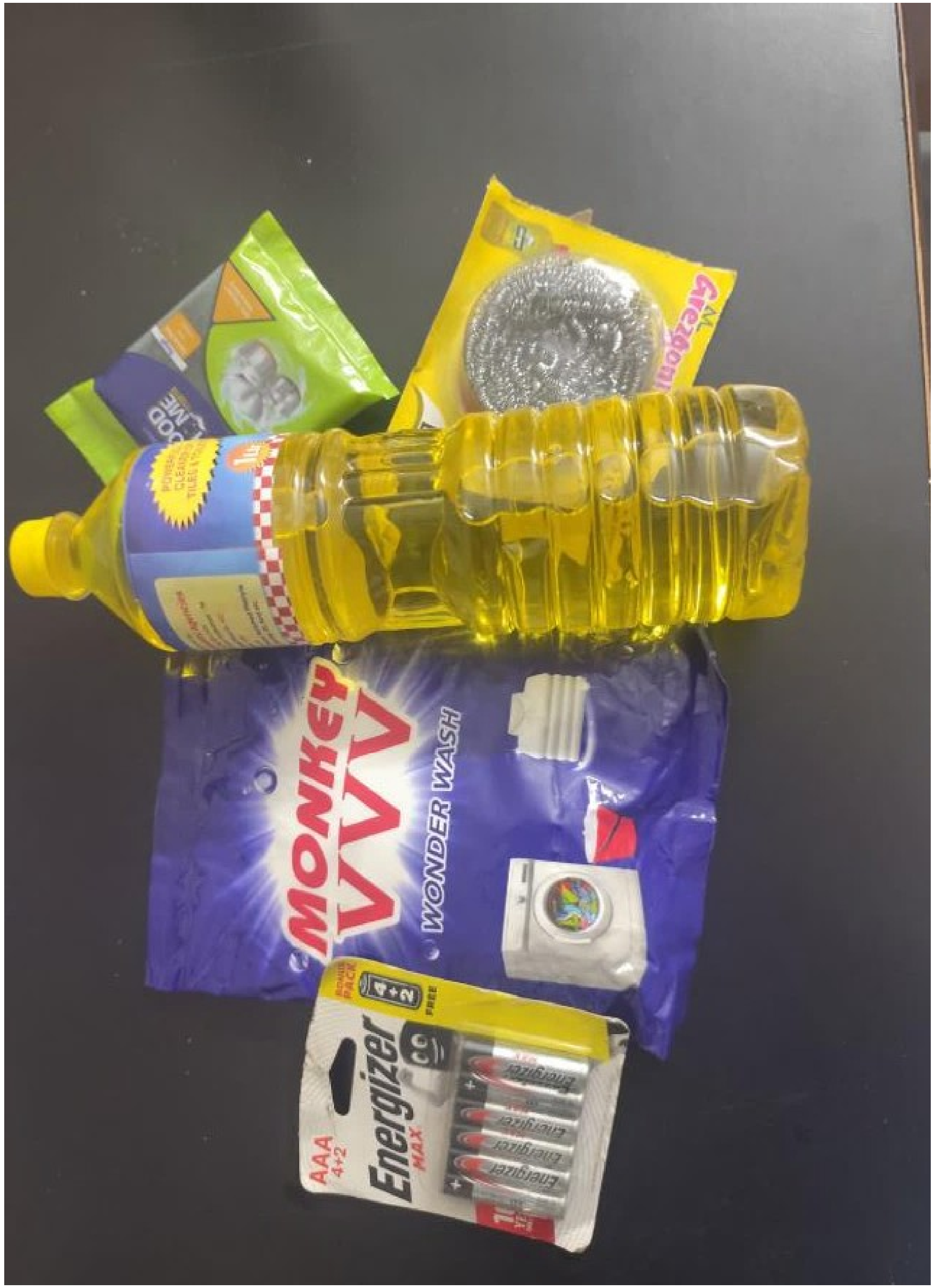
GRN No

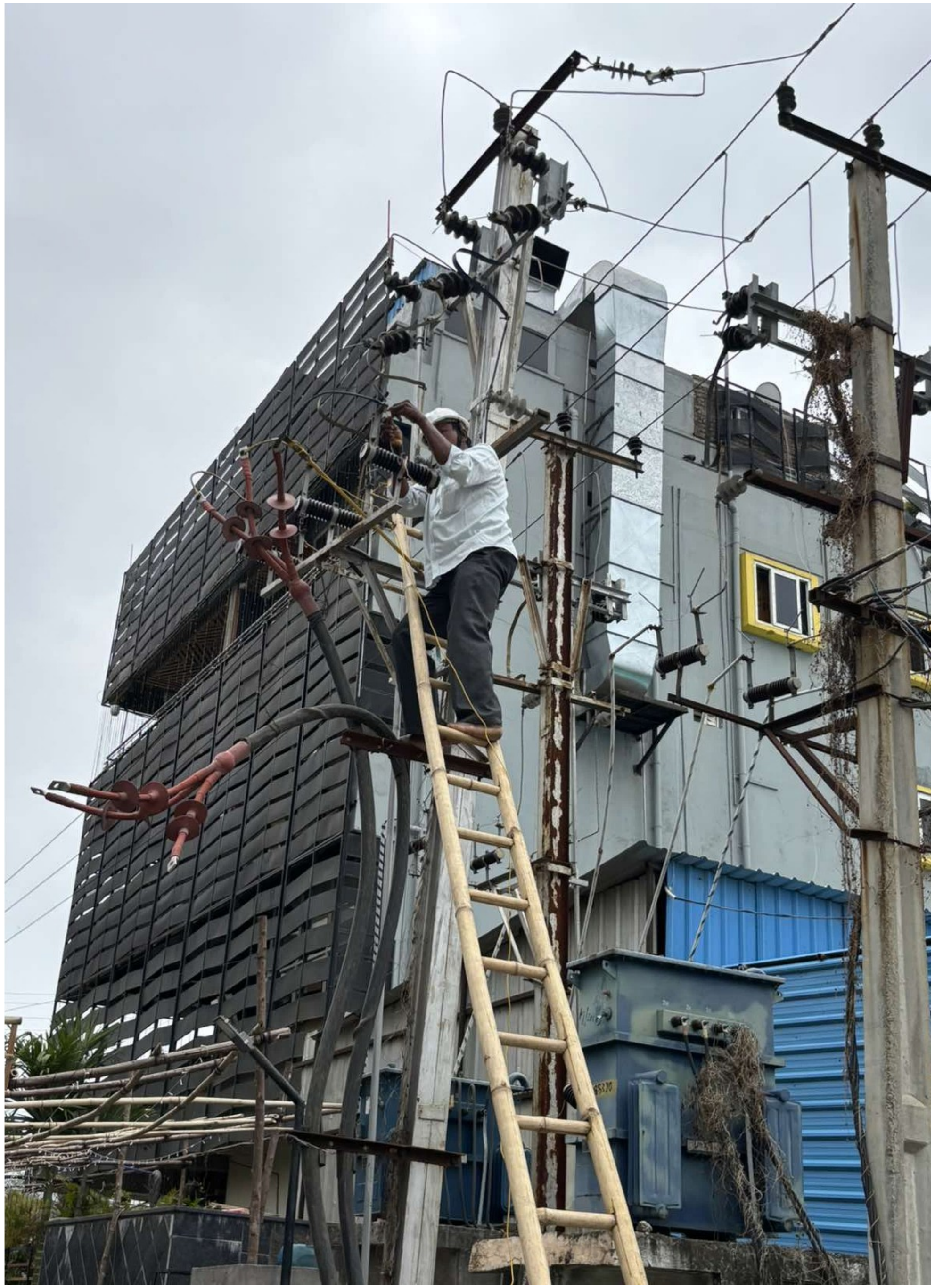
Sign.

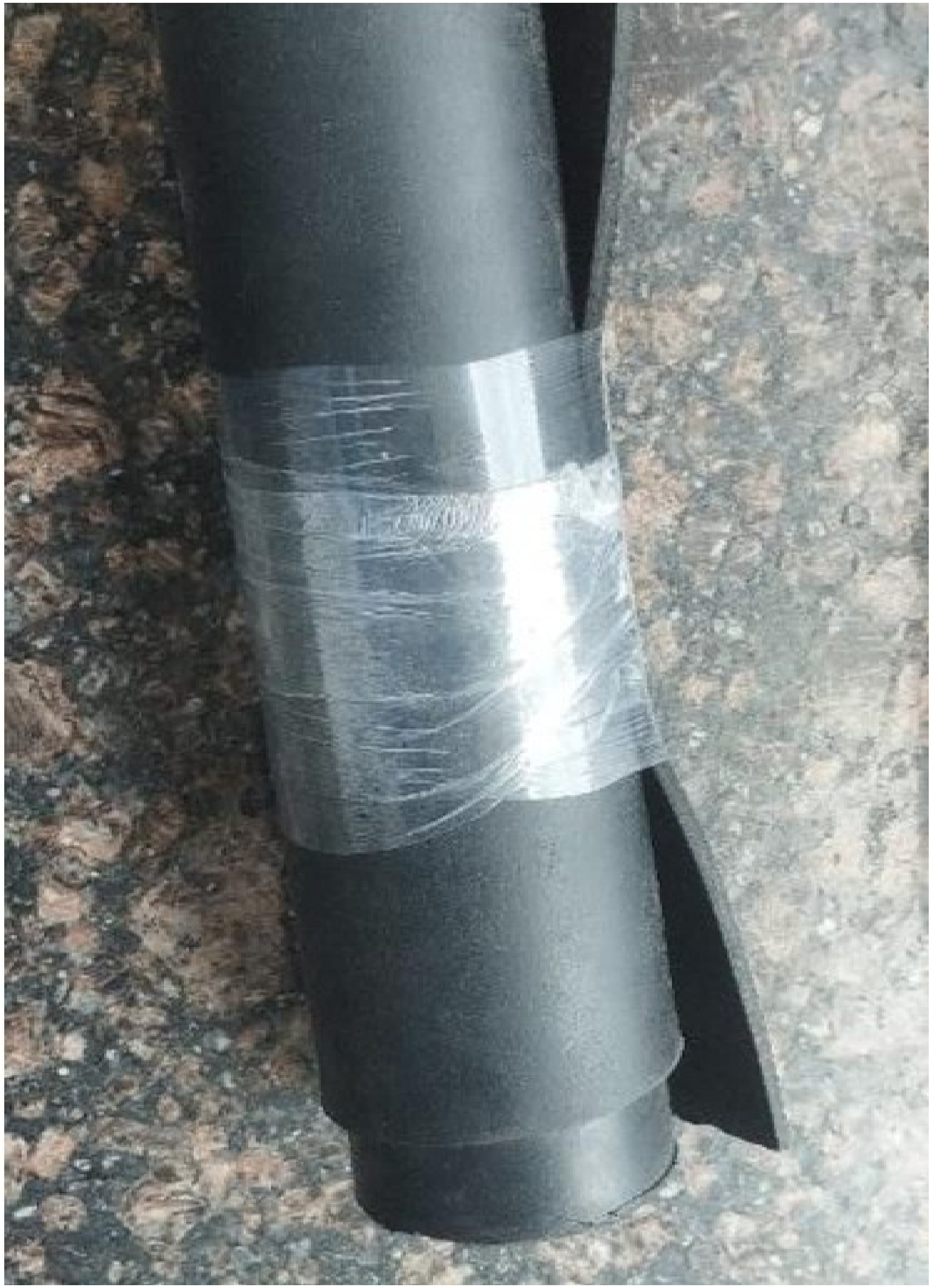
THANK YOU

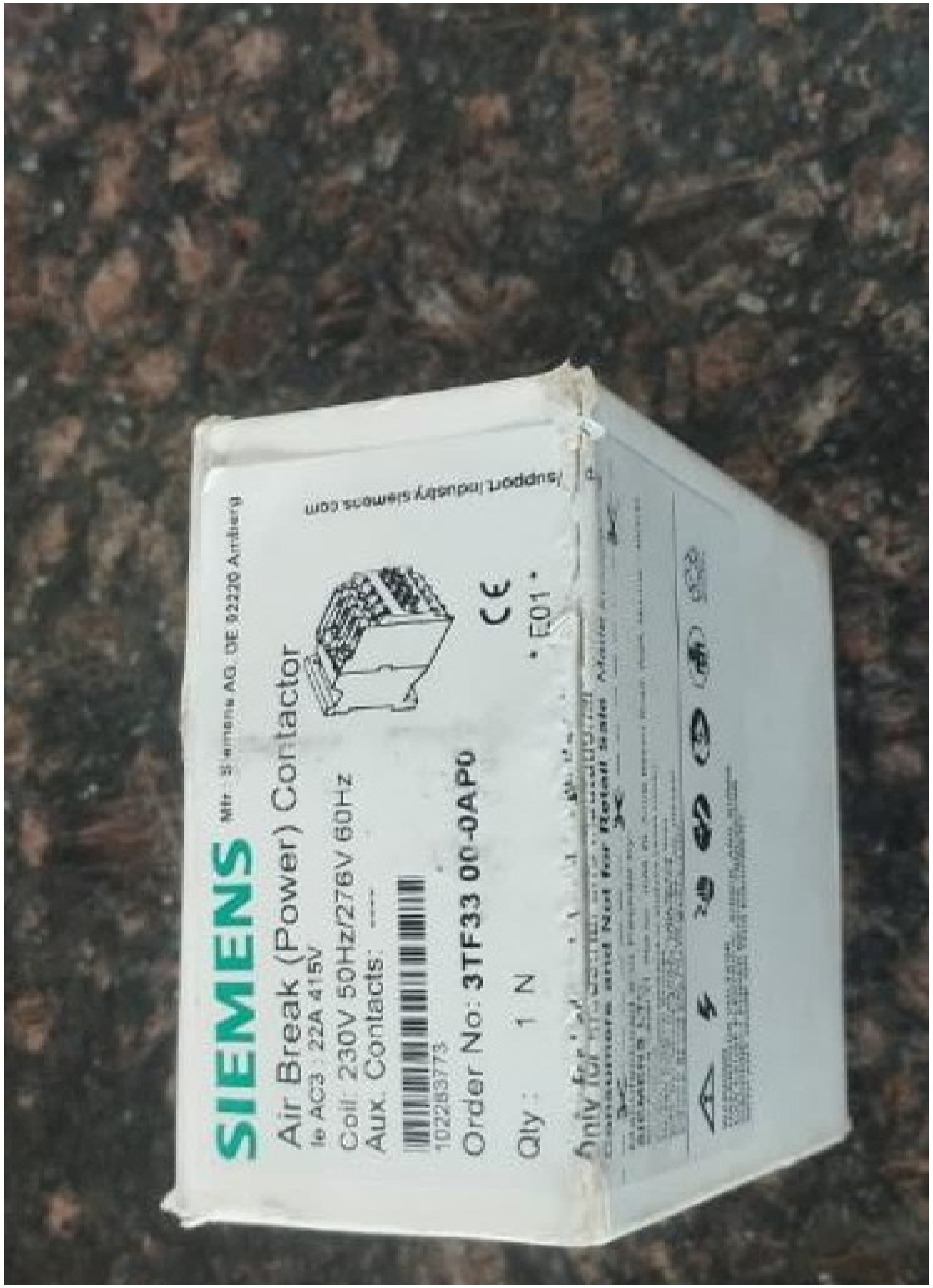
OUR RESPONSIBILITY CEASES ONCE THE CARRIER LEAVES THE PLATFORM

OPERATOR'S SIGNATURE


MONKEY
VVV
WONDER WASH
Energizer
MAX
AAA
4+2






SIEMENS
Mfr: Siemens AG, DE 92220 Amberg
Air Break (Power) Contactor
Ie AC3 : 22A 415V
Coil: 230V 50Hz/276V 60Hz
Aux. Contacts:
102283773
Order No: 3TF33 00-0AP0
Qty : 1 N
E01
/support.industry.siemens.com