Weekly - Petty cash /expense card statement.

Name	Ahmed	Statement date	03.07.2025
Prepared by	S.Shravya	Sign	S.Shravya
From period	25.06.2025	To period	02.07.2025

Sl No	Debit to company	Debit to project	Description of expenses	Amount	Bill enclosed	GST bill
1.	MRM LLP	GMR	Towards amount paid to ganesh electrical of purchase of cpvc material	400/-	Y	Y
2.	MRM LLP	GMR	Towards amount paid to sri saibaba for plant cutter's grinding purpose	600/-	Y	Y
3.	MRM LLP	GMR	Towards amount paid to internet at gate for the month of july.	700/-	Y	Y
4.	MRM LLP	GMR	Towards amount paid to krishna hardware and electrical for purchase of araldite and ultrafast cup brush	1510/-	Y	Y
5.	MRM LLP	GMR	Towards amount paid to Steel weighment charges	100/-	Y	Y
6.	MRM LLP	GMR	Towards amount paid to petrol for site office purpose	200/-	Y	Y
7.	MRM LLP	GMR	Towards golf cort vehicle repair charges	750/-	Y	Y
8.	MRM LLP	GMR	Towards amount paid to sales office internet charges purpose	1742/-	Y	Y
9.	MRM LLP	GMR	Towards amount paid to a Jai mata ji for the purchase of araladite, lappam patti for site use purpose	1,794/-	Y	Y
10.	MRM LLP	GMR	Towards amount paid to Laasma power pvt ltd for light transportation for the po number - 20250312007	3,400/-	Y	Y
11.	MRM LLP	GMR	Towards amount paid to om electricals for the purchase of upvc union 2" and UPVc socket for site use purpose.	250/-	Y	Y
12.					Y	Y
		Total		**11,446.00**		

Weekly - Petty cash /expense card statement.

Amount to be credited by	☐ Transfer to Happay card, ☐ Transfer to expense card, ☐ Cash reimbursement, ☐ Transfer to personal a/c. ☐ Other:			
Approved by:	Div. Manager	Accountant	Accounts Manager	MD
Sign:	[signature]			
Date:	03/07/25			

Notes: 1. Scanned copy of this statement to be submitted before every Friday 2pm. 2. Original vouchers to be attached to this statement and send to respective accountant by Monday. 3. Accountants to make payment on receipted of scanned statement on Saturday. 4. If original statement with vouchers of last week is not received withhold further payment and salary. 5. Employee must maintain photocopy of all bills/vouchers for 3 months. 6. Division manager and accounts manager approval required for expenses of over 2,000/- per week. MDs approval is required for expenses of over 10,000/- per week.

<table>
<tr><td colspan="5">DEBIT VOUCHER</td></tr>
<tr><td>Company/Firm</td><td colspan="4">Modi realty mallapur LLP</td></tr>
<tr><td>Project</td><td colspan="4">GMR</td></tr>
<tr><td>Voucher no.</td><td colspan="4"></td></tr>
<tr><td>Account head</td><td colspan="4">Petty cash</td></tr>
<tr><td>Credit to</td><td colspan="4">Ahmed</td></tr>
<tr><td>Towards/description of work</td><td colspan="4">Towards amount paid to ganesh electrical of purchase of cpvc material</td></tr>
<tr><td>Location of work</td><td colspan="4"></td></tr>
<tr><td>Period</td><td>From:</td><td>25.06.25</td><td>To:</td><td>02.07.25</td></tr>
<tr><td>Amount in Rs.</td><td colspan="4">400.00</td></tr>
<tr><td>Amount in words</td><td colspan="4">Four hundrerd only</td></tr>
<tr><td>Mode of payment</td><td>Cheque/trf no.</td><td colspan="2">Date</td><td>Bank</td></tr>
<tr><td></td><td></td><td colspan="2"></td><td></td></tr>
<tr><td>Prepared by</td><td>Approved by</td><td colspan="2">Receivers name</td><td>Receivers signature</td></tr>
<tr><td>S.Shravya</td><td></td><td colspan="2"></td><td></td></tr>
</table>

Notes:1. Print full sheet. 2. To be used for all minor maintenance works. 3. Details of labour, hire charges , material may be printed/written overleaf. 4. Project may differ from location of work.

DEBIT VOUCHER				
Company/Firm	Modi realty mallapur LLP			
Project	GMR			
Voucher no.				
Account head	Petty cash			
Credit to	Ahmed			
Towards/description of work	Towards amount paid to sri saibaba for plant cutter's grinding purpose			
Location of work				
Period	From:	25.06.25	To:	02.07.25
Amount in Rs.	600.00			
Amount in words	Six hundred only			
Mode of payment	Cheque/trf no.	Date	Bank	
Prepared by	Approved by	Receivers name	Receivers signature	
S.Shravya				

Notes:1. Print full sheet. 2. To be used for all minor maintenance works. 3. Details of labour, hire charges , material may be printed/written overleaf. 4. Project may differ from location of work.

DEBIT VOUCHER				
Company/Firm	Modi realty mallapur LLP			
Project	GMR			
Voucher no.				
Account head	Petty cash			
Credit to	Ahmed			
Towards/description of work	Towards amount paid to internet at gate for the month of july.			
Location of work				
Period	From:	25.06.25	To:	02.07.25
Amount in Rs.	700.00			
Amount in words	Seven hundred only			
Mode of payment	Cheque/trf no.	Date	Bank	
Prepared by	Approved by	Receivers name	Receivers signature	
S.Shravya				

Notes:1. Print full sheet. 2. To be used for all minor maintenance works. 3. Details of labour, hire charges , material may be printed/written overleaf. 4. Project may differ from location of work.

DEBIT VOUCHER				
Company/Firm	Modi realty mallapur LLP			
Project	GMR			
Voucher no.				
Account head	Petty cash			
Credit to	Ahmed			
Towards/description of work	Towards amount paid to krishna hardware and electrical for purchase of araldite and ultrafast cup brush			
Location of work				
Period	From:	25.06.25	To:	02.07.25
Amount in Rs.	1510.00			
Amount in words	One thousand five hundred and ten only.			
Mode of payment	Cheque/trf no.	Date	Bank	
Prepared by	Approved by	Receivers name	Receivers signature	
S.Shravya				

Notes:1. Print full sheet. 2. To be used for all minor maintenance works. 3. Details of labour, hire charges , material may be printed/written overleaf. 4. Project may differ from location of work.

DEBIT VOUCHER			
Company/Firm	Modi realty mallapur LLP		
Project	GMR		
Voucher no.			
Account head	Petty cash		
Credit to	Ahmed		
Towards/description of work	Towards amount paid to Steel weighment charges		
Location of work			
Period	From: 25.06.25	To: 02.07.25	
Amount in Rs.	100.00		
Amount in words	One hundred only		
Mode of payment	Cheque/trf no.	Date	Bank
Prepared by	Approved by	Receivers name	Receivers signature
S.Shravya			

Notes:1. Print full sheet. 2. To be used for all minor maintenance works. 3. Details of labour, hire charges , material may be printed/written overleaf. 4. Project may differ from location of work.

DEBIT VOUCHER				
Company/Firm	Modi realty mallapur LLP			
Project	GMR			
Voucher no.				
Account head	Petty cash			
Credit to	Ahmed			
Towards/description of work	Towards amount paid to petrol for site office purpose			
Location of work				
Period	From:	25.06.25	To:	02.07.25
Amount in Rs.	200.00			
Amount in words	Two hundred only.			
Mode of payment	Cheque/trf no.	Date	Bank	
Prepared by	Approved by	Receivers name	Receivers signature	
S.Shravya				

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DEBIT VOUCHER				
Company/Firm	Modi realty mallapur LLP			
Project	GMR			
Voucher no.				
Account head	Petty cash			
Credit to	Ahmed			
Towards/description of work	Towards golf cort vehicle repair charges			
Location of work				
Period	From:	25.06.25	To:	02.07.25
Amount in Rs.	750.00			
Amount in words	Seven hundred only.			
Mode of payment	Cheque/trf no.	Date	Bank	
Prepared by	Approved by	Receivers name	Receivers signature	
S.Shravya				

Notes:1. Print full sheet. 2. To be used for all minor maintenance works. 3. Details of labour, hire charges , material may be printed/written overleaf. 4. Project may differ from location of work.

DEBIT VOUCHER			
Company/Firm	Modi realty mallapur LLP		
Project	GMR		
Voucher no.			
Account head	Petty cash		
Credit to	Ahmed		
Towards/description of work	Towards amount paid to sales office internet charges purpose		
Location of work			
Period	From: 25.06.25	To: 02.07.25	
Amount in Rs.	1742.00		
Amount in words	One thousand seven hundred and forty two only.		
Mode of payment	Cheque/trf no.	Date	Bank
Prepared by	Approved by	Receivers name	Receivers signature
S.Shravya			

Notes:1. Print full sheet. 2. To be used for all minor maintenance works. 3. Details of labour, hire charges , material may be printed/written overleaf. 4. Project may differ from location of work.

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<tr><td>Project</td><td colspan="4">GMR</td></tr>
<tr><td>Voucher no.</td><td colspan="4"></td></tr>
<tr><td>Account head</td><td colspan="4">Petty cash</td></tr>
<tr><td>Credit to</td><td colspan="4">Ahmed</td></tr>
<tr><td>Towards/description of work</td><td colspan="4">Towards amount paid to a Jai mata ji for the purchase of araladite, lappam patti for site use purpose</td></tr>
<tr><td>Location of work</td><td colspan="4"></td></tr>
<tr><td>Period</td><td>From:</td><td>25.06.25</td><td>To:</td><td>02.07.25</td></tr>
<tr><td>Amount in Rs.</td><td colspan="4">1794.00</td></tr>
<tr><td>Amount in words</td><td colspan="4">One thousand seven hundred and ninty four only</td></tr>
<tr><td>Mode of payment</td><td>Cheque/trf no.</td><td colspan="2">Date</td><td>Bank</td></tr>
<tr><td></td><td></td><td colspan="2"></td><td></td></tr>
<tr><td>Prepared by</td><td>Approved by</td><td colspan="2">Receivers name</td><td>Receivers signature</td></tr>
<tr><td>S.Shravya</td><td></td><td colspan="2"></td><td></td></tr>
</table>

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DEBIT VOUCHER				
Company/Firm	Modi realty mallapur LLP			
Project	GMR			
Voucher no.				
Account head	Petty cash			
Credit to	Ahmed			
Towards/description of work	Towards amount paid to Laasma power pvt ltd for light transportation for the po number - 20250312007			
Location of work				
Period	From:	25.06.25	To:	02.07.25
Amount in Rs.	3400.00			
Amount in words	Three thousand four hundred only.			
Mode of payment	Cheque/trf no.	Date	Bank	
Prepared by	Approved by	Receivers name	Receivers signature	
S.Shravya				

Notes:1. Print full sheet. 2. To be used for all minor maintenance works. 3. Details of labour, hire charges , material may be printed/written overleaf. 4. Project may differ from location of work.

DEBIT VOUCHER				
Company/Firm	Modi realty mallapur LLP			
Project	GMR			
Voucher no.				
Account head	Petty cash			
Credit to	Ahmed			
Towards/description of work	Towards amount paid to om electricals for the purchase of upvc union 2” and UPVc socket for site use purpose.			
Location of work				
Period	From:	25.06.25	To:	02.07.25
Amount in Rs.	250.00			
Amount in words	Two hundred and fifty only.			
Mode of payment	Cheque/trf no.	Date	Bank	
Prepared by	Approved by	Receivers name	Receivers signature	
S.Shravya				

Notes:1. Print full sheet. 2. To be used for all minor maintenance works. 3. Details of labour, hire charges , material may be printed/written overleaf. 4. Project may differ from location of work.

CASH BILL

Cell : 9906639047

GANESH
ELECTRICAL & HARDWARE

Dealers in : Surya Cam, Sanitary, Asian Paints, Anchor, Rama, Maru, Altek, Sudhakar PVC Pipes & Methon Etc. ALL TYPES OF CEMENT SUPPLIERS

Shop No. 1, Plot No. 1 & 2, NFC Bridge, Beside Noma Function Hall, Mallapur, Hyderabad - 78.

No.

Date 17/06/25

Name MRMLLP (AMR)

Address

Sl.No.	DESCRIPTION	Qty.	Rate	Amount
1	3/4 PVC Cap	5 Pc		80 00
2	3/4 45 Band	5 Pc		150 00
	UE Heavy Band	2 M		200 00
			TOTAL	400 00
			CGST	—
			SGST	—
			G.TOTAL	400

INWARD
MODI REALTY MALLAPUR LLP
Ward No 567 Dt 17/6/25
MRN No
Sign
Received By...

GSTIN : 36CGKPS7132M1ZQ

For Ganesh Electrical & Hardware

Signature

Goods once sold will not be taken back or exchange

Thank You

CST
LST
VAT
Tha
Aga
Prir
30/C

CASH BILL

Ph : 9502627928

SRI SAI BABA
LORRY BODY BUILDER WORKS

Near Bharat Petrol Pump, Mallapur,
Nacharam, Hyderabad - 500 076.

No.

Date : 26-6-2025

M/s MRMLLP [GMR]

Sl. No.	PARTICULARS	Qty.	Rate	AMOUNT Rs.	Ps.
3	Karthavas gramdly			600	00
		TOTAL		600	00

INWARD
MODI REALTY MALLAPUR LLP
Ward No. DL
MRN No. U

SIGNATURE

TAX INVOICE

Cell : 9848750099

KRISHNA HARDWARE & ELECTRICALS

asianpaints

ELECTRICAL, HARDWARE, PAINTS & SANITARY

ashirvad

4-98/15/4, Beside Noma Function Hall, Mallapur, Hyderabad -500 076.

Billing Address :
M/s. MODI REALTY MALLAPUR LLP

GSTIN No. : 36AAEFM1459R1ZP

Invoice No. : 7068

Date : 30/6/25.

Supply of D.C. No. :

Supply Date :

Customer Cell :

Sl. No.	PRODUCT	HSN/UOM CODE	QTY.	RATE	TOTAL AMOUNT
1.	Araldite slow (1kg)	3506	1no	1144	1144
2.	ultrafast cup Brush 75MM	8205	2no	68	136

INWARD
MODI REALTY MALLAPUR LLP
Ward No 624 Dt. 30/6/25
MRN No
Sign.
Received By...

Rupees in words :

GSTIN : 36AEEPN3102J1ZR

TOTAL	1280
SGST @ 9 %	115
CGST @ 9 %	115
GRAND TOTAL	1510.

Bank Details :

Bank Name : ICICI BANK
A/C No. : 006905008299
Branch : HABSIGUDA
IFSC Code : ICIC0000069

For KRISHNA HARDWARE & ELECTRICALS

Authorised Signatory

Goods Once sold will not be taken back

E & O.E.

हिंदुस्तान पेट्रोलियम

HP

SHREEVEN FUELS
HPCL DEALER
KAPRA
MEDCHAL

Bill No:Jun-399546-ORGNL
Trns.ID:0000005062314268
Atnd.ID:
Receipt:Physical Receipt
Vehi.No:NotEntered
Mob.No :NotEntered
Date :23/06/2025
Time :13:05:09
FP. ID :1
Nozl No:1
Fuel :PETROL
Density:748.3kg/m3
Preset :Rs.0.00
Rate :Rs.107.39
Sale :Rs.110.00
Volume :1.02L

0000

इंडियनऑयल

IndianOil

Welcomes You

KAPRA SERVICE PROVIDER
KAPRA HYDERABA 62

Tel. No.: 8125886717

Inv.No: 244310425F401484
Local ID : 00033650
FIP No. : 02
Nozzle No. : 04
Product : Petrol

Preset Type: Amount
Rate(Rs/L) : 107.46
Volume(L) : 00001.02
Amount(Rs) : 00110.00
Atot: 0000756940.23
Vtot: 0000071070.080

Vehicle No: Not Entered
Mobile No: Not Entered

Date : 30/06/25
Time: 11:14

INWARD
Ward No
MRN No
Received By...

CST No:
LST No:
VAT No:

Thank You! Please Visit Again..

Printed on:
30/06/25 11:14

CASH BILL

✆ : 9010128331
9652625955

OM ELECTRICAL

HARDWARE & PAINT

Dealers in : Finolex Wire, Anchor Wire, Anchor Switches, Roma Switches, Bajaj, Usha, Crompton Branded Fans, Prince Pipe, Ashirwad, CPVC Pipe, CP Fitting, G.I. Pipe, M.S. Nut Bolt, V-Belt, Bearing, Tools, Asian Paints, Monoblock Motors etc.

Swetha Complex, Near Shiva Hotel Main Road, Mallapur, Hyderabad - 500076. T.S.

Name Modi Realty Mallapur Date 03/7/25

S. No.	PARTICULARS	Qty.	Rate	Amount Rs.	Ps.
1	2" upvc union	01		190	00
	2" upvc socket	01		60	00
				250	00

INWARD
MODI REALTY MALLAPUR LLP
Ward No 634 Dt. 3/7/25
MRN No
Sign.
Received By

Goods once sold will not be taken back

For OM ELECTRICAL

GSTIN : 36AWVPC9520G2Z8

TAX INVOICE

Cell : 9581568197

JAI MATHAJI TRADERS

HAVELLS

ANCHOR

Stockist in : V Belts, Hardware, Paints, Asian Paints, Gasket Sheets, Rubber, Nut-Bolts, Bearing, Building Materials, Cutting Machine Oil, G.I. Pipes & Fitting, Electrode Grinding Wheels, Thinner, Raasi.

Dealers in : Asian Paints, CPVC Pipes, Ashirvad

Plot No. 33/B, Mallapur Main Road, Hyderabad-500 076. T.S.

140

Invoice No. :

Date : 3/7/25

Billing Address :
M/s. Modi REALITY LLP
Mallapur
HYd
GSTIN No. : 36AAEFM1459R1Z2 State Code :

Shipping :
M/s.
GSTIN No. : State Code :
Vehicle No. :

Sl. No.	PRODUCT	HSN/UOM CODE	QTY.	RATE	Discount	Taxable Sale Value	CGST %	CGST AMOUNT	SGST %	SGST AMOUNT	TOTAL AMOUNT Rs.	Ps.
1)	Araldity form (1kg)		1set	1500		1500						
2)	Lrawy paki		2	10		20						
	TOTAL					1520	9	137	9	137	1794	=

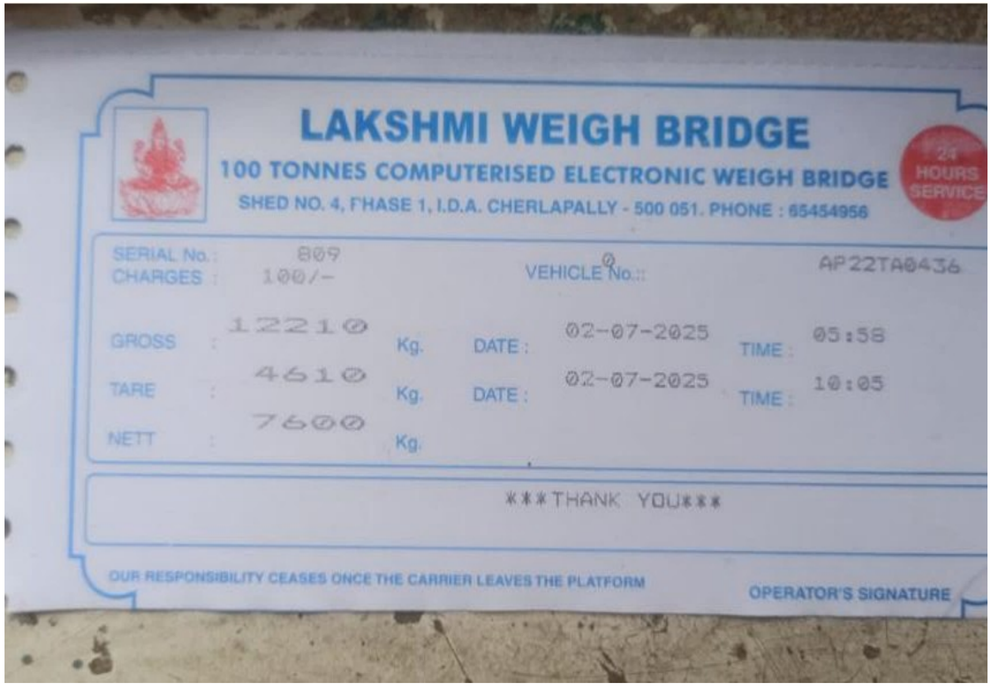
INWARD
MODI REALITY MALLAPUR LLP
Ward No 643 Dt. 3/7/25
MRN No
Received By
Sign

Bank Details :
Account No. :
Branch :
IFSC Code :

E & O.E.

For **JAI MATHAJI TRADERS**

Authorised Signature



LAKSHMI WEIGH BRIDGE

100 TONNES COMPUTERISED ELECTRONIC WEIGH BRIDGE

SHED NO. 4, PHASE 1, I.D.A. CHERLAPALLY - 500 051. PHONE : 65454956

24 HOURS SERVICE

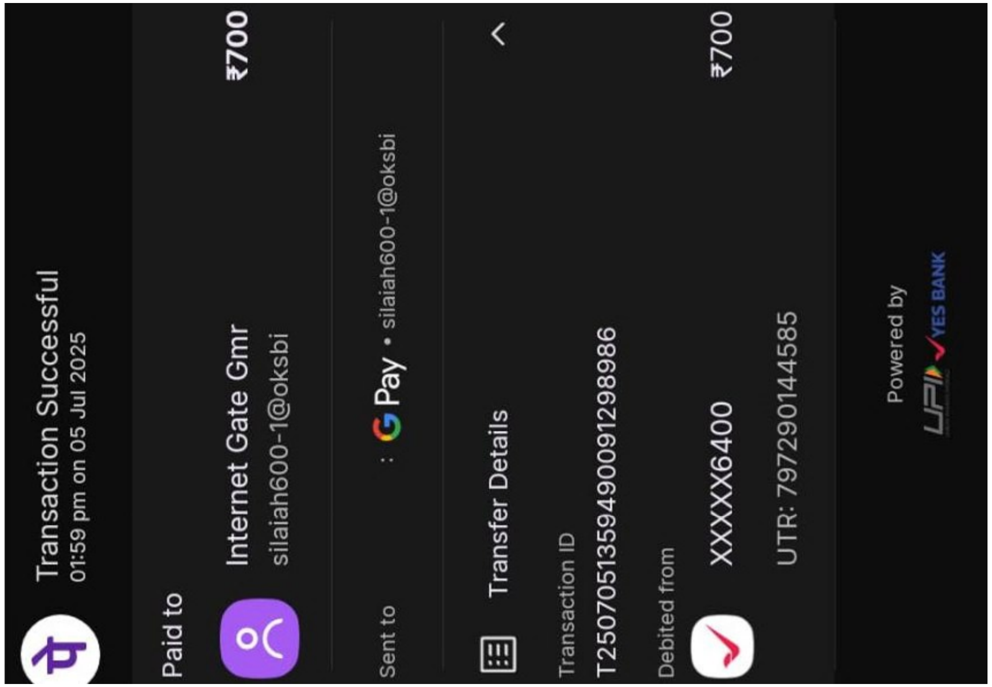
SERIAL No. : 809
CHARGES : 100/-
VEHICLE No.: AP22TA0436

GROSS :	12210	Kg.	DATE :	02-07-2025	TIME :	05:58
TARE :	4610	Kg.	DATE :	02-07-2025	TIME :	10:05
NETT :	7600	Kg.				

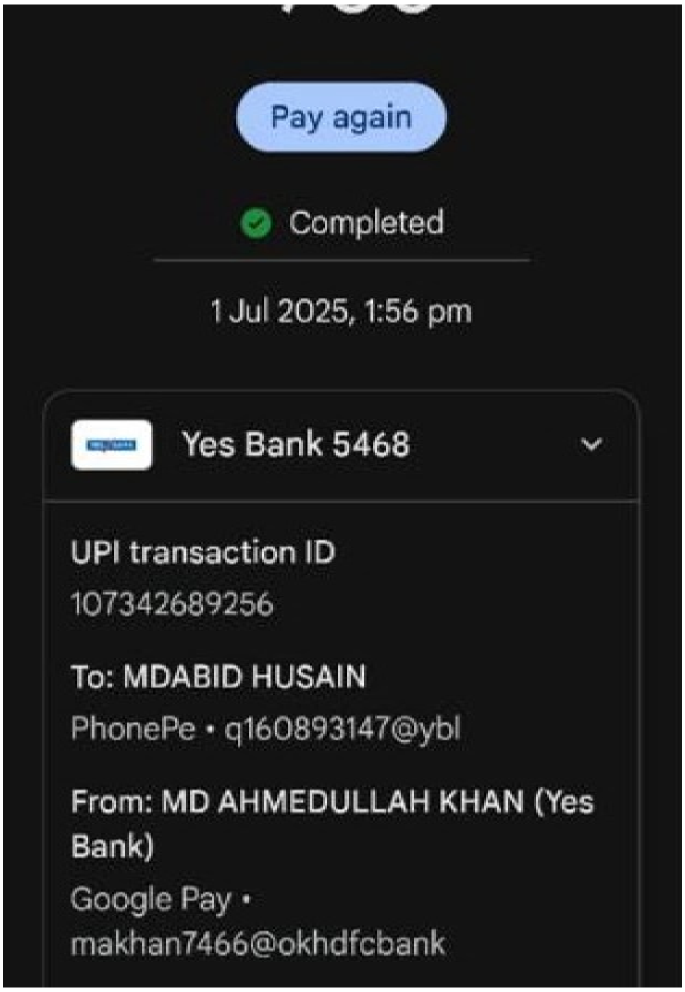
THANK YOU

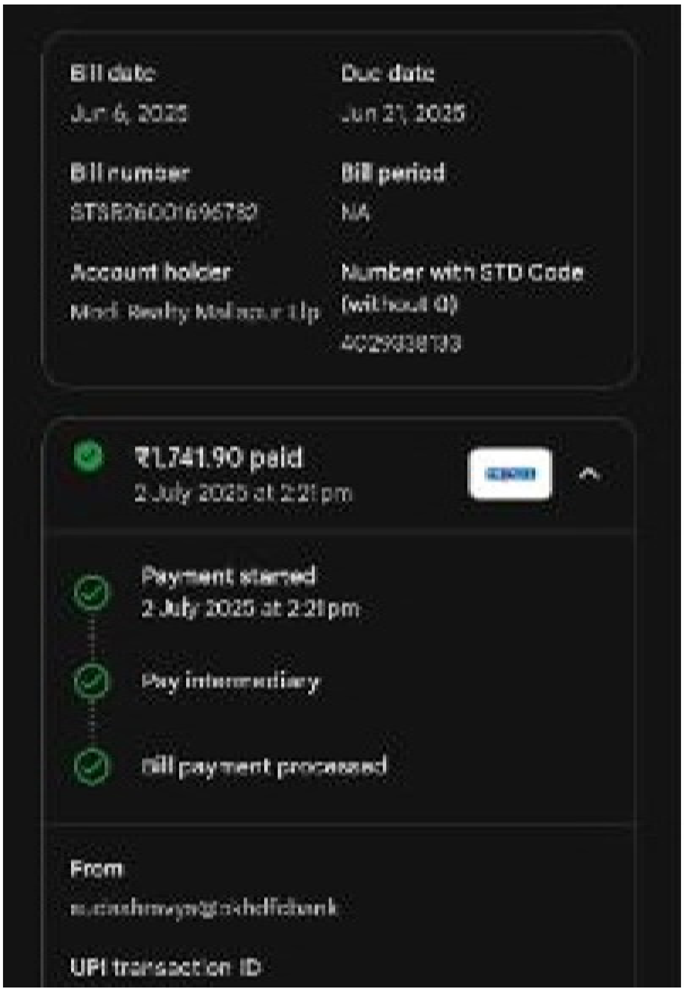
OUR RESPONSIBILITY CEASES ONCE THE CARRIER LEAVES THE PLATFORM

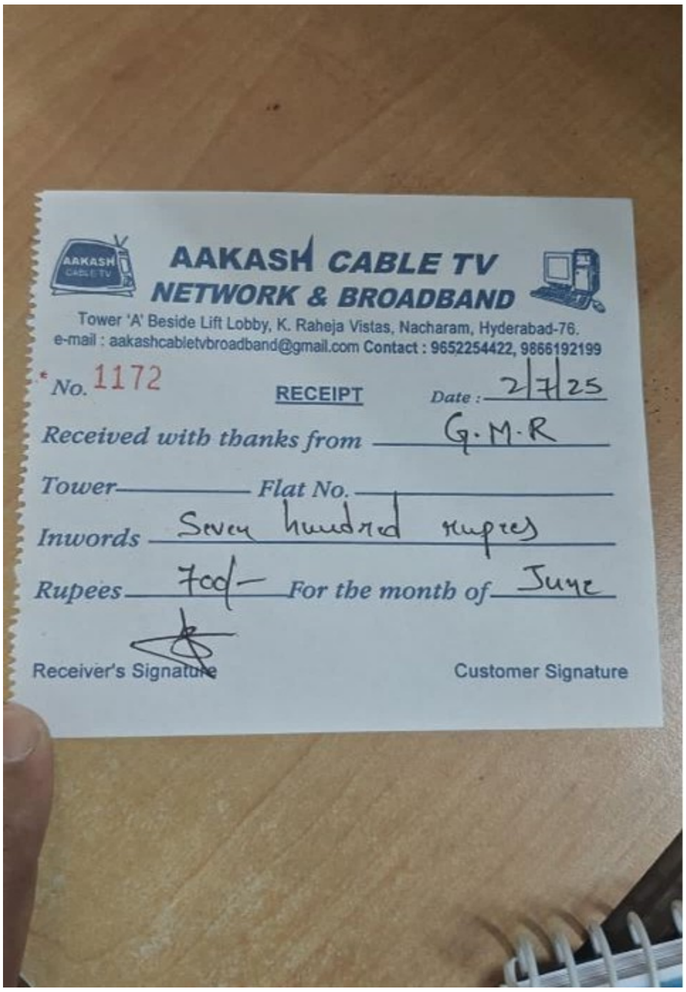
OPERATOR'S SIGNATURE




Araldite
ULTRAFAST
PROFESSIONAL TOOLS
TWISTED WIRE CUP BRUSH


Pay again
Completed
1 Jul 2025, 1:56 pm
Yes Bank 5468
UPI transaction ID
107342689256
To: MDABID HUSAIN
PhonePe • q160893147@ybl
From: MD AHMEDULLAH KHAN (Yes Bank)
Google Pay •
makhan7466@okhdfcbank


Bill date
Jun 6, 2025
Due date
Jun 21, 2025
Bill number
Bill period
NA
Account holder
Number with STD Code (without 0)
₹1,741.90 paid
2 July 2025 at 2:21 pm
Payment started
2 July 2025 at 2:21 pm
Pay intermediary
Bill payment processed
From
UPI transaction ID



AAKASH CABLE TV
NETWORK & BROADBAND

Tower 'A' Beside Lift Lobby, K. Raheja Vistas, Nacharam, Hyderabad-76.
e-mail : aakashcabletvbroadband@gmail.com Contact : 9652254422, 9866192199

* No. 1172 RECEIPT Date : 2/7/25

Received with thanks from G.M.R

Tower ________ Flat No. ________

Inwords Seven hundred rupees

Rupees 700/- For the month of June

Receiver's Signature Customer Signature