ADMIN-AUDIT / PURCHASE DIVISION
Advice for Credit to Supplier - Manual

Date:	04/06/25	Prepared by	V. RAVI	Serial no.	
Supplier name	NISA Intra			HO inward no.	
Firm/Company	G.V.R.C	Project	Innopolis	HO received date	
PO/WO date	31.12.2023	PO/WO No.	98888	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	NISA/25-26/125	03.06.25	17,936-00	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.			/	☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges):			17,936-00
Proof of delivery by way of: ☑ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report			
MRN nos.:	PO No's 20230310017 & 314061	Proof of delivery matches MRN	☑ Yes ☐ No
Amount B –Other Credits : Transportation charges			–
Amount C –Other Debits :			–
Amount D (D=A+B-C) – Amount to be credited to the supplier:			17,936-00
Amount E – PO / WO value:			17,936-00
Amount F – Difference (A – E):			NIL
Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Part received		
Close PO / WO	☑ Yes ☐ No – wait for balance material ☐ Other		
Payment – due date	100% Advance paid.		
Remarks: As per supplier reconciliation in the place of refund, Material got from vendor.			

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:		V. RAVI			
Sign:		[signature]			
Date		04/06/25			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

APPROVED BY SOHAM MODY 04 JUN 2025

Tax Invoice *(ORIGINAL FOR RECIPIENT)* **e-Invoice**

IRN : **32b60f292ca03411a2fc00c909629ae75340695da8b2c4f-e71667a8ad8a971ba**
Ack No. : **112525246929482**
Ack Date : **3-Jun-25**

NISA INFRA Plot No.279, Ramakrishna Nagar, Chengincherla Hyderabad Telangana MSME Reg No: TS-02-0009963 9246174444 9100744405 GSTIN/UIN: 36AWRPD4142P1Z1 State Name : Telangana, Code : 36 E-Mail : nisa.infra@gmail.com	Invoice No. **NISA/25-26/125**	Dated **3-Jun-25**
	Delivery Note	Mode/Terms of Payment **100% Advance Received**
	Reference No. & Date.	Other References
Consignee (Ship to) **G V Reserch Centers Pvt Ltd** Charlapally Road Rampally HYderabad - 501301 Telangana Mobile no : +91 95022 11011 GSTIN/UIN : 36AAHCG4562D1ZP State Name : Telangana, Code : 36	Buyer's Order No. **96636 / 212513**	Dated **31-Jan-23**
	Dispatch Doc No. **Private Vehicle**	Delivery Note Date
	Dispatched through **By Road**	Destination **Rampally**
	Bill of Lading/LR-RR No. **Chengicherla dt. 3-Jun-25**	Motor Vehicle No. **TG09T0762**
Buyer (Bill to) **G V Reserch Centers Pvt Ltd** 5-4-187/3&4 II Nd Floor Sohan Mansion MG Road Secunderabad - 500003 Telangana GSTIN/UIN : 36AAHCG4562D1ZP State Name : Telangana, Code : 36	Terms of Delivery PO No: 20230310017 & 20231406 1.	

Sl No.	Description of Goods	HSN/SAC	Quantity	Rate (Incl. of Tax)	Rate	per	Amount
1	**Lokfix P- 5 Kgs**	38245090	**8 nos**	2,242.00	1,900.00	nos	**15,200.00**
	CGST						**1,368.00**
	SGST						**1,368.00**
	Total		**8 nos**				**₹ 17,936.00**

MODI PROPERTIES PVT. LTD. ★ SEC'BAD ★
INWARD
No. 690
Date 6/6/25
Sign.

Amount Chargeable (in words) *E. & O.E*

Indian Rupees Seventeen Thousand Nine Hundred Thirty Six Only

HSN/SAC	Taxable Value	CGST		SGST/UTGST		Total Tax Amount
		Rate	Amount	Rate	Amount	
38245090	15,200.00	9%	1,368.00	9%	1,368.00	2,736.00
Total	**15,200.00**		**1,368.00**		**1,368.00**	**2,736.00**

Tax Amount (in words) : **Indian Rupees Two Thousand Seven Hundred Thirty Six Only**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.TERMS & CONDITIONS: 1) Goods once sold will not be taken back. 2) Interest will be charged @12%pa. if this payment not made on before due date.

Customer's Seal and Signature

Prepared by Verified by

for NISA INFRA
Authorised Signatory

NISA INFRA PRIVATE LIMITED

This is a Computer Generated Invoice

Purchase Order

Original

From Company: GV Research Centers Pvt. Ltd 5-4-187/3&4, IInd FloorSoham MansionM.G.Road Secunderabad,TELANGANA,500003 GSTNO:36AAHCG4562D1ZP	Delivery Location: Innopolis Sy no-542, Genome Valley, Thurkapally, Hyderabad, Hyderabad,Telangana,500078 Madhu,7981951035

Supplier Details				
NISA INFRA Plot no.279,Rmamkrishna nagar, Near FCL Godown, Chengicherla, Medchal, Malkajgiri Hyderabad, TG, 500047 GSTIN:36AWRP4142P1Z1 D.Veerababu, 9246174444 nisa.infra@gmail.com	PO No	20230310017	Quote No	Nil
	PO Date	08 Mar 2023	Quote Date	11 Mar 2023
	Supply Type	Purchase Order	Requisition Num	20230308004

SNo.	Item Name	Qty	Rate	Dis%	Taxable Amount	GST%						Amount
						IGST%	CGST%	SGST%	IGST AMT	CGST AMT	SGST AMT	
1	CHEM1205-Chemical-Anchorset chemical--1kg-pkts	20.00	380.00	0%	7,600	0%	9%	9%	0	684	684	8,968
								Total Amount ...	0	684	684	8,968

Rupees in words : Eight Thousand Nine Hundred And Sixty Eight Only.

Terms and Conditions:-

Additional Specifications	Nil
Tax :	Inclusive of GST and other taxes.
Delivery Date :	Within 1-2 days of PO
Delivery Location :	As given above.
Transport:	By Vendor or Purchaser
Advance Paid :	Rs.8,968/-by RTGS/NEFT
Payment Terms :	100% as Advance
Bill submission:	Proof of delivery & original invoice must be delivered to Second floor, Soham Mansion, M.G. Road, Secunderabad- 03.Do not send to site.

Other Terms: Delivery at GVRC ,Contact person Mr. Madhu-9502211499

Original

Notes:

1. This is a digitally generated order and no signature is required.
2. In case the vendor is unable to accept the order and supply the material, they must intimate the same by email to purchase@modiproperties.com.
3. Vendors must obtain acknowledgment from site as proof of delivery (POD) on relevant document like DC, e-way bill, packing list, etc.
4. Vendor must send original invoices to our head office (HO) on the address mentioned above. Do not send the original invoices to sites or purchase division office. An acknowledgment on a copy of the invoice will be provided upon request at our HO.
5. We reserve the right to cancel this PO and seek refund of the advance paid in case of delay in delivery or items delivered are not as per specifications, including delivery of defective material.
6. Payment against delivery /installation shall only be made after receipt of original signed invoice at HO.

Purchase Order

From Company:	GV Research Centers Pvt. Ltd 5-4-187/3&4, IInd FloorSoham MansionM.G.Road Secunderabad,TELANGANA,500003 GSTNO:36AAHCG4562D1ZP	Delivery Location:	Innopolis Sy no-542, Genome Valley, Thurkapally, Hyderabad, Hyderabad,Telangana,500078 Madhu,7981951035

Original

Supplier Details

NISA INFRA
Plot no.279,Rmamkrishna nagar, Near FCL Godown, Chengicherla, Medchal, Malkajgiri
Hyderabad, TG, 500047
GSTIN:36AWRP4142P1Z1
D.Veerababu, 9246174444
nisa.infra@gmail.com

PO No	20230314061	Quote No	Nil
PO Date	08 Mar 2023	Quote Date	14 Mar 2023
Supply Type	Purchase Order	Requisition Num	20230308007

SNo.	Item Name	Qty	Rate	Dis%	Taxable Amount	GST%						Amount
						IGST%	CGST%	SGST%	IGST AMT	CGST AMT	SGST AMT	
1	CHEM1205-Chemical-Anchorset chemical--1kg-pkts	20.00	380.00	0%	7,600	0%	9%	9%	0	684	684	8,968
								Total Amount ...	0	684	684	8,968

Rupees in words : Eight Thousand Nine Hundred And Sixty Eight Only.

Terms and Conditions:-

Additional Specifications	Nill.
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