Weekly - Petty cash /expense card statement.

Name	K Suneel Kumar	Statement date	13-06-2025 Card No.4629 5254 2716 5724
Prepared by	K Suneel Kumar	Sign	Sl
From period	06-06-2025	To period	12-06-2025

Sl No	Debit to company	Debit to project	Description of expense	Amount	Bill enclosed	GST bill
1.	MPSVC	MPSVC	Toner refilling	2350	☐Y ☐N	☐Y ☐N
2.	MPSVC	MPSVC	Printer repairing	1800	☐Y ☐N	☐Y ☐N
3.	MPSVC	MPSVC	Cables purchased	1100	☐Y ☐N	☐Y ☐N
4.	MPSVC	MPSVC	Zoom subscription	1623.68	☐Y ☐N	☐Y ☐N
5.	MPSVC	MPSVC	Bank charges	141.60	☐Y ☐N	☐Y ☐N
6.					☐Y ☐N	☐Y ☐N
7.					☐Y ☐N	☐Y ☐N
8.					☐Y ☐N	☐Y ☐N
9.					☐Y ☐N	☐Y ☐N
10.					☐Y ☐N	☐Y ☐N
11.	Total			**7015.28**		

Amount to be credited by	☐ Transfer to expense card, ☐ Cash reimbursement, ☐ Transfer to personal a/c. ☐ Other:			
Approved by:	Div. Manager	Accountant	Accounts Manager	MD
Sign:	Sl			
Date:				

Notes: 1. Scanned copy of this statement to be submitted before every Friday 2pm. 2. Original vouchers to be attached to this statement and send to respective accountant by Monday. 3. Accountants to make payment on receipted of scanned statement on Saturday. 4. If original statement with vouchers of last week is not received withhold further payment and salary. 5. Employee must maintain photocopy of all bills/vouchers for 3 months. 6. Division manager and accounts manager approval required for expenses of over 2,000/- per week. MDs approval is required for expenses of over 10,000/- per week

DEBIT VOUCHER

MRSV

Voucher No. ____________

A/c. ____________ Date : 12/5/25

		Rs.	Ps.
Paid to	Bank charges		
towards	Bank Charges for the month of May'25	141.6	
Rupees	One Hundred Forty one & sixty only		
Paid by Cheque / Cash	Cheque No. / Dated / Drawn on Bank		

Prepared by

Approved by

Receiver's Signature

Cell: 09291583343

VRAM Technologies

Shop No. 417, 'C' Block, Chenoy Trade Centre, Secunderabad

No. 290

SERVICE INVOICE

Date 9/6/25

M/s. Modi Properties Services

Sl. No.	PARTICULARS	QTY.	UNIT PRICE	AMOUNT
1.	canon teflon sheet pressure roller replacement charges	1		1800-00
			TOTAL	1800-00

Goods once sold will not be taken back

For VRAM Technologies

Satya

TAX INVOICE

☐ Original for Recepient ☐ Triplicate for Supplier
☐ Duplicate for Transporter ☐ Extra Copy

SHWETA COMPUTERS

SHOP NO. 1,2,3 AND 4, GROUND FLOOR , CHENOY TRADE CENTRE ,
PARKLANE ,SECUNDERABADTELANGANAHYDERABAD 500003
State Name 36 - Telangana
, Email:Shwetacomputers@shwetagroup.com
GSTIN:36ACUFS2935A1ZZ
PAN:ACUFS2935A

Bill To :
MODI PROPERTIES PVT.LTD.
5-4-187/3 AND 4, 2ND FLOOR, SOHAM MANSION,
M.G ROAD, SECUNDERABAD, Rangareddy, Telangana, 500003
SEC-BAD 66335551/9502199355
HYDERABAD - 500003
Phone :
State : 36 - Telangana

Ship to:

Invoice No. : 00006116
Invoice Date : 10/06/2025
GSTIN : 36AABCM4761E1ZM
PAN : AABCM4761E
Due Date : 10/06/2025

SR : SANDEEP OJHA PH:7097758463
IRN :

SI	Product Description	HSN/ SAC	Qty	Rate (incl GST)	Rate	Taxable Amount	CGST %	CGST Amt	SGST %	SGST Amt	IGST %	IGST Amt
1	CABLE TYPE C TO TYPE C 1.8M HONEYWL	85444299	1	550.00	466.10	466.10	9	41.95	9	41.95	0	0.00
						466.10						
	CGST				9.00	41.95						
	SGST				9.00	41.95						
	Grand Total:		1			**550.00**						

INWARD
Inward No: 103 Dt: 10/6/25
MRN No: Dt:
Received By: Sign:
MODI PROPERTIES

Rupees Five Hundred Fifty Only.

Bank Details :
HDFC BANK PARADISE **A/C NO** : 50200010045314, **IFSC**: HDFC0000042

Terms & Condition :
1. No warranty for burnt/Physical damage goods.
2. For Warranty bring Product with box.
3. In case of default interest payable @ 24% p.a. from bill date
4. All disputes are subject to **HYDERABAD** jurisdiction
5. Payment should be sent through A/c payee cheque/Draft only
6. Standard Warranty 11 months from the date of Invoice.
7. No warranty on adaptor,cables,earphone,other accessories & consumbales products etc
8. Warranty on all the parts or equipments is as per Manufacturer standard policy and shall be directly provided by Manufacturers only.
9. No Warranty for Swollen or Bulged Battery

E.&O.E
For **SHWETA COMPUTERS**

SHWETA COMPUTERS SEC-BAD

Authorised Signatory

SERVICE TIME : MONDAY TO FRIDAY 12 Noon to 5 PM

TAX INVOICE

☐ Original for Recepient ☐ Triplicate for Supplier
☐ Duplicate for Transporter ☐ Extra Copy

SHWETA COMPUTERS

SHOP NO. 1,2,3 AND 4, GROUND FLOOR , CHENOY TRADE CENTRE ,
PARKLANE ,SECUNDERABADTELANGANAHYDERABAD 500003
State Name 36 - Telangana
, Email:Shwetacomputers@shwetagroup.com
GSTIN:36ACUFS2935A1ZZ
PAN:ACUFS2935A

Bill To :
MODI PROPERTIES PVT.LTD.
5-4-187/3 AND 4, 2ND FLOOR, SOHAM MANSION,
M.G ROAD, SECUNDERABAD, Rangareddy, Telangana, 500003
SEC-BAD 6633555I/9502199355
HYDERABAD - 500003
Phone :
State : 36 - Telangana

Ship to:

Invoice No. : 00006239
Invoice Date : 11/06/2025
GSTIN : 36AABCM4761E1ZM
PAN : AABCM4761E
Due Date : 11/06/2025

SR : SANTOSH DALAI PH:8019077381
IRN : 73b3fb527121a40b25e88575fcafde815c059e1d9405a635681ab3fcfa1482f6

Sl	Product Description	HSN/ SAC	Qty	Rate (incl GST)	Rate	Taxable Amount	CGST %	CGST Amt	SGST %	SGST Amt	IGST %	IGST Amt
1	CABLE TYPE C TO TYPE C 1.8M HONEYWL 3.1	85444299	1	550.00	466.10	466.10	9	41.95	9	41.95	0	0.00
						466.10						
	CGST				9.00	41.95						
	SGST				9.00	41.95						
	Grand Total:		1			**550.00**						

INWARD
Inward No: 104 Dt: 11/6/25
MRN No: Dt:
Received By: Sign:
MODI PROPERTIES

Rupees Five Hundred Fifty Only.

E.&O.E

Bank Details :
HDFC BANK PARADISE **A/C NO** : 50200010045314, **IFSC**: HDFC0000042

Terms & Condition :
1. No warranty for burnt/Physical damage goods.
2. For Warranty bring Product with box.
3. In case of default interest payable @ 24% p.a. from bill date
4. All disputes are subject to **HYDERABAD** jurisdiction
5. Payment should be sent through A/c payee cheque/Draft only
6. Standard Warranty 11 months from the date of Invoice.
7. No warranty on adaptor,cables,earphone,other accessories & consumbales products etc
8. Warranty on all the parts or equipments is as per Manufacturer standard policy and shall be directly provided by Manufacturers only.
9. No Warranty for Swollen or Bulged Battery

For **SHWETA COMPUTERS**

SHWETA COMPUTERS SEC-BAD

Authorised Signatory

SERVICE TIME : MONDAY TO FRIDAY 12 Noon to 5 PM

V-IT CONSUMABLES AND SPARES
(A ONE STOP SOLUTION)

INVOICE/ CASH BILL

Sellers Name :	**M/S.V-IT CONSUMBALES AND SPARES**		Date	09/06/25
Address :	CHAPPAL BAZAR , KACHIGUDA.		**INVOICE NO**	1619
Telephone No :	**9246215868**		UDYAM REGISTRATION NUMBER **UDYAM-TS-02-0006461**	
Buyer's Name :	**M/S.MODI PROPERTIES PVT LTD (SERVICES),**			
Address :	**SOHAM MANSION, MG ROAD , SECBAD.**			

Terms of Sale

S.No.	DESCRIPTION OF GOODS	Qty	Rate	Value (Rs.)
1)	REFILLING OF TONERS HP 12A	08	225.00	1800.00
	HP88A	01	225.00	225.00
2)	LASER TONER DRUMS HP12A	01	325.00	325.00
3)	EPSON M205 PRINTER PAPER PICK UP ASSEMBLY UNIT REPAIR/ CARRAGE UNIT REPAIR/PRINT HEAD REPAIR AND SERVICE			
4)	LASER TONER BLADE			
5)	LASER TONER PCR			
6)	LASER TONER MAGNET			
7)	HP1005 MFP PRINTER FUSER UNIT REPLACEMENT & SERVICE CHARGES			
8)	HPCC388A LASER TONER CARTRIDGE NEW- COMPATIBLE			
9)	EPSON 003 BLACK INK BOTTLE NEW (EPSON L3250 PRINTER MODEL)			
	TOTAL			2350.00

INWARD
Inward No: 96 Dt: 9/6/25
MRN No: Dt:
Received By: Sumanth Sign:
MODI PROPERTIES

FOR M/S.VIT CONSUMABLES AND SPARES

V-IT CONSUMABLES & SPARES

AUTHORISED SIGNATORY

SL

Tax Invoice

Original for Recipient and Duplicate for Supplier

Signature Not Verified
Digitally Signed By:
DS ZVC INDIA PRIVATE LIMITED 1
Tue 10-Jun-2025 07:15:45 IST
Approved by: Sameer Raje

zoom

ZVC India Private Limited
Raheja Platinum, No. 06A127
Sag Baug Road, Marol, Andheri East
Mumbai, Maharashtra, 400059

Invoice Date:	Jun 9, 2025
Invoice #:	INV308893321
Payment Terms:	Due Upon Receipt
Due Date:	Jun 9, 2025
Account Number:	52982137
Currency:	INR
Account Information:	modi Properties

Zoom GSTIN: 27AABCZ4218R1ZP
Zoom PAN: AABCZ4218R

Purchase Order Number:

Customer GSTIN: 36AABCM4761E1ZM
Customer PAN: AABCM4761E

Whether tax is payable on reverse charge basis - No.

Consignee (Place of supply):

modi Properties
M G Road,
Hyderabad, Telangana 500003 (State Code: 36)
India

zoom@modiproperties.com

Name of Recipient (Billed to):

modi Properties
M G Road,
Hyderabad, Telangana 500003 (State Code: 36)
India

zoom@modiproperties.com

Zoom W-9

Question about your Digital Signature?

Charge Details

Charge Description	Subscription Period	Subtotal	Taxes, Fees & Surcharges	Total
Charge Name: Zoom Workplace Pro Monthly Quantity: 1 Unit Price: INR1,376.00 HSN of Goods/Services: 998424	Jun 9, 2025 - Jul 8, 2025	INR1,376.00	INR247.68	***INR1,623.68***
			Taxable Value	**INR1,376.00**
			Total (Including Taxes, Fees & Surcharges)	**INR1,623.68**
			Invoice Balance	**INR0.00**

Taxes, Fees & Surcharge Details

Charge Name	Tax, Fee or Surcharge Name	Jurisdiction	Charge Amount	Tax, Fee or Surcharge Amount
Zoom Workplace Pro Monthly	IGST (Communications) 18.000%	Federal	INR1,376.00	**INR247.68**
			Total of Taxes, Fees & Surcharges	**INR247.68**

Transactions

Invoice Total	**INR1,623.68**

Transaction Date	Transaction Number	Transaction Type	Description	Applied Amount
Jun 9, 2025	P-362880256	Payment		**INR-1,623.68**
			Invoice Balance	**INR0.00**

Need help understanding your invoice? Click here

Zoom One is rebranding to Zoom Workplace! This new name does not impact your services.
Please note ZoomIQ for Sales is now called Zoom Revenue Accelerator. Your Services will remain the same and this name change does not change your current subscription pricing.

This plan includes products with monthly and/or yearly subscription periods. The subscription period for each plan, and the total charge, INR1376.00 (plus applicable taxes and regulatory fees), per subscription period for that product are set out above in the Charge Details section. Unless you cancel, your subscription(s) will auto-renew each subscription period and each subscription period thereafter, at the price(s) listed above (plus any taxes and regulatory fees applicable at the time of renewal) and your payment method on file at zoom.us/billing will be charged. You can cancel auto-renewal anytime, but you must cancel by the last day of your current subscription period to avoid being charged for the next subscription period. You will not be able to cancel your "base plan" (Zoom Meetings, Zoom Phone, or Zoom Rooms) without first canceling all other subscriptions in your plan. If you cancel, you will not receive a refund for the remainder of your then-current subscription period. You can cancel by navigating to zoom.us/billing and clicking "Cancel Subscription," clicking through the prompts, and then clicking to confirm cancellation. Should Zoom change its pricing, it will provide you with notice, and you may be charged the new price for subsequent subscription.