

Admin -Audit - Open PO's - Closure form

Name of the Company		GV Research Centers Pvt. Ltd			Name of the project		Innopolis
Sl No	PO nos	Material Received	MRN Updated	POD Received	ACS Generator	Bill	Remark for closure of PO
1.	20240304015	Nil	No	No	No	NA	Material Not Required at site
2.	20250429022	Nil	No	No	No	NA	Material Not Required at site
3.	20250327014	Nil	No	No	No	NA	Material Not Required at site
4.	20250324016	Nil	No	No	No	NA	Material Not Required at site
5.	20250305005	Nil	No	No	No	NA	Material Not Required at site
6.	20250226008	Nil	No	No	No	NA	Material Not Required at site
7.	20250206009	Nil	No	No	No	NA	Material Not Required at site
8.	20250205014	Nil	No	No	No	NA	Material Not Required at site
9.	20250130023	Nil	No	No	No	NA	Material Not Required at site
10.	20220813003	Nil	No	No	No	NA	Material Not Required at site
11.	20230925041	Nil	No	No	No	NA	Material Not Required at site
12.	20230920036	Nil	No	No	No	NA	Material Not Required at site
13.	20230912012	Nil	No	No	No	NA	Material Not Required at site
14.	20230908045	Nil	No	No	No	NA	Material Not Required at site
15.	20230901032	Nil	No	No	No	NA	Material Not Required at site

Approved by/ prepared by	Purchase	Admin Audit	Site
Name	S.V.S. Reddy		Soham
Sign	<i>[Signature]</i>	<i>[Signature]</i>	Divya.K
Date	30/6/2025	01/07/25	30.06.2025

**VERIFIED BY**  
01/07/25  
VANAM RAVI  
ADMIN.MANAGER (AUDIT)

**APPROVED BY**  
- 2 JUL 2025 -  
SOHAM MODI

Notes: 1. This form is to be uploaded in place of MRN & Bills on M-codex before closing the PO. 2. Admin-audit to have a live zoom session with site & purchase to fill this form. 3. Janaki to coordinate preparation of this form.

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16.	20230830053	Nil	No	No	No	NA	Material Not Required at site
17.	20230620003	Nil	No	No	No	NA	Material Not Required at site
18.	20230617008	Nil	No	No	No	NA	Material Not Required at site
19.	20230607003	Nil	No	No	No	NA	Material Not Required at site
20.	20230601002	Nil	No	No	No	NA	Material Not Required at site
21.	20230530023	Nil	No	No	No	NA	Material Not Required at site
22.	20230529035	Nil	No	No	No	NA	Material Not Required at site
23.	20230522001	Nil	No	No	No	NA	Material Not Required at site
24.	20230517011	Nil	No	No	No	NA	Material Not Required at site
25.	20230515058	Nil	No	No	No	NA	Material Not Required at site
26.	20230506005	Nil	No	No	No	NA	Material Not Required at site
27.	20230505009	Nil	No	No	No	NA	Material Not Required at site
28.	20230429048	Nil	No	No	No	NA	Material Not Required at site
29.	20230428016	Nil	No	No	No	NA	Material Not Required at site
30.	20230418018	Nil	No	No	No	NA	Material Not Required at site

Approved by/ prepared by Name	Purchase	Admin Audit	Site	Soham
	<i>S.V.S. Reddy</i>	<i>[Signature]</i>	Divya.K	<i>[Signature]</i>
Sign	<i>[Signature]</i>		<i>[Signature]</i>	
Date	30/6/2025		30.06.2025	



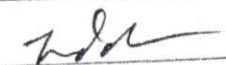

**VERIFIED BY**  
 30 JUL 2025  
 VANAM RAVI  
 ADMIN. MANAGER (AUDIT)

**APPROVED BY**  
 -2 JUL 2025  
 SOHAM MODI

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31.	20230413037	Nil	No	No	No	NA	Material Not Required at site
32.	20230411018	Nil	No	No	No	NA	Material Not Required at site
33.	20230401035	Nil	No	No	No	NA	Material Not Required at site
34.	20230401034	Nil	No	No	No	NA	Material Not Required at site
35.	20230327016	Nil	No	No	No	NA	Material Not Required at site
36.	20230324021	Nil	No	No	No	NA	Material Not Required at site
37.	20230315032	Nil	No	No	No	NA	Material Not Required at site
38.	20230315020	Nil	No	No	No	NA	Material Not Required at site
39.	20230314061	Nil	No	No	No	NA	Material Not Required at site
40.	20230310017	Nil	No	No	No	NA	Material Not Required at site
41.	20230308016	Nil	No	No	No	NA	Material Not Required at site
42.	20230307051	Nil	No	No	No	NA	Material Not Required at site
43.	20230307050	Nil	No	No	No	NA	Material Not Required at site
44.	20230307049	Nil	No	No	No	NA	Material Not Required at site
45.	20230303019	Nil	No	No	No	NA	Material Not Required at site

Approved by/ prepared by	Purchase	Admin Audit	Site	Soham
Name	S.V. S. Reddy		Divya.K	
Sign		<b>VERIFIED BY</b>		<b>APPROVED BY</b>
Date	30/6/2025	01 JUL 2025	30.06.2025	-2 JUL 2025
		VANAM RAVI ADMIN.MANAGER (AUDIT)		SOHAM MODI

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46.	20230301005	Nil	No	No	No	NA	Material Not Required at site
47.	20230221009	Nil	No	No	No	NA	Material Not Required at site
48.	20230221008	Nil	No	No	No	NA	Material Not Required at site
49.	20230214003	Nil	No	No	No	NA	Material Not Required at site
50.	20230125003	Nil	No	No	No	NA	Material Not Required at site
51.	20230111001	Nil	No	No	No	NA	Material Not Required at site
52.	20230107004	Nil	No	No	No	NA	Material Not Required at site
53.	20230104005	Nil	No	No	No	NA	Material Not Required at site
54.	20221230002	Nil	No	No	No	NA	Material Not Required at site
55.	20221220003	Nil	No	No	No	NA	Material Not Required at site
56.	20220813003	Nil	No	No	No	NA	Material Not Required at site
57.							
58.							
59.							
60.							

Approved by/ prepared by Name	Purchase <i>S.V.S. Reddy</i>	Admin Audit <i>[Signature]</i>	Site Divya.K	Soham
Sign	<i>[Signature]</i>	<b>VERIFIED BY</b>	<i>[Signature]</i>	<b>APPROVED BY</b>
Date	30/6/2025	01 JUL 2025 VANAM RAVI ADMIN.MANAGER (AUDIT)	30.06.2025	-2 JUL 2025 SOHAM MODI