Weekly - Petty cash /expense card statement.

Name	J. Sekakumar	Statement date	18/7/25
Prepared by	〃	Sign	
From period	17/7/25	To period	18/7/25

Sl No	Debit to company	Debit to project	Description of expense	Amount	Bill enclosed	GST bill
1.	AMTZ 801	AMTZ 801	Metrial Sent to AMTZ	1000/-		
2.						
3.	〃	〃	Packing Charge & loading	300/-		
4.						
5.						
6.						
7.						
8.						
9.				1300/-		

Amount to be credited by: ☐ Transfer to Haapay card, ☐ Transfer to expense card, ☐ Cash reimbursement, ☐ Transfer to personal a/c. ☐ Other

Approved by:	Div. Manager	Accountant	Accounts Manager	MD
Sign:				
Date:				

APPROVED
18 ...
MINISH PARIKH
MANAGER PRO

Notes: 1. Scanned copy of this statement to be submitted before every Friday 2pm. 2. Original vouchers to be attached to this statement and send to respective accountant by Monday. 3. Accountants to make payment on receipt of scanned statement. 4. If original statement with vouchers of last week is not received withhold further payment and salary. 5. Employee must maintain photocopy of all bills/vouchers for 3 months. 6. Division manager and accounts manager approval required for expenses of over 2,000/- per week. MD's approval is required for expenses of over 10,000/- per week

DEBIT VOUCHER

AMTZ medpolis Square 801 P LTD.

Voucher No. ____________

A/c. ____________ Date : 18/7/25

Paid to Sindhu Parcel Services	Rs.	Ps.
towards Metrial Sent to AMTZ 801	1000	00
PO NO 20250711 7915		
Rupees One thousand only.		
Paid by ~~Cheque~~ / Cash ✓ — Cheque No. ____ Dated ____ Drawn on Bank ____	1000	00

Prepared by

APPROVED
Approved by
18
MINISH PARIKH
MANAGER PRO.

Receiver's Signature

SINDHU PARCEL SERVICES

SINDHU PARCEL SERVICES

Head Office : Plot No. A-91, A-91/2, Pragathi Nagar, Bachupally Road, Hyderabad - 500 090.

GSTIN: 36AENFS5057A1ZZ
www.sindhuparcelservice.com

LR No. GWKV150-T08959

Date 17/Jul/2025 4:46 PM

From HCPL 7207999270

To GWKV 7207999240

Sender : modi housing p ltd, Ph: 9246364748
HYD-CHERLAPALLY

Receiver : AMTZ MEDPOLIS SQUARE 801 P LTD, Ph: 9989461259
GAJUWAKA-VSP

No. of Art.	Description (Said Contents)	Unit Rate	Charge Type	Amount
2	POLYBAGS	490.00	Freight	980.00
			Booking Hamali	-
			D.D.C.	-
			LR R.	20.00
			Others	

PAID

Remarks: NOTE : RETURN BOOKING AVALABLE
ANY LEAKAGE AND DAMAGE NO CLAIM

Invoice No.

Goods Value Rs. ----

E-way Bill :

Tot. Art. 2

Received

Grand Total 1,000.00

For SINDHU PARCEL SERVICES
(RAJENDRA REDDY)* T&C App

CUSTOMER CARE: 040-24447879, 24448889, 8985953865, 8985972863
AT OWNER'S RISK ONLY

TO ALL THE CONDITIONS MENTIONED OVERLEAF
DELIVERY GROUND FLOOR ONLY

TERMS & CONDITIONS

1. The consignments are carried as packed at owner's risk. The contents, quantities are not known to the Company. Hens claims are not considered above.
2. The company is not liable for any claims arising due to Acts of Strike, [illegible] accidents, riot and political commotions and weather conditions.
3. [illegible] consignee or the consignor does not take delivery of the consignment as aforesaid the Company has got the right of selling the goods. If they are perishables without notice to the Consignor or Consignee and if they are not perishables at any time after one month, after receipt of the consignment with the Consignor or Consignee. Out of the realisation of the sale the company is entitled to appropriate the sale charges, demarrage charges, transport charges and other incidental expenses.
4. The Consignor is responsible to provide the forms documents, declarations etc., required under law for check by Government authorities at check posts and other place and the Company is not responsible in the event of the goods being detained or seized or confiscated by such appropriate Government authorities for want deficiencies in the said documents, or for any oilier reason.
5. The Company shall not be responsible for any delay in delivery due to the circumstances beyond its control and for the consequential loss or damages such as markets loss interest and detoration etc.
6. All claims should be referred H.O. in writing with in 15 days of the booking date.
7. All disputes arising out are subject to Hyderabad Jurisdiction only.
8. Maximum compensation is limited to five thousand Rupees only. In case of any damage or loss of consignment registered with us.
9. Any claim of shortage of articles should be informed within 3 days from the date of incident.
10. No claim would be entertained for any perishable items.
11. Loading & Unloading charges to be bone by the party.

ANDHRA PRADESH BRANCHES

Name	Code	Phone No.
AMALAPURAM	AMP	7207999236
ANAKAPALLI	ANKP	7207999258
ANANTHAPURAM	ATP	7386999324
ANAPARTI	ANPT	7207999237
BHIMAVARAM	BVRM	7207999238
CHILAKALURIPETA	CLPT	7207999259
CHIRALA	CRL	7207999239
DABAGARDENS-VSP	DBGV	9154323051
DACHEPALLI	DCP	7207885202
DHARMAVARAM	DMM	7386999352
ELURU	ELR	9348106668
GAJUWAKA-VSP	GWKV	7207999240
GUNTUR-M YARD	GNTY	7207999242
GUNTUR-MARKET	GNTM	7207999242
GUNTUR-METRO	GNT	7207999241
JAGGAIAHPET	JGP	7207885039
JANGAREDDIGUDEM	JRGD	7207993588
KADAPA	KDP	7207999243
KAKINADA	KKD	9393953513
KANDUKURU	KUKR	9154144958
KATHIPUDI	KTPD	7207881620
KAVALI	KVL	9347037843
KOTANANDURU	KOTA	7207885141
KURNOOL	KRNL	7207999244
MANDAPET	MDPT	9393952205
NANDIGAMA	NAN	7207885073
NANDYALA	NDYL	7207999282
NARSAPURAM	NSPM	9849857979
NARSARAOPETA	NRPT	7207999246
NARSIPATNAM	NAR	7207885241

ANDHRA PRADESH BRANCHES

Name	Code	Phone No.
NELLORE	NLR	934[illegible]081213
ONGOLE	ONG	939[illegible]953514
PALAKOLLU	PLK	720[illegible]99247
PARAWADA-VSP	PRWV	915[illegible]323052
PEDDAPURAM	PDPM	934[illegible]173366
PENDURTHI-VSP	PNDTV	720[illegible]999248
PIDUGURALLA	PDRL	720[illegible]999260
PITHAPURAM	PTP	720[illegible]997583
PRODDATUR	PDTR	7207999256
RAJAMUNDRY	RJY	7207999249
RAMACHANDRAPURAM	RCHP	7207999283
RAVULAPALEM	RVPM	7207999261
SAMARLAKOTA	SMKT	7207999250
SATTENAPALLE	STPL	7207999257
SINGARAYAKONDA	SNGK	9154144957
SRIKAKULAM	SKLM	7207997584
TADEPALLIGUDEM	TPG	9347137147
TANGUTURU	TTR	9154144956
TANUKU	TNK	9347037832
TENALI	TNL	7207999251
TIRUPATHI	TPT	7207999252
TUNI	TUNI	7386999370
VISHAKAPATNAM	VSP	9393952214
VIZAYANAGARAM	VZM	9393952203
VJA-1TOWN	VJA1	9154140247
VJA-AUTO NAGAR	VJAAN	7207999287
VJA-BHAVANIPURAM	VJAB	7207999254
VJA-HANUMANPET	VJAH	7207999253
VJA-HANUMANPET2	VJAHB	93[illegible]1902333
YANAM	YNM	7207999255

TELANGANA BRANCHES

Name	Code	Phone No.
ADILABAD	ABD	9154144959
ALERU	ALRU	7207993584
ARMOOR	ARR	7386999316
ASWARAOPETA	ASW	7207997586
BHADRACHALAM	BCLM	7207880748
GODAVARIKHANI	GDVK	7386999307
HANUMAKONDA	HNKD	7207999272
JADCHERLA	JDCL	9154323056
JAGITYALA	JGTL	7207881206
JANGAON	JGN	7207880414
KAMAREDDY	KMR	7386999315
KARIMNAGAR	KRMN	7207999284
KHAMMAM	KMM	7207993582
KODAD	KOD	7207880138
KORUTLA	KOR	7207881304
KOTHAGUDEM	KTGM	7207993583
MAHABOOBNAGAR	MBNR	9154323057
MANCHERIAL	MCRL	7386999308
MANUGURU	MNG	7207997588
METPALLY	MET	7207881864
MIRIYALAGUDA	MYG	9154140245
NALGONDA	NGD	9154140244
NARAYANPET	NYP	9154140253
NIRMAL	NRML	9154323060
NIZAMABAD	NZB	7386999317
PALAVANCHA	PLVC	7207993585
PEDDAPALLI	PDL	7386999306
SATHUPALLY	SUPY	7207885734
SHADNAGAR	SHNR	9154323054
SIDDIPET	SDPT	7207993581
SIRCILLA	SCL	7207993586
SURYAPET	SRP	9154140248
WARANGAL	WRGL	7207999272
WYRA	WYRA	7207885824

HYDERABAD CITY BRANCHES

Name	Code	Phone No.
HYD BOLLARAM	HBOL	7207880238
HYD-BEGUM BAZAR	HBGB	9154140255, 9399966629
HYD-BOWENPALLY	HBNP	7207999276
HYD-BOWRAMPET	HBWPT	9393953589, 7207999275
HYD-CHERLAPALLY	HCPL	7207999270
HYD-DEWAN DEVDI	HDVD	7207997585
HYD-ECIL	HECIL	9154323053
HYD-FATHENAGAR	HFTR	9154323055
HYD-HO	HHO	7207999274, 8297688888
HYD-JEEDIMETLA	HJDM	9392232232, 7207999266
HYD-JEEDIMETLA -II	HJDM-2	7207999266
HYD-KATEDAN	HKTDN	7207999269, 040-29350135
HYD-KGN P	HKGNP	7353820520
HYD-KING KOTI	HKOTI	7207999265, 040-29350131
HYD-KOMPALLY	HKOMP	7207999285
HYD-KUKATPALLY	HKKP	9391908889, 9393952217
HYD-MEDCHAL	HMED	7207885474
HYD-NACHARAM	HNCM	7207993590
HYD-OSMANGUNJ	HOSMG	9399966629, [illegible]
HYD-PATANCHERVU	HPTNC	7207999268, 08455293625
HYD-PRASHANTH NAGAR	HPSN	7386999372
HYD-PRASHANTH NAGAR-2	HPNR	9849037522
HYD-RAMANTHAPUR	HRMR	7207999279
HYD-RANIGUNJ	HRNG	7207999264, 7207999289
HYD-RANIGUNJ-II	HRNG2	7207993589, 7207999289
HYD-SR NAGAR	HSRN	7207999263
HYD-UPPAL	HUPL	7207997582
HYD-VANASTHALIPURAM	HVAN	7207999267, 040-29350133

MAHARASHTRA BRANCHES

MUM-ANDHERI	MAD	7738972560, 9137019678
MUM-BHIWANDI	MBW	9821009385, 7021960825
MUM-DONGRI	MDN	7208786294
MUM-MARKET(VT)	MMK	7208786293, 7208786295
MUM-SAKINAKA	MSK	7208786296, 9920023297
MUM-SANPADA	MSP	8291271999
MUM-SION	MSN	7208481527
PUNE-JEHINGIR HOSPITAL	PJEH	8149195355
PUNE-SANGAMWADI	PSGW	9967161815
MUM-BORIVELI	MBOR	9167496445
MUM-PAREL	MPAR	7208786295

DEBIT VOUCHER

AMTZ MedPOLIS square Pvt LTD.

Voucher No. ____________

A/c. ______________________________ Date : 18/7/25

Paid to Local Srinivas	Rs.	Ps.
towards Packing & loding charged at AMTZ 801	300	00
Rupees three hundred only		
Paid by Cheque / Cash ✓ — Cheque No. ____ Dated ____ Drawn on Bank ____	300	00

APPROVED

Prepared by

Approved by

MINISH PARIKH
MANAGER PRO...

Receiver's Signature