Weekly - Petty cash /expense card statement.

Name	E Prasad	Statement date	12/6/25
Prepared by	Prasad	Sign	Prasad
From period		To period	

Sl No	Debit to company	Debit to project	Description of expense	Amount	Bill enclosed	GST bill
1.	MODI REALITY	MIRAJAGUDA LCP	[illegible] fire Mounting CHARGES at	4550	Y N	Y N
2.			MIRAJAGUDA		Y N	Y N
3.	11		Transport CHARGES	250	Y N	Y N
4.					Y N	Y N
5.					Y N	Y N
6.					Y N	Y N
7.					Y N	Y N
8.					Y N	Y N
9.					Y N	Y N
10.	Total			4800		

Amount to be credited by	Transfer to Happy card, Transfer to expense card, Cash reimbursement, Transfer to personal a/c. Other:			
Approved by:	Div. Manager	Accountant	Accounts Manager	MD
Sign:				
Date:	12/06/25			

APPROVED BY
12 JUN 2025
E. PRASAD
MANAGER PROMOTION

Notes: 1. Scanned copy of this statement to be submitted before every Friday 2pm. 2. Original vouchers to be attached to this statement and send to respective accountant by Monday. 3. Accountants to make payment on receipted of scanned statement on Saturday. 4. If original statement with vouchers of last week is not received withhold further payment and salary. 5. Employee must maintain photocopy of all bills/vouchers for 3 months. 6. Division manager and accounts manager approval required for expenses of over 2,000/- per week. MDs approval is required for expenses of over 10,000/- per week


Gulmohar
HOMES
GPS Map Camera
Miryalaguda, Telangana, India
Vh73+c23, Miryalaguda, Telangana 508207,
India
Lat 16.863239° Long 79.552338°
11/06/2025 02:57 PM GMT +05:30
Google

DEBIT VOUCHER

Company/Firm	Modi Reality Nirayagna LLP		
Project	AGH		
Voucher No.			
Account head			
Paid to	Mounting charges		
Towards/description of work	~~Bam~~ Sticks and roof Booting 3ot201 Nirayagnda flex Mounting charges 600 sft x 6Rs		
Location of work			
Amount in Rs.	4550/-		
Amount in words	Four thousand five hundred fifty only		
Mode of payment			
	Cheque/trf No.	Date 12/6/25	Bank
Prepared by	Approved by	Receivers Name	Receivers Signature

APPROVED BY
12 JUN 2025
E. PRASAD
MANAGER PROMOTION

DEBIT VOUCHER

Company/Firm	MODI Reality Mirajalguda LLP		
Project	AGH		
Voucher No.			
Account head			
Paid to	TGSRTC Logistics		
Towards/description of work	flat 404201 Transport Charges Kushaiguda to Mirajalguda		
Location of work			
Amount in Rs.	250/-		
Amount in words	Two Hundred fifty only		
Mode of payment			
	Cheque/trf No.	Date 12/6/25	Bank
Prepared by	Approved by	Receivers Name	Receivers Signature
[signature]	APPROVED BY 12 JUN 2025 E. PRASAD MANAGER PROMOTION		

TGSRTC LOGISTICS
(GSTIN : 36AAECA0475C3Z2)

LOGISTICS

Date & Time : 06/06/2025 12:09:58

C.Pnt : KUSHAIGUDA-BS

Consignment Number : P 26313325 Paid

Route Info : KUSHAIGUDA-BS -> MG-BUS-STN -> MIRYALAGUDA : 166.00Km(s)

Origin :	KUSHAIGUDA-BS	
Destination :	MIRYALAGUDA	
Sender/ Mob. No :	RAJU	9603774977
Receiver/ Mob. No :	Y.PRASAD	9989959319
GST IN :		
Booking Type & Category :	Parcels	*Paper Rolls
Total Weight :	16.00 Kgs	
Total No. of Pieces :	1	
Invoice Charges	₹ 212.20	GST Charges : ₹ 37.80
Total Consignment Charges :		₹ 250.00

T&Cs for transportation of Goods by TGSRTC Logistics :(1) In case of consignment lost or damaged, the Corporation liability is limited to shipment value declared at the time of booking.**(2)**No claim will be entertained without invoice.**(3)**The consignor is responsible to provide forms, documents, declaration etc. required as per the Govt. Authorities.**(4)** Timings, departures and arrivals are not guaranteed.**(5)**E-way bill (part-A) is compulsory for consignments more than Rs.50,000/- value.**(6)**The courts in the state of Telangana only shall have jurisdiction in respect of all claims. **(7)**Storage charges Rs.10 per day (4th to 10th day) & Rs.25/- per day (11th to 30th day)

nd 250ml X 20 Units