

Weekly - Petty cash / expense card statement.

Name		Uthman Nohar		Statement date		17/7/25	
Prepared by		Uthman		Sign		Uthman	
From period				To period			
Sl No	Debit to company	Debit to project	Description of expense	Amount	Bill enclosed	GST bill	
1.	1400: Ready Niketadunur		Surgery, consisting of PATEX AD	1008	Y N	Y N	
2.	11	11	Tca Janus, Sale ready	400	Y N	Y N	
3.					Y N	Y N	
4.					Y N	Y N	
5.					Y N	Y N	
6.					Y N	Y N	
7.					Y N	Y N	
8.					Y N	Y N	
9.					Y N	Y N	
10.	Total			1408			
Amount to be credited by		Transfer to Happy card, Other.		Cash reimbursement,		Transfer to personal a/c.	
Approved by:		Div. Manager		Accounts Manager		MD	
Sign:							
Date:							

Notes: 1. Scanned copy of this statement to be submitted before every Friday 3:30 PM. 2. Vouchers to be attached to this statement and send to respective accountant by Monday. 3. Accountants to make payment on receipt of scanned statement on Saturday. 4. If original statement not received within one week, it is not received without further payment and salary. 5. Employee must maintain photocopy of all bills/vouchers for 3 months. 6. Division manager and accounts manager approval required for expenses of over 2,000/- per week. MD's approval is required for expenses of over 10,000/- per week.

APPROVED BY
17 JUL 2025
MANAGER

Promotions Division									
Sub: Classified ads				Prepared by:					
Publication - From date:				Prepared date:					
				25-Jul-2025	16-Jul-25				
				To date:	27-Jul-25				
Details of classified ads and publishing dates									
Sl.no	Project name	Published in	Publication dates	Classified draft	Amount in Rs.	Bill in favour of			
1	ICMR	Kennadi	25-07-2025 to 27-07-2025	Spacious 3BHK flats 1,360 & 1,660 sq.ft. From Rs. 86 lakhs. Mallapur. Ready to occupy. Last few units. Visit now! 90304 80050	4657	Modi Realty Mallapur LLP			
3	MPL	DC	25-07-2025 to 27-07-2025	Luxury 3BHK flats. Habisiguda/Mallapur. From Rs. 103 lakhs. Ready to occupy! Gated community. Modern amenities. Hurry up! Last few units! 95023 00311	3360	Modi Properties Pvt. Ltd.			
4	SOV	TOI	25-07-2025 to 27-07-2025	Ready to occupy luxury duplex 2,040 sq.ft villas. Just Rs. 155 lakhs. Chetlapally, near Railway terminus. Clubhouse. Swimming pool. Gated community. 74166 14384	1386	Modi Housing Pvt. Ltd.			
5	BRGV	TOI	25-07-2025 to 27-07-2025	Upcoming JBS-Shamirpet Metro. Better connectivity. Better living at Genome Valley. Affordable 2BHK flats. Ready to Occupy! Just Rs. 36 lakhs. 99499 93587	1386	Modi Realty Genome Valley LLP			
6	AGB (Outstation) Nalgonda	Sakshi	25-07-2025 to 27-07-2025	2,3&4BHK లున్న విలాలు. నివసించుటకు సిద్ధంగా ఉండి ఉండు. 80 లక్షల నుండి. డి-హౌస్ వత్సన. విరాటానంద. అద్దపాడు. పోలవరం. పల్లవం. సినిమాలో ఫూల్. 99491 90523	1008	Modi Realty Miryalaguda LLP			
Total amount					11797				
Note: Above amount Rs. 11,797/- to be loaded in Murali - Cash Card									

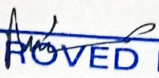
APPROVED BY
17 JUL 2025
SOHAM MODI

DEBIT VOUCHER

Company/Firm	MOD. Reality Mikoladun ul		
Project	A3H		
Voucher No.			
Account head			
Paid to	MAN 02nd AOS		
Towards/description of work	SARHI CLASSIFIED PAPER AO 21/7/25 21/7/25		
Location of work			
Amount in Rs.	1008/-		
Amount in words	One thousand eight hundred only		
Mode of payment			
	Cheque/trf No.	Date 17/7/25	Bank
Prepared by	Approved by	Receivers Name	Receivers Signature
Y. N. M.			

APPROVED BY
17 JUL 2026
E. PRASAD
MANAGER PROMOTION

DEBIT VOUCHER

Company/Firm	HOD. Ravi Nithalaya UP		
Project	ASH		
Voucher No.			
Account head			
Paid to	Tea Janus		
Towards/description of work	Tea Janus Sale Meeting		
Location of work			
Amount in Rs.	400/-		
Amount in words	Four Hundred only		
Mode of payment			
	Cheque/trf No.	Date 18/7/25	Bank
Prepared by	Approved by	Receivers Name	Receivers Signature
Y.M.M.			

APPROVED BY
17 JUL 2026
E. PRASAD
MANAGER PROMOTION