DEBIT VOUCHER

MODI PROPERTIES PVT. LTD.
5-4-187/3 & 4, IInd Floor,
M.G. Road, SECUNDERABAD-500 003.

Voucher No. ____________

A/c. ____________ Date : 11/7/25

	Rs.	Ps.
Paid to M. Mahendar		
towards Rubber Stamp of Mayflower Platinum	250	00
Welfare Association - LAJA & CO.		
Rupees Two hundred and fifty only		
Paid by Cheque / Cash — Cheque No. ____ Dated ____ Drawn on Bank ____	250	00

Prepared by

APPROVED BY
11 JUL 2025
Approved by
G.B. RAM BABU
ASST. GENERAL MANAGER-C.R.

Receiver's Signature

CASH MEMO

...: 1938

RAJA & CO.,

RUBBER STAMP MAKERS
7-2-658/1, Rashtrapathi Road,
SECUNDERABAD - 500 003.
Ph : 27704625, Cell : 9032008269, SMS/Whts App : 9032008263
E-mail : rajastamps@hotmail.com

M/s. MAYFLOWER PLATINUM WELFARE ASSOCIATION

No. 5673

Date : 01/07/28

Sl. No.	PARTICULARS	AMOUNT Rs.	Ps.
1	Rubber Stamp	250	00
	TOTAL	250	00

CHECKED
SECURITY/SUP.
By: .... Dt: 01/7/28

APPROVED BY
11 JUL 2025
G.B. RAM BABU
ASST. GENERAL MANAGER-C.R.

As per Specimen Attached

For RAJA & CO.

Card no: 4629 5254 2716 5914

Weekly - Petty cash /expense card statement

Name	M. Mahendar	Statement date	11/7/25
Prepared by	M. Mahendar	Sign	MMm
From period	11/7/25	To period	11/7/25

Sl No	Debit to company	Debit to project	Description of expense	Amount	Bill enclosed	GST bill
1.	Modi properties	Mayflower platinum	Rubber stamp of Mayflower platinum welfare Association	250/-	☐Y ☐N	☐Y ☐N
2.					☐Y ☐N	☐Y ☐N
3.					☐Y ☐N	☐Y ☐N
4.					☐Y ☐N	☐Y ☐N
5.					☐Y ☐N	☐Y ☐N
6.					☐Y ☐N	☐Y ☐N
7.					☐Y ☐N	☐Y ☐N
8.					☐Y ☐N	☐Y ☐N
9.					☐Y ☐N	☐Y ☐N
10.					☐Y ☐N	☐Y ☐N
11.					☐Y ☐N	☐Y ☐N
			Total:	250/-		

Amount to be credited by: ☐ Transfer to expense card, ☐ Cash reimbursement, ☐ Transfer to personal a/c. ☐ Other:

Approved by:	Div. Manager	Accountant	Accounts Manager	MD
Sign:	APPROVED BY 11 JUL 2025 G.B. RAM BABU ASST. GENERAL MANAGER-C.R.			
Date:				

Notes: 1. Scanned copy of this statement to be submitted before every Friday 2pm. 2. Original vouchers to be attached to this statement and send to respective accountant by Monday. 3. Accountants to make payment on receipted of scanned statement on Saturday. 4. If original statement with vouchers of last week is not received withhold further payment and salary. 5. Employee must maintain photocopy of all bills/vouchers for 3 months. 6. Division manager and accounts manager approval required for expenses of over 2,000/- per week. MDs approval is required for expenses of over 10,000/- per week