Weekly - Petty cash /expense card statement.

Approved by	A.Suresh	Statement date	05-06-2025
Prepared by	N.Sai Shivani	Sign	
From period	29-05-2025	To period	04-06-2025

Sl No	Debit to company	Debit to project	Description of expense	Amount	Bill enclosed	GST bill
1.	MMRK-LLP	GHT	Towards Purchase of Tile grout,Bentonite,cpvc Fabt 20x15mm,rigid reducer towards site use purpose.	2,320/-		□Y □N
2.	MMRK-LLP	GHT	Towards purchase of 12mm module plate towards site use purpose with inward no-188	250/-	□Y □N	□Y □N
4					□Y □N	□Y □N
5					□Y □N	□Y □N
6						
7						
8						
9	Total			2,570/-		

Amount to be credited by				
Approved by:	Div. Manager	Accountant	Accounts Manager	MD
Sign				
Date:	05-06-2025			

Notes: 1. Scanned copy of this statement to be submitted before every Friday 2pm. 2. Original vouchers to be attached to this statement and send to respective accountant by Monday. 3. Accountants to make payment on receipted of scanned statement on Saturday. 4. If original statement with vouchers of last week is not received withhold further payment and salary. 5. Employee must maintain photocopy of all bills/vouchers for 3 months. 6. Division manager and accounts manager approval required for expenses of over 2,000/- per week. MDs approval is required for expenses of over 10,000/- per week

DEBIT VOUCHER			
Company/Firm	Mehta&Modi Realty Kowkur LLP		
Project	GHT		
Voucher no.	1		
Account head			
Paid to	Bhagwathi Electrical paints and sanitary		
Towards/description of work	Towards purchase of Tile grout,bondtite,cpvc fabt 20x15mm,rigid reducer towards site use purpose with inward no-198.		
Location of work	Kowkur		
Period	29-05-2025		04-06-2025
Amount in Rs.	2,320/-		
	Two thousand three hundred twenty rupees Only		
	Cheque/trf no.	Date	Bank
Prepared by	Approved by	Receivers name	Receivers signature

Notes:1. Print full sheet. 2. To be used for all minor maintenance works. 3. Details of labour, hire charges , material may be printed/written overleaf. 4. Project may differ from location of work.

GSTIN : 36ABHPV6660K1ZZ | TAX INVOICE | Original For Buyer

Bhagwati Electrical Paints and Sanitary

143 O.U.T colony , Kandiguda chourasta , Sainikpuri secunderabad
Mob. 7995825048 , 9441079272
State Name:**telangana**, Code: **36**,Pin Code-**500094,** Email:- **pankajchoudhary1112gmail.com**

Buyer

Mehta And Modi Realty Kowkur LLP

State : Telengana
Contact No. = ,
GSTIN = 36ABLFM7631F1Z3
State Code:- 36

Invoice No. 731
Dated 03-06-2025

Mode/Term of Payment
Credit

S.N	Description Of Goods	HSN / SAC	Tax %	Qty	RATE (Incl. of Tax)	RATE	Per	Amount
1	Tile Grout	3214	18	9	60.00	50.85	pc	540.00
2	Bondtite	3506	18	3	300.00	254.24	pc	900.00
3	Cpvc FABT 20x15mm	3917	18	6	95.00	80.51	pc	570.00
4	Rigid Reducer	3917	18	5	62.00	52.54	pc	310.00
	SGST							*176.95*
	CGST							*176.95*
	GRAND TOTAL			23	*pc*			2320.00

Bill Amount In Words : INR Two Thousand Three Hundred Twenty Only

Bank Details :-
canara bank sainikpuri
A/C no : 30231010003041
IFSC : CNRB0013023

HSN/SAC	Taxable	SGST %	SGST Amt	CGST %	CGST Amt
3214	457.65	9 %	41.19	9 %	41.19
3506	762.72	9 %	68.64	9 %	68.64
3917	745.76	9 %	67.12	9 %	67.12

Total GST Amount In Words :
INR Three Hundred Fifty Three &
Ninety Paise Only

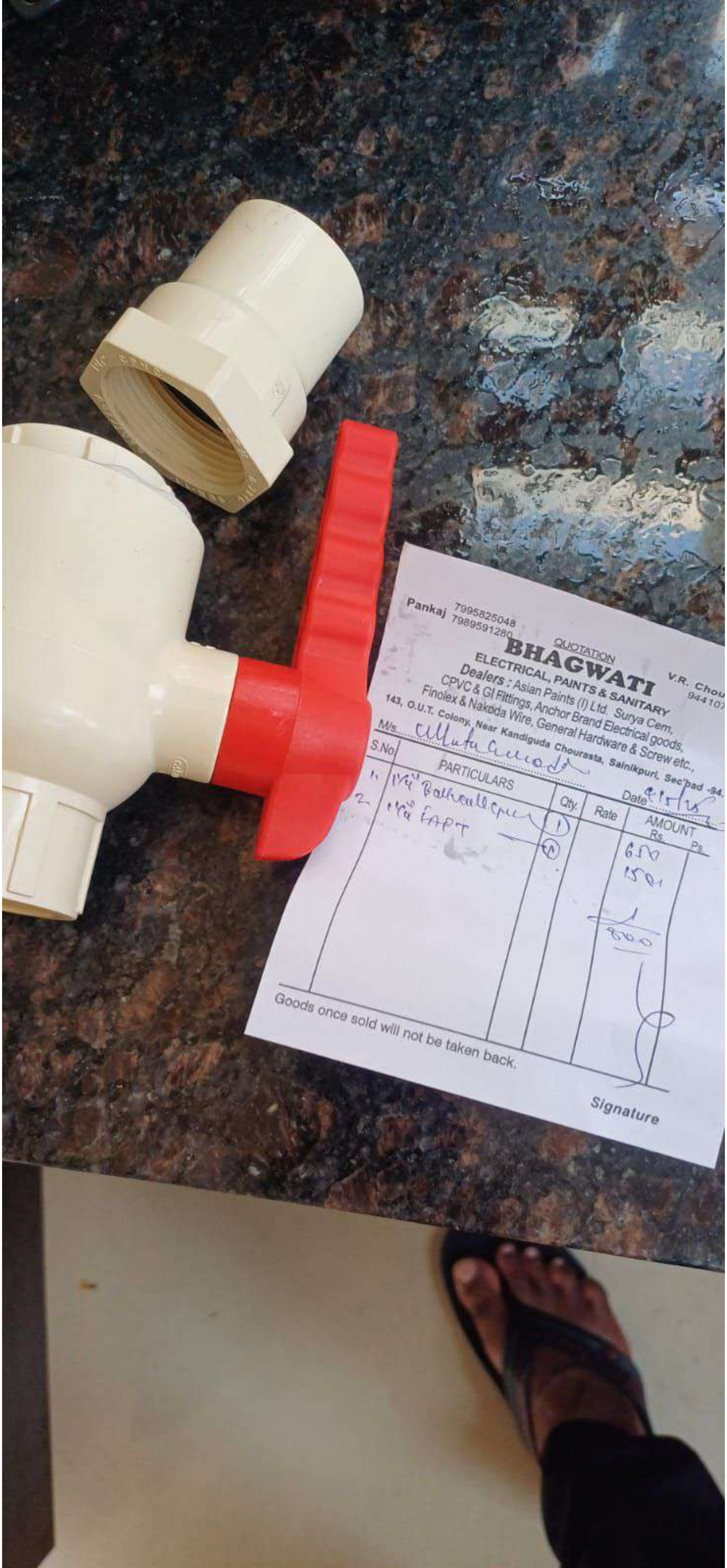
Declaration:
1)Goods once sold not be taken back.
2)In case Bill is not paid with in 7 days interest will be chared at 18%
3)No Guarantee for breakage.
4) We are not responsible for defects in any parts, as warranty liablity lies with supplier company.
5)Cheque Bounce Charge will be 600/.
6)Interest @24% per annum on payment after 15days of delivery. goods will be charged.

For Bhagwati Electrical Paints and Sanitary

Auth. Signatory

SUBJECT TO secunderabad JURISDICTION
This is Computer Generated Invoice


BHAGWATI
PARTICULARS
Signature


Pankaj 7995825048
7989591280
QUOTATION
BHAGWATI
ELECTRICAL, PAINTS & SANITARY
Dealers : Asian Paints (I) Ltd. Surya Cem,
CPVC & GI Fittings, Anchor Brand Electrical goods,
Finolex & Nakoda Wire, General Hardware & Screw etc.,
143, O.U.T. Colony, Near Kandiguda Chourasta, Sainikpuri, Sec'bad -94.
M/s.
S.No
PARTICULARS
Date
Qty.
Rate
AMOUNT
Rs.
Ps.
Goods once sold will not be taken back.
Signature

DEBIT VOUCHER			
Company/Firm	Mehta&Modi Realty Kowkur LLP		
Project	GHT		
Voucher no.	2		
Account head			
Paid to	Anchor panasonic		
Towards/description of work	Towards purchase of 12mm module plate towards site use Purpose with inward no-188.		
Location of work	Kowkur		
Period	29-05-2025		04-06-2025
Amount in Rs.	250/-		
	Two hundred fifty rupees Only		
	Cheque/trf no.	Date	Bank
Prepared by	Approved by	Receivers name	Receivers signature

Notes:1. Print full sheet. 2. To be used for all minor maintenance works. 3. Details of labour, hire charges , material may be printed/written overleaf. 4. Project may differ from location of work.

ANCHOR

by Panasonic

Date: 23/5/25

M/s.

Estimate / Memo

Qty	Particulars	Rate	Amount
1	1 LM Plants		250/-
			250/-

INWARD

Inward No: 188	Dt: 23/5/25
MRN No:	Dt:
Received By: Bishnu	Sign.

MEHTA & MODI REALTY KOWKUR LLP

Sign:

COMPLETE ELECTRICAL SOLUTIONS

Wiring Devices | Switchgear | Wires & Cables | PVC Conduit | Water Heater


wipro
NORTH-WEST
venia
NORTH-WEST VENIA
12M PLATE WITH FRAME
UNIT, MFD: MAY 2024
(INCLUSIVE OF ALL TAXES)
Pkg. Mtrl. Mfd. By: Alliance Packaging
PCB/(Baddi)/Id-21493/1663-65
THIS PLASTIC IS MORE THAN 51 MICRONS