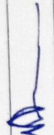
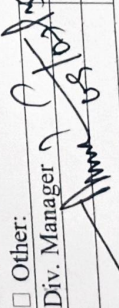
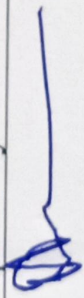


Weekly - Petty cash /expense card statement.

Name		Vive Nirevelup		Statement date		09/07/25.	
Prepared by		Anand Nare		Sign			
From period		01/07/25		To period		05/07/25.	
Sl No	Debit to company	Debit to project	Description of expenses		Amount	Bill enclosed	GST bill
1.	Vive Nirevelup	VBLS.	Bonds & bonds		1800.	Y	Y
2.	Vive Nirevelup	VBLS	Food Allowance		1800	Y	Y
3.	Vive Nirevelup	VBLS	Petrol		3840	Y	Y
4.	Vive Nirevelup	VBLS	Toll Plaza.		480	Y	Y
5.						Y	Y
6.						Y	Y
7.							
Total					7.920		
Amount to be credited by		☐ Transfer to Happay card, ☐ Transfer to expense card, ☐ Cash reimbursement, ☐ Transfer to personal a/c.					
Approved by:		Div. Manager		Accounts Manager		MD	
Sign:							
Date:		09/07/25					

Notes: 1. Scanned copy of this statement to be submitted before every Friday 2pm. 2. Original vouchers to be attached to this statement and send to respective accountant by Monday. 3. Accountants to make payment on receipt of scanned statement on Saturday. 4. If original statement with vouchers of last week is not received withhold further payment and salary. 5. Employee must maintain photocopy of all bills/vouchers for 3 months. 6. Division manager and accounts manager approval required for expenses of over 2,000/- per week. MDs approval is required for expenses of over 10,000/- per week.

DEBIT VOUCHER

Company/Firm	Nate View Up.		
Project	Nbs.		
Voucher no.			
Account head	Promotions.		
Paid to	Toli Pleg.		
Towards/description of work	Hdbd to Singapore.		
Location of work	Singapore		
Period	From:	05/07/25	To: 05/07/25.
Amount in Rs.	480/-		
Amount in words	Seven thousand one hundred and six only		
Mode of payment	Cheque/trf no.	Date	
Prepared by	Approved by	Receivers name	Receivers signature
			

Notes: 1. Print full sheet. 2. To be used for all minor maintenance works. 3. Details of labour, hire charges, material may be printed/written overleaf. 4. Project may differ from location of work.

DEBIT VOUCHER

Company/Firm	Mata Wero LLP.		
Project	UBS.		
Voucher no.			
Account head	Promoters.		
Paid to	Perpet.		
Towards/description of work	trd bnd to Singapur's		
Location of work	Singapore - 3,8401 -		
Period	From: 28 April	To: 05/07/25	
Amount in Rs.	38401 -		
Amount in words	Seven thousand one hundred and six only		
Mode of payment	Cheque/trf no.	Date	Bank
Prepared by	Approved by	Receivers name	Receivers signature

Notes: 1. Print full sheet. 2. To be used for all minor maintenance works. 3. Details of labour, hire charges, material may be printed/written overleaf. 4. Project may differ from location of work.

BILL

Ph : 92470 40104

HOTEL BALAJI GRAND

M.G. Road, SURYAPET - 508 213

No.

857Date 5/7/25

Room No:

304

Name:

Vista View Up

Occupation:

Hyderabad

Address:

Hyderabad

CHECK IN DATE & TIME:

04/7/25

CHECK OUT DATE & TIME:

05/7/25**PARTICULARS****AMOUNT**

ROOM TARIFF

1800/-

FOOD BILL

LESS ADVANCE AMOUNT

NET AMOUNT PAYABLE

1800/-

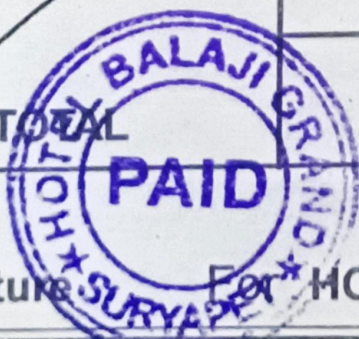
TOTAL

PAID

Cust. Signature

For

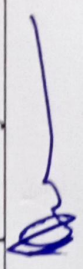
HOTEL BALAJI GRAND



DEBIT VOUCHER			
Company/Firm	Vista View LLP		
Project	VGS		
Voucher no.			
Account head	Promotions		
Paid to	Bonding & Lodging		
Towards/description of work	Accommodation at Singapore		
Location of work	Singapore		
Period	From:	04/07/25	To: 05/07/25
Amount in Rs.	1800/-		
Amount in words	Seven thousand one hundred and six only		
Mode of payment	Cheque/trf no.	Date	Bank
Prepared by	Approved by	Receivers name	Receivers signature
			

Notes: 1. Print full sheet. 2. To be used for all minor maintenance works. 3. Details of labour, hire charges, material may be printed/written overleaf. 4. Project may differ from location of work.

DEBIT VOUCHER

Company/Firm	Vanfa brew LLP.		
Project	VBS.		
Voucher no.			
Account head	Promotions.		
Paid to	Ford Howard.		
Towards/description of work	Agency at Singapore.		
Location of work	Singapore		
Period	From:	04/07/25	To: 05/07/25.
Amount in Rs.	(1800) -.		
Amount in words	Seven thousand one hundred and six only		
Mode of payment	Cheque/trf no.	Date	Bank
Prepared by	Approved by	Receivers name	Receivers signature
			

Notes: 1. Print full sheet. 2. To be used for all minor maintenance works. 3. Details of labour, hire charges, material may be printed/written overleaf. 4. Project may differ from location of work.

Kotak FASTag:Rs.40.00 paid for Toll at Pedda Ambe for TS09FC5821 on 04-07-2025@11:41
.Bal.529.00.Log on <https://kotakfastag.in> for disputes.

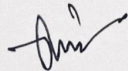
Kotak FASTag:Rs.80.00 paid for Toll at Pantangi for TS09FC5821 on 04-07-2025@12:13
.Bal.449.00.Log on <https://kotakfastag.in> for disputes.

Kotak FASTag:Rs.120.00 paid for Toll at Koralaphad for TS09FC5821 on 04-07-2025@13:53
.Bal.329.00.Log on <https://kotakfastag.in> for disputes.

Kotak FASTag:Rs.120.00 paid for Toll at Koralaphad for TS09FC5821 on 05-07-2025@16:14
.Bal.209.00.Log on <https://kotakfastag.in> for disputes.

Kotak FASTag:Rs.40.00 paid for Toll at Ghatkesar for TS09FC5821 on 05-07-2025@19:45
.Bal.89.00.Log on <https://kotakfastag.in> for disputes.

Kotak FASTag:Rs.80.00 paid for Toll at Pantangi for TS09FC5821 on 05-07-2025@18:35
.Bal.129.00.Log on <https://kotakfastag.in> for disputes.



Totol = 480.
