Weekly - Petty cash /expense card statement

Approved by	A.Suresh		Statement date	07-06-2025		
Prepared by	I.Rama krishna		Sign			
From period	29-05-2025		To period	04-06-2025		
Sl No	Debit to company	Debit to project	Description of expense	Amount	Bill enclosed	GST bill
1.	GVVLLP	Vivopolis	Towards Purchase of plain bend & adhesive	2000/-		☐Y ☐N
2.	GVV-LLP	Vivopolis	Towards purchase of adhesive granite fixing purpose	2500/-	☐Y ☐N	☐Y ☐N
4	GVV-LLP	Vivopolis	Towards purchase of araldite granite fixing purpose	2000/-	☐Y ☐N	☐Y ☐N
5	GVV-LLP	Vivopolis	Towards purchase of adhesive granite fixing purpose	1200/-	☐Y ☐N	☐Y ☐N
6	GVV-LLP	Vivopolis	Towards purchase of adhesive granite fixing purpose	2320/-		
7						
8						
9	Total			10020/-		
Amount to be credited by						

Approved by:	Div. Manager	Accountant	Accounts Manager	MD
Sign				
Date: 07/06/25	05-06-2025			

Notes: 1. Scanned copy of this statement to be submitted before every Friday 2pm. 2. Original vouchers to be attached to this statement and send to respective accountant by Monday. 3. Accountants to make payment on receipted of scanned statement on Saturday. 4. If original statement with vouchers of last week is not received withhold further payment and salary. 5. Employee must maintain photocopy of all bills/vouchers for 3 months. 6. Division manager and accounts manager approval required for expenses of over 2,000/- per week. MDs approval is requared for expenses of over 0,000/- per week

GSTIN : 36ABHPV6660K1ZZ | TAX INVOICE | Original For Buyer

Bhagwati Electrical Paints and Sanitary

143 O.U.T colony , Kandiguda chourasta , Sainikpuri secunderabad
Mob. 7995825048 , 9441079272
State Name:telangana, Code: 36,Pin Code-500094, Email:- pankajchoudhary1112gmail.com

Buyer

Mehta And Modi Realty Kowkur LLP

State : Telengana
Contact No. = ,
GSTIN = 36ABLFM7631F1Z3

State Code:- 36

Invoice No. 731

Dated 03-06-2025

Mode/Term of Payment
Credit

S.N	Description Of Goods	HSN / SAC	Tax %	Qty	RATE (Incl. of Tax)	RATE	Per	Amount
1	Tile Grout	3214	18	9	60.00	50.85	pc	540.00
2	Bondtite	3506	18	3	300.00	254.24	pc	900.00
3	Cpvc FABT 20x15mm	3917	18	6	95.00	80.51	pc	570.00
4	Rigid Reducer	3917	18	5	62.00	52.54	pc	310.00
	SGST							176.95
	CGST							176.95
	GRAND TOTAL			23	pc			2320.00

INWARD
Inward No: 300 | Dt: 03/6/25
MRN No: | Dt:
Received By: | Sign:
Vi-opolis

Bill Amount In Words : INR Two Thousand Three Hundred Twenty Only

Bank Details :-
canara bank sainikpuri
A/C no : 30231010003041
IFSC : CNRB0013023

HSN/SAC	Taxable	SGST %	SGST Amt	CGST %	CGST Amt
3214	457.65	9 %	41.19	9 %	41.19
3506	762.72	9 %	68.64	9 %	68.64
3917	745.76	9 %	67.12	9 %	67.12

Total GST Amount In Words :
INR Three Hundred Fifty Three & Ninety Paise Only

Declaration:
1)Goods once sold not be taken back.
2)In case Bill is not paid with in 7 days interest will be chared at 18%
3)No Guarantee for breakage.
4) We are not responsible for defects in any parts, as warranty liablity lies with supplier company.
5)Cheque Bounce Charge will be 600/.
6)Interest @24% per annum on payment after 15days of delivery. goods will be charged.

For Bhagwati Electrical Paints and Sanitary

Auth. Signatory

SUBJECT TO secunderabad JURISDICTION
This is Computer Generated Invoice

GSTIN : 36ABHPV6660K1ZZ | TAX INVOICE | Original For Buyer

Bhagwati Electrical Paints and Sanitary

143 O.U.T colony , Kandiguda chourasta , Sainikpuri secunderabad
Mob. 7995825048 , 9441079272
State Name:telangana, Code: 36,Pin Code-500094, Email:- pankajchoudhary1112gmail.com

Buyer
Modi Gv Ventures Llp

State : Telengana
Contact No. = 9502232100,
GSTIN = 36ABUFM6980A1ZU

State Code:- 36

Invoice No. 730
Dated 03-06-2025
Mode/Term of Payment
Credit

S.N	Description Of Goods	HSN / SAC	Tax %	Qty	RATE (Incl. of Tax)	RATE	Per	Amount
1	Tile Adhesive 20kg	3214	18	1	1,200.00	1016.95	Bag	1200.00
	SGST							91.53
	CGST							91.53
	GRAND TOTAL			1	Bag			1200.00

INWARD
Inward No: 300 Dt: 03/6/25
MRN No: Dt:
Received By: Sign:
Vi~opolis

Bill Amount In Words : INR One Thousand Two Hundred Only

Bank Details :-
canara bank sainikpuri
A/C no : 30231010003041
IFSC : CNRB0013023

HSN/SAC	Taxable	SGST %	SGST Amt	CGST %	CGST Amt
3214	1016.95	9 %	91.53	9 %	91.53

Total GST Amount In Words :
INR One Hundred Eighty Three & Six Paise Only

Declaration:
1)Goods once sold not be taken back.
2)In case Bill is not paid with in 7 days interest will be chared at 18%
3)No Guarantee for breakage.
4) We are not responsible for defects in any parts, as warranty liablity lies with supplier company.
5)Cheque Bounce Charge will be 600/.
6)Interest @24% per annum on payment after 15days of delivery, goods will be charged.

For Bhagwati Electrical Paints and Sanitary

Auth. Signatory

SUBJECT TO secunderabad JURISDICTION
This is Computer Generated Invoice

GSTIN : 36ABHPV6660K1ZZ | TAX INVOICE | Original For Buyer

Bhagwati Electrical Paints and Sanitary

143 O.U.T colony , Kandiguda chourasta , Sainikpuri secunderabad

Mob. 7995825048 , 9441079272

State Name:telangana, Code: 36,Pin Code-500094, Email:- pankajchoudhary1112gmail.com

Buyer

Modi Gv Ventures Llp

State : Telengana

Contact No. = 9502232100,

GSTIN = 36ABUFM6980A1ZU

State Code:- 36

Invoice No. 729

Dated 03-06-2025

Mode/Term of Payment

Credit

S.N	Description Of Goods	HSN / SAC	Tax %	Qty	RATE (Incl. of Tax)	RATE	Per	Amount
1	Tile Adhesive 20kg	3214	18	2	1,000.00	847.46	Bag	2000.00
	SGST							152.54
	CGST							152.54
	GRAND TOTAL			2	Bag			2000.00

INWARD
Inward No: 300 Dt: 03/6/25
MRN No: Dt:
Received By: Sign:
Vi-opolis

Bill Amount In Words : INR Two Thousand Only

Bank Details :-
canara bank sainikpuri
A/C no : 30231010003041
IFSC : CNRB0013023

HSN/SAC	Taxable	SGST %	SGST Amt	CGST %	CGST Amt
3214	1694.92	9 %	152.54	9 %	152.54

Total GST Amount In Words :
INR Three Hundred Five & Eight Paise Only

Declaration:
1)Goods once sold not be taken back.
2)In case Bill is not paid with in 7 days interest will be chared at 18%
3)No Guarantee for breakage.
4) We are not responsible for defects in any parts, as warranty liablity lies with supplier company.
5)Cheque Bounce Charge will be 600/.
6)Interest @24% per annum on payment after 15days of delivery. goods will be charged.

For Bhagwati Electrical Paints and Sanitary

Auth. Signatory

SUBJECT TO secunderabad JURISDICTION

This is Computer Generated Invoice

GSTIN : 36ABHPV6660K1ZZ

TAX INVOICE

Original For Buyer

Bhagwati Electrical Paints and Sanitary

143 O.U.T colony , Kandiguda chourasta , Sainikpuri secunderabad

Mob. 7995825048 , 9441079272

State Name:telangana, Code: 36,Pin Code-500094, Email:- pankajchoudhary1112gmail.com

Buyer

Modi Gv Ventures Llp

State : Telengana

Contact No. = 9502232100,

GSTIN = 36ABUFM6980A1ZU

State Code:- 36

Invoice No. 728

Dated 03-06-2025

Mode/Term of Payment

Credit

S.N	Description Of Goods	HSN / SAC	Tax %	Qty	RATE (Incl. of Tax)	RATE	Per	Amount
1	Tile Adhesive 20kg	3214	18	2	1,250.00	1059.32	Bag	2500.00
	SGST							190.68
	CGST							190.68
	GRAND TOTAL			2 Bag				2500.00

INWARD

Inward No: 300 Dt: 03/6/25

MRN No: Dt:

Received By: Sign:

Vi opolis

Bill Amount In Words : INR Two Thousand Five Hundred Only

Bank Details :-
canara bank sainikpuri
A/C no : 30231010003041
IFSC : CNRB0013023

HSN/SAC	Taxable	SGST %	SGST Amt	CGST %	CGST Amt
3214	2118.64	9 %	190.68	9 %	190.68

Total GST Amount In Words :
INR Three Hundred Eighty One & Thirty Six Paise Only

Declaration:

1)Goods once sold not be taken back.

2)In case Bill is not paid with in 7 days interest will be chared at 18%

3)No Guarantee for breakage.

4) We are not responsible for defects in any parts, as warranty liablity lies with supplier company.

5)Cheque Bounce Charge will be 600/.

6)Interest @24% per annum on payment after 15days of delivery, goods will be charged.

For Bhagwati Electrical Paints and Sanitary

Auth. Signatory

SUBJECT TO secunderabad JURISDICTION

This is Computer Generated Invoice

GSTIN : 36ABHPV6660K1ZZ | TAX INVOICE | Original For Buyer

Bhagwati Electrical Paints and Sanitary

143 O.U.T colony , Kandiguda chourasta , Sainikpuri secunderabad
Mob. 7995825048 , 9441079272
State Name:telangana, Code: 36,Pin Code-500094, Email:- pankajchoudhary1112gmail.com

Buyer

Modi Gv Ventures Llp

State : Telengana
Contact No. = 9502232100,
GSTIN = 36ABUFM6980A1ZU
State Code:- 36

Invoice No. 727
Dated 03-06-2025
Mode/Term of Payment
Credit

S.N	Description Of Goods	HSN / SAC	Tax %	Qty	RATE (Incl. of Tax)	RATE	Per	Amount
1	P/Bend 110mm (A)	3917	18	5	150.00	127.12	pc	750.00
2	Tile Adhesive 20kg	3214	18	1	1,250.00	1059.32	Bag	1250.00
	SGST							152.54
	CGST							152.54
	GRAND TOTAL			6	Bag			2000.00

INWARD
Inward No: 300 Dt: 3/6/25
MRN No: Dt:
Received By: Sign:
Vi opolis

Bill Amount In Words : INR Two Thousand Only

HSN/SAC	Taxable	SGST %	SGST Amt	CGST %	CGST Amt
3214	1059.32	9 %	95.34	9 %	95.34
3917	635.60	9 %	57.20	9 %	57.20

Bank Details :-
canara bank sainikpuri
A/C no : 30231010003041
IFSC : CNRB0013023

Total GST Amount In Words :
INR Three Hundred Five & Eight Paise Only

For Bhagwati Electrical Paints and Sanitary

Declaration:
1)Goods once sold not be taken back.
2)In case Bill is not paid with in 7 days interest will be chared at 18%
3)No Guarantee for breakage.
4) We are not responsible for defects in any parts, as warranty liablity lies with supplier company.
5)Cheque Bounce Charge will be 600/.
6)Interest @24% per annum on payment after 15days of delivery. goods will be charged.

Auth. Signatory

SUBJECT TO secunderabad JURISDICTION
This is Computer Generated Invoice


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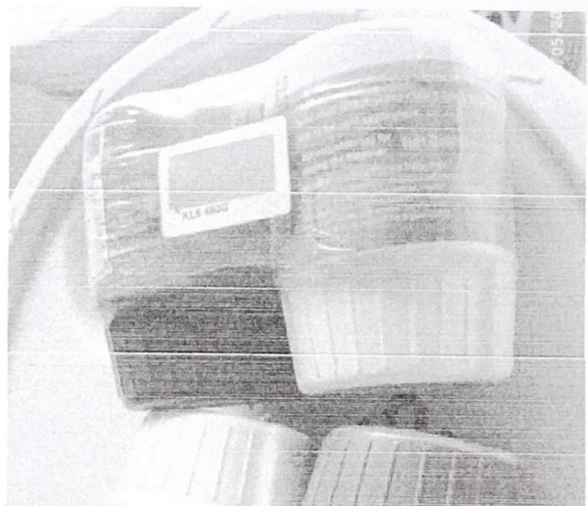

DEBIT VOUCHER			
Company/Firm	GVVLLP		
Project	Vivopolis		
Voucher no.	1		
Account head	Modi GVVLLP		
Paid to	Bhagwathi Electrical paints and Sanitary		
Towards/description of work	Towards Purchase of plain bend & adhesive harvesting pipe line purpose		
Location of work	Turakapalli		
Period	29-05-2025		04-06-2025
Amount in Rs.	2000/-		
	Twothousand rupees Only		
	Cheque/trf no.	Date	Bank
Prepared by	Approved by	Receivers name	Receivers signature

Notes:1. Print full sheet. 2. To be used for all minor maintenance works. 3. Details of labour, hire charges , material may be printed/written overleaf. 4. Project may differ from location of work.

DEBIT VOUCHER			
Company/Firm	GVVLLP		
Project	Vivopolis		
Voucher no.	3		
Account head	Modi GVVLLP		
Paid to	Bhagwathi Electrical paints and Sanitary		
Towards/description of work	Towards Purchase of adhesive granite fixing purpose		
Location of work	Turakapalli		
Period	29-05-2025		04-06-2025
Amount in Rs.	2000/-		
	Two thousand rupees Only		
	Cheque/trf no.	Date	Bank
Prepared by	Approved by	Receivers name	Receivers signature

Notes:1. Print full sheet. 2. To be used for all minor maintenance works. 3. Details of labour, hire charges , material may be printed/written overleaf. 4. Project may differ from location of work.

DEBIT VOUCHER			
Company/Firm	GVVLLP		
Project	Vivopolis		
Voucher no.	2		
Account head	Modi GVVLLP		
Paid to	Bhagwathi Electrical paints and Sanitary		
Towards/description of work	Towards Purchase of adhesive granite fixing purpose		
Location of work	Turakapalli		
Period	29-05-2025	04-06-2025	
Amount in Rs.	2500/-		
	Two thousand five hundred rupees Only		
	Cheque/trf no.	Date	Bank
Prepared by	Approved by	Receivers name	Receivers signature

Notes:1. Print full sheet. 2. To be used for all minor maintenance works. 3. Details of labour, hire charges , material may be printed/written overleaf. 4. Project may differ from location of work.

DEBIT VOUCHER			
Company/Firm	GVVLLP		
Project	Vivopolis		
Voucher no.	4		
Account head	Modi GVVLLP		
Paid to	Bhagwathi Electrical paints and Sanitary		
Towards/description of work	Towards Purchase of adhesive granite fixing purpose		
Location of work	Turakapalli		
Period	29-05-2025		04-06-2025
Amount in Rs.	1200/-		
	One thousand two hundred rupees Only		
	Cheque/trf no.	Date	Bank
Prepared by	Approved by	Receivers name	Receivers signature

Notes:1. Print full sheet. 2. To be used for all minor maintenance works. 3. Details of labour, hire charges , material may be printed/written overleaf. 4. Project may differ from location of work.

DEBIT VOUCHER			
Company/Firm	GVVLLP		
Project	Vivopolis		
Voucher no.	5		
Account head	Modi GVVLLP		
Paid to	Bhagwathi Electrical paints and Sanitary		
Towards/description of work	Towards Purchase of Cpvc material septic tank filters fixing purpose		
Location of work	Turakapalli		
Period	29-05-2025		04-06-2025
Amount in Rs.	2320/-		
	two thousand three hundred and twenty rupees Only		
	Cheque/trf no.	Date	Bank
Prepared by	Approved by	Receivers name	Receivers signature

Notes:1. Print full sheet. 2. To be used for all minor maintenance works. 3. Details of labour, hire charges , material may be printed/written overleaf. 4. Project may differ from location of work.