Weekly - Petty cash /expense card statement.

Approved by	A.Suresh	Statement date	26-06-2025
Prepared by	N.Sai Shivani	Sign	
From period	19-06-2025	To period	25-06-2025

Sl No	Debit to company	Debit to project	Description of expense	Amount	Bill enclosed	GST bill
1.	MMRK-LLP	GHT	Towards Purchase of cpvc bend 50mm,cpvc coupling 50mm,cpvc union 50mm,cpvc mapt 50mm,cpvc solvent 118ml towards site use purpose.	5,410/-		☐Y ☐N
2.	MMRK-LLP	GHT	Towards purchase of plates towards office use purpose.	600/-	☐Y ☐N	☐Y ☐N
4	MMRK-LLP	GHT	Towards purchase of petrol towards grass cutting purpose.	150/-	☐Y ☐N	☐Y ☐N
5	MMRK-LLP	GHT	Towards Transportation charges from GHT site to Ho.	107/-	☐Y ☐N	☐Y ☐N
6	MMRK-LLP	GHT	Towards Transportation charges from GHT to Mhpl@Rampally.	107/-		
7	MMRK-LLP	GHT	Towards Purchase of Register towards site use purpose.	180/-		
8	MMRK-LLP	GHT	Towards Purchase of waste coupling towards site use purpose.	130/-		
9	Total			6,684/-		

Amount to be credited by				
Approved by:	Div. Manager	Accountant	Accounts Manager	MD
Sign				
Date:	26-06-2025			

Notes: 1. Scanned copy of this statement to be submitted before every Friday 2pm. 2. Original vouchers to be attached to this statement and send to respective accountant by Monday. 3. Accountants to make payment on receipted of scanned statement on Saturday. 4. If original statement with vouchers of last week is not received withhold further payment and salary. 5. Employee must maintain photocopy of all bills/vouchers for 3 months. 6. Division manager and accounts manager approval required for expenses of over 2,000/- per week. MDs approval is required for expenses of over 10,000/- per week

DEBIT VOUCHER			
Company/Firm	Mehta&Modi Realty Kowkur LLP		
Project	GHT		
Voucher no.	1		
Account head			
Paid to	Bhagwathi Electrical paints and sanitary		
Towards/description of work	Towards purchase of cpvc bend 50mm,cpvc coupling 50mm,cpvc union 50mm,cpvc mapt 50mm,cpvc solvent 118ml towards site use purpose with inward no-237.		
Location of work	Kowkur		
Period	19-06-2025		25-06-2025
Amount in Rs.	5,410/-		
	Five thousand four hundred ten rupees Only		
	Cheque/trf no.	Date	Bank
Prepared by	Approved by	Receivers name	Receivers signature

Notes:1. Print full sheet. 2. To be used for all minor maintenance works. 3. Details of labour, hire charges , material may be printed/written overleaf. 4. Project may differ from location of work.

GSTIN : 36ABHPV6660K1ZZ

TAX INVOICE

Original For Buyer

Bhagwati Electrical Paints and Sanitary

143 O.U.T colony , Kandiguda chourasta , Sainikpuri secunderabad

Mob. 7995825048 , 9441079272

State Name:telangana, Code: 36,Pin Code-500094, Email:- pankajchoudhary1112gmail.com

Buyer

Mehta And Modi Realty Kowkur LLP

State : Telengana

Contact No. = ,

GSTIN = 36ABLFM7631F1Z3

State Code:- 36

Invoice No. 1012

Dated 25-06-2025

Mode/Term of Payment

Credit

S.N	Description Of Goods	HSN / SAC	Tax %	Qty	RATE (Incl. of Tax)	RATE	Per	Amount
1	Cpvc Bend 50mm +15mm	3917	18	2	960.00	813.56	pc	1920.00
2	Cpvc Cupling 50mm +15mm	3917	18	4	360.00	305.08	pc	1440.00
3	Cpvc Union 50mm +15mm	3917	18	1	1,260.00	1067.80	pc	1260.00
4	Cpvc MAPT 50mm +15mm	3917	18	1	390.00	330.51	pc	390.00
5	Cpvc Solvent 118ml	3506	18	2	200.00	169.49	pc	400.00
	SGST							412.63
	CGST							412.63
	GRAND TOTAL			10	pc			5410.00

INWARD

Inward No: 237 Dt: 26/6/25

MRN No: Dt:

Received By: Sign.

MEHTA & MODI REALTY KOWKUR LLP

Bill Amount In Words : INR Five Thousand Four Hundred Ten Only

HSN/SAC	Taxable	SGST %	SGST Amt	CGST %	CGST Amt
3506	338.98	9 %	30.51	9 %	30.51
3917	4245.75	9 %	382.12	9 %	382.12

Bank Details :-
canara bank sainikpuri
A/C no : 30231010003041
IFSC : CNRB0013023

Total GST Amount In Words :
INR Eight Hundred Twenty Five & Twenty Six Paise Only

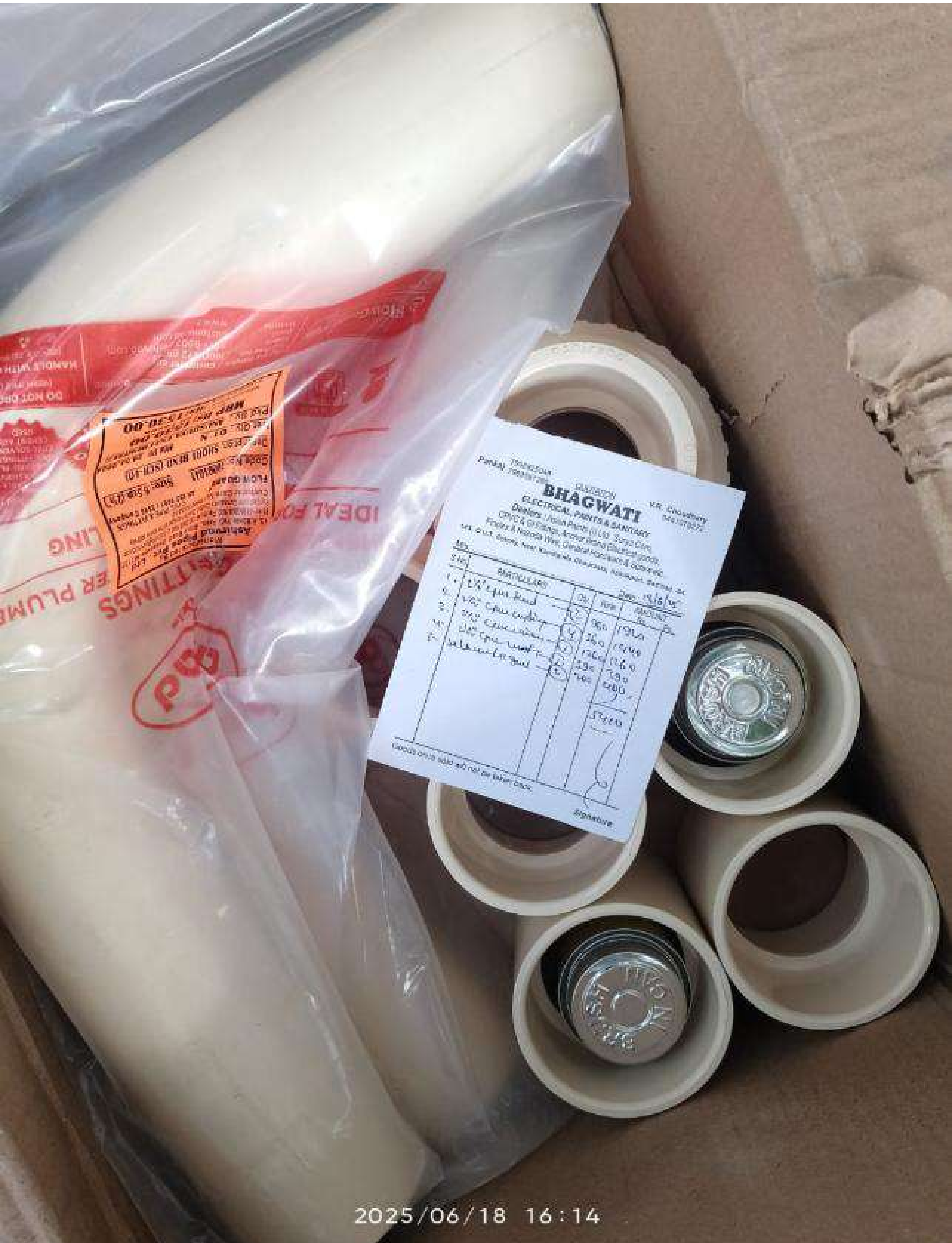
Declaration:
1)Goods once sold not be taken back.
2)In case Bill is not paid with in 7 days interest will be chared at 18%
3)No Guarantee for breakage.
4) We are not responsible for defects in any parts, as warranty liablity lies with supplier company.
5)Cheque Bounce Charge will be 600/.
6)Interest @24% per annum on payment after 15days of delivery. goods will be charged.

For Bhagwati Electrical Paints and Sanitary

Auth. Signatory

SUBJECT TO secunderabad JURISDICTION

This is Computer Generated Invoice


BHAGWATI
ELECTRICAL, PAINTS & SANITARY
PARTICULARS
Signature
2025/06/18 16:14

DEBIT VOUCHER				
Company/Firm	Metha & Modi Realty Kowkur LLP			
Project	GHT			
Voucher no.	2			
Account head				
Paid to	Maa Ashapuri Plastics			
Towards/description of work	Towards Purchase of Plates towards office use Purpose with inward no-236.			
Location of work	Kowkur			
Period		19-06-2025		25-06-2025
Amount in Rs.	600/-			
	Six hundred rupees Only			
	Cheque/trf no.	Date	Bank	
Prepared by	Approved by	Receivers name	Receivers signature	

Notes:1. Print full sheet. 2. To be used for all minor maintenance works. 3. Details of labour, hire charges , material may be printed/written overleaf. 4. Project may differ from location of work.

CASH BILL

Cell: 9030094159
9700307208

MAA ASHAPURI PLASTICS

WHOLESALE & RETAIL DEALERS IN :

Cutlery, Fancy, Disposable & General Goods.

Beside, Raghavendra Hotel, Main Road, Yapral, Secunderabad - T.S.

Date: 26/6/2025

M/s.

S.No.	PARTICULARS	Qty.	Rate	Amount
1	थाल	5	120	600
			TOTAL	600

INWARD
Inward No: 236
Dt: 26/6/25
MRN No:
Dt:
Received By
Sign.
MEHTA & MODI REALTY KOWKUR LLP

Goods Once sold will not be taken back or exchanged.

Signature

CASH BILL

Cell: 9030094159
9700307208

MAA ASHAPURI PLASTICS

WHOLESALE & RETAIL DEALERS IN :

Cutlery, Fancy, Disposable & General Goods.

Beside, Raghavendra Hotel, Main Road, Yapral, Secunderabad - T.S.

Date: 24/6/2025

M/s.

S.No.	PARTICULARS	Qty.	Rate	Amount
1	थाल	5	120	600
			TOTAL	600

Goods Once sold will not be taken back or exchanged.

Signature

DEBIT VOUCHER			
Company/Firm	Metha & Modi Realty Kowkur LLP		
Project	GHT		
Voucher no.	3		
Account head			
Paid to	Petrol		
Towards/description of work	Towards Purchase of petrol towards grass cutting Purpose .		
Location of work	Kowkur		
Period	19-06-2025		25-06-2025
Amount in Rs.	150/-		
	One hundred fifty rupees Only		
	Cheque/trf no.	Date	Bank
Prepared by	Approved by	Receivers name	Receivers signature

Notes:1. Print full sheet. 2. To be used for all minor maintenance works. 3. Details of labour, hire charges , material may be printed/written overleaf. 4. Project may differ from location of work.

हिन्दुस्तान पेट्रोलियम

HP

Bill No:Jun-503535-ORGNL
Trns.ID:0000005062415467
Atnd.ID:
Receipt:Physical Receipt
Vehi.No:NotEntered
Mob.No :NotEntered
Date :24/06/2025
Time :10:37:30
FP. ID :3
Nozl No:3
Fuel :
Density:7500kg/m3
Preset :Rs.150
Rate :Rs.107.39
Sale :Rs.150.00
Volume :1.40L

DEBIT VOUCHER			
Company/Firm	Metha & Modi Realty Kowkur LLP		
Project	GHT		
Voucher no.	4		
Account head			
Paid to	Petrol		
Towards/description of work	Towards Transportation charges from GHT site to Ho Purpose .		
Location of work	Kowkur		
Period	19-06-2025		25-06-2025
Amount in Rs.	107/-		
	One hundred seven rupees Only		
	Cheque/trf no.	Date	Bank
Prepared by	Approved by	Receivers name	Receivers signature

Notes:1. Print full sheet. 2. To be used for all minor maintenance works. 3. Details of labour, hire charges , material may be printed/written overleaf. 4. Project may differ from location of work.

GVR
INDIA
CBE
PETROL
GST
Bill No:Jun-655153-ORGNL
Trns.ID:0000005061211260
Atnd.ID:
Receipt:Physical Receipt
Vehi.No:NotEntered
Mob.No :NotEntered
Date :12/06/2025
Time :08:54:23
FP. ID :1
Nozl No:1
Fuel :
Density:7503kg/m3
Preset :NON PRESET
Rate :Rs.107.39
Sale :Rs.249.14
Volume :2.32L
TN99H3256
THANKYOU

DEBIT VOUCHER			
Company/Firm	Metha & Modi Realty Kowkur LLP		
Project	GHT		
Voucher no.	5		
Account head			
Paid to	Petrol		
Towards/description of work	Towards Transportation charges from GHT site to Mhpl@rampally Purpose .		
Location of work	Kowkur		
Period	19-06-2025		25-06-2025
Amount in Rs.	107/-		
	One hundred seven rupees Only		
	Cheque/trf no.	Date	Bank
Prepared by	Approved by	Receivers name	Receivers signature

Notes:1. Print full sheet. 2. To be used for all minor maintenance works. 3. Details of labour, hire charges , material may be printed/written overleaf. 4. Project may differ from location of work.

Bill No:Jun-496869-ORGNL
Trns.ID:000000[illegible]1512901
Atnd.ID:
Receipt:Physical Receipt
Vehi.No:NotEntered
Mob.No :NotEntered
Date :15/06/2025
Time :12:48:36
FP. ID :3
Nozl No:3
Fuel :
Density:7500kg/m3
Preset :NON PRESET
Rate :Rs.107.39
Sale :Rs.199.74
Volume :1.86L

DEBIT VOUCHER				
Company/Firm	Metha & Modi Realty Kowkur LLP			
Project	GHT			
Voucher no.	6			
Account head				
Paid to	Stationary			
Towards/description of work	Towards Purchase of Register towards site use Purpose.			
Location of work	Kowkur			
Period		19-06-2025		25-06-2025
Amount in Rs.	180/-			
	One hundred eighty rupees Only			
	Cheque/trf no.	Date	Bank	
Prepared by	Approved by	Receivers name	Receivers signature	

Notes:1. Print full sheet. 2. To be used for all minor maintenance works. 3. Details of labour, hire charges , material may be printed/written overleaf. 4. Project may differ from location of work.

45

Date
20/6/25

Register - 1 x 180

TOTAL 180

INWARD

Inward No: 233	Dt: 20/6/25
MRN No:	Dt:
Received By:	Sign:

MEHTA & MODI REALTY KOWKUR LLP

45

Date
20/6/25

Register - 1 x 180

TOTAL 180

INWARD

Inward No: 233	Dt: 20/6/25
MRN No:	Dt:
Received By:	Sign:

MEHTA & MODI REALTY KOWKUR LLP

2025/06/21 09:39

DEBIT VOUCHER			
Company/Firm	Metha & Modi Realty Kowkur LLP		
Project	GHT		
Voucher no.	7		
Account head			
Paid to	Ganesh electricals		
Towards/description of work	Towards Purchase of waste coupling towards site use Purpose with inward no-235.		
Location of work	Kowkur		
Period	19-06-2025		25-06-2025
Amount in Rs.	130/-		
	One hundred thirty rupees Only		
	Cheque/trf no.	Date	Bank
Prepared by	Approved by	Receivers name	Receivers signature

Notes:1. Print full sheet. 2. To be used for all minor maintenance works. 3. Details of labour, hire charges , material may be printed/written overleaf. 4. Project may differ from location of work.

ESTIMATE

local purchase

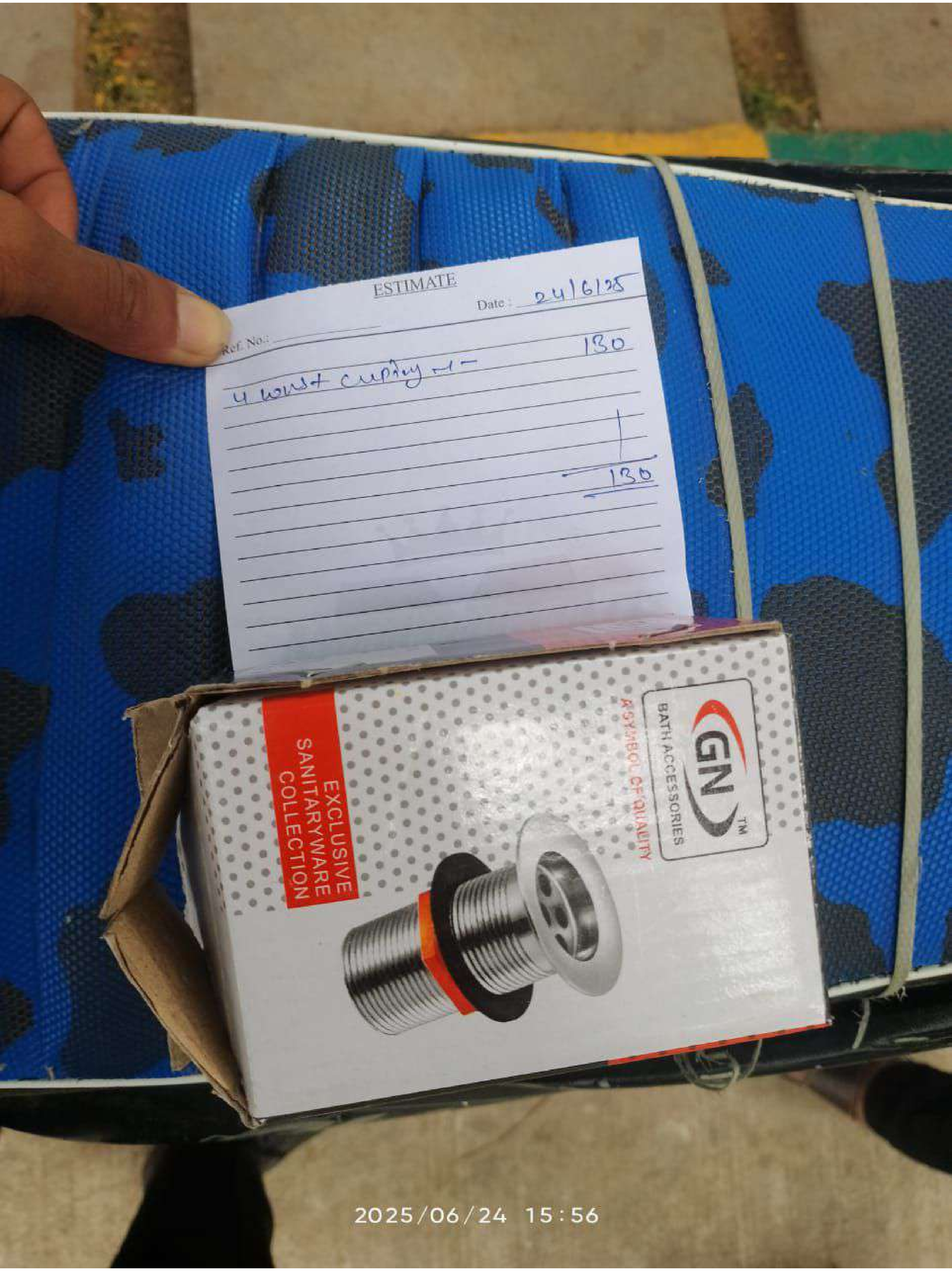
Ref. No.: ____________ Date : 24/6/25

4 waist cupling -1-	130
	130

INWARD

Inward No: 235	Dt: 24/6/25
MRN No:	Dt:
Received By:	Sign.

MEHTA & MODI REALTY KOWKUR LLP


ESTIMATE

Date : 24/6/25

Ref. No.:

4 waste cupling -1- 130

130