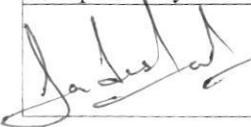
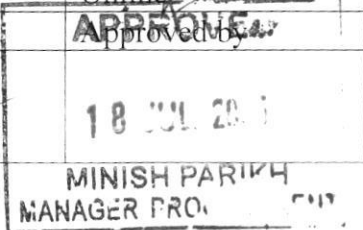


Weekly - Petty cash /expense card statement.

Name		J. Selvakumar		Statement date		18/7/2025	
Prepared by				Sign			
From period		14/7/2025		To period		18/7/2025	
S/No	Debit to company	Debit to project	Description of expense		Amount	Bill enclosed	GST bill
1.	Am Tz	Am Tz	Travel allowance for		2,304	Yes	Yes
2.	4554	4554	Sunderesh and vijay Kumar				
3.			for HYD to Vijay				
4.	Am Tz	Am Tz	Travel from Vijay to HYD		2,544	Yes	Yes
5.	4554	4554	Return ticket charges				
6.	Am Tz	Am Tz	Food allowance for Sunderesh		4,000	Yes	-
7.	4554	4554	and vijay Kumar 14 Days per				
8.			Day 500 per two persons				
9.					8848/-		
Amount to be credited by		☐ Transfer to Haapay card, ☐ Transfer to expense card, ☐ Cash reimbursement, ☐ Transfer to personal a/c.					
Approved by:		DAP Manager 18/07/25		Accounts Manager M/D			
Sign:							
Date:		18/07/25		MINISH PARIKH			

Notes: 1. Scanned copy of this statement to be attached to this statement and send to respective accountant by Monday. 3. Accountants to make payment on receipt of scanned statement. 4. If original statement with vouchers of less than 2,000/- per week, M/D approval is required for expenses of over 10,000/- per week. 5. Employee must maintain photocopy of all bills/vouchers for 3 months. 6. Division manager and accounts manager approval required for expenses of over 2,000/- per week. M/D approval is required for expenses of over 10,000/- per week.

DEBIT VOUCHER			
Company/Firm	AMTZ Medpolis Square 4554 Pvt Ltd		
Project	AMTZ 4554		
Voucher no.			
Account head			
Paid to	Travel allowance		
Towards/description of work	Travel from vizag to hyderabad return Sandeesh with Vijay kumar. on 18-07-2025 Ticket invoice amount 2304		
Location of work	AMTZ vizag		
Amount in Rs.	2,544/-		
Amount in words	Two thousand five hundred forty-four rupees only.		
Mode of payment	Cheque/trf no.	Date	Bank
	Online	18-07-2025	
Prepared by	Approved by	Receivers name	Receivers signature
			

MINISH PARIKH
MANAGER PRO

PNR

1908972

Traveller ID

TS250717130559274793IAWF

Order ID

25614632915

Departure

VISAKHAPATNAM

6:40 PM, Thu, 17 Jul 2025



Arrival

HYDERABAD

6:35 AM, Fri, 18 Jul 2025

Bus Operator Name
BSR Travels

Driver Contact & Vehicle Number
Driver contact:
9030684959,9493512409,9502922256,6303985508
Vehicle Number: NL 01 B 9966

Boarding Point
Kurmanapalem
Beside Rtc Depot

Dropping Point
LB Nagar
Lb Nagar

Reporting Time
6:25 PM

Boarding Time
6:40 PM

Bus Type
2+1, VOLVO 9600
PREMIUM MULTIAXLE
SLEEPER, AC, VIDEO

Traveller Details

1. Sandeesh Goud	Male	Seat No: U14
2. Uday Kiran	Male	Seat No: U15

Fare & Payment Details

Base Fare (2 Travellers):	₹ 2400
Paytm Discount :	- ₹ 76
GST :	₹ 120
Travel Insurance :	₹ 100
Total Amount Paid :	₹ 2544
Promo Applied	

Cancellation Policy:

1. Cancellation charges are applicable as per the below mentioned table. If any coupons are used while purchasing, the refund amount will be calculated after deducting the cancellation charges from the total amount paid. 2. Cancellation policy is calculated based on the service start time (i.e. service start time). Service starts from 6:30 AM.

Time of Cancellation	Refund percentage	Refund Amount
17 Jul (1:30 AM	100 %	₹ 2544

Terms and Conditions:

1. Child Policy: Child below 12 years of age will be charged 50% of the adult fare. Ticket unless the bus on ration card, not eligible for refund. 2. All other conditions

Luggage Policy:

may vary in respect of Policy

* **Pet Policy:** Pets are not allowed

* **Liquor Policy:** Carrying or consuming alcohol on the bus is strictly prohibited. Bus Operators reserve the right to disembark drunk passengers. In such scenarios, a refund is not applicable.

a. Arrangements on the buses at stops for receiving passengers will be at the discretion of the bus operator/provider (Bus Operator). The bus operator/provider will not be responsible for any loss or damage to the goods or passengers on the bus.

b. The bus operator/provider will not be responsible for any loss or damage to the goods or passengers on the bus.

c. The bus operator/provider will not be responsible for any loss or damage to the goods or passengers on the bus.

d. The bus operator/provider will not be responsible for any loss or damage to the goods or passengers on the bus.

e. Availability of these services needs to be confirmed by the user with the service provider.

f. In case a booking confirmation e-mail and QR code gets delayed or fails because of technical reasons or as a result of incorrect e-mail ID/phone number provided by the user, etc., a ticket will be considered "booked" as long as the ticket shows up on the confirmation page of the Paytm Platform.

g. For any queries related to the service, please contact the bus operator/provider.

h. The bus operator/provider will not be responsible for any loss or damage to the goods or passengers on the bus.

i. The bus operator/provider will not be responsible for any loss or damage to the goods or passengers on the bus.

j. The bus operator/provider will not be responsible for any loss or damage to the goods or passengers on the bus.

k. The bus operator/provider will not be responsible for any loss or damage to the goods or passengers on the bus.

l. You receiving your travel back may be subject to the discretion of the bus operator/provider. The bus operator/provider will not be responsible for any loss or damage to the goods or passengers on the bus.

Documents required:

a. A copy of the ticket (a printout of the system or a printout of the QR code)

b. Identity proof (Aadhaar Card, PAN Card, Voter ID Card, etc.)

c. The bus operator/provider will not be responsible for any loss or damage to the goods or passengers on the bus.

d. The bus operator/provider will not be responsible for any loss or damage to the goods or passengers on the bus.

Paytm is responsible for:

a. Issuing a valid ticket (a ticket that will be valid for the duration of the journey).

b. Providing refund and support in the event of cancellation.

c. Providing customer support and information in case of any query or complaint.

Paytm is not responsible for:

a. The bus operator's bus not departing/leaving on time.

b. The bus operator's employee or agent misbehaving with the passengers.

c. The bus operator's bus seats not being comfortable.

d. The bus operator's expectation.

e. The bus operator's liability for any loss or damage to the goods or passengers on the bus.

f. The bus operator's liability for any loss or damage to the goods or passengers on the bus.

g. The bus operator's liability for any loss or damage to the goods or passengers on the bus.

h. The bus operator's liability for any loss or damage to the goods or passengers on the bus.

i. The bus operator's liability for any loss or damage to the goods or passengers on the bus.

j. The bus operator's liability for any loss or damage to the goods or passengers on the bus.

k. The bus operator's liability for any loss or damage to the goods or passengers on the bus.

l. The bus operator's liability for any loss or damage to the goods or passengers on the bus.

m. The bus operator's liability for any loss or damage to the goods or passengers on the bus.

n. The bus operator's liability for any loss or damage to the goods or passengers on the bus.

o. The bus operator's liability for any loss or damage to the goods or passengers on the bus.

p. The bus operator's liability for any loss or damage to the goods or passengers on the bus.

q. The bus operator's liability for any loss or damage to the goods or passengers on the bus.

r. The bus operator's liability for any loss or damage to the goods or passengers on the bus.

s. The bus operator's liability for any loss or damage to the goods or passengers on the bus.

t. The bus operator's liability for any loss or damage to the goods or passengers on the bus.

u. The bus operator's liability for any loss or damage to the goods or passengers on the bus.

v. The bus operator's liability for any loss or damage to the goods or passengers on the bus.

w. The bus operator's liability for any loss or damage to the goods or passengers on the bus.

x. The bus operator's liability for any loss or damage to the goods or passengers on the bus.

y. The bus operator's liability for any loss or damage to the goods or passengers on the bus.

z. The bus operator's liability for any loss or damage to the goods or passengers on the bus.

For Assistance:

Operator Contact

Contact for travel-related details like driver's contact, vehicle details
9030684959

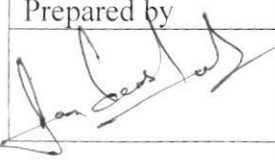
Paytm Helpline

Contact for booking-related, refund-related, cancellation-related, or any other issues
0120-4880880 (7am-7pm)

24x7 Paytm Care

Avail our 24x7 Paytm Help for prompt resolution of your queries resolved quickly.
9030684959



DEBIT VOUCHER			
Company/Firm	AMTZ Medpolis Square 4554 Pvt Ltd		
Project	AMTZ 4554		
Voucher no.			
Account head			
Paid to	Travel allowance		
Towards/description of work	Travel to vizag AMTZ site for stock checking sandeesh along with Vijay kumar on 14-07-2025 ticket invoice amount 2,304/-		
Location of work	AMTZ vizag		
Amount in Rs.	2,304/-		
Amount in words	Two thousand three hundred four rupees only.		
Mode of payment	Cheque/trf no.	Date	Bank
	Online	18-07-2025	
Prepared by	Approved by	Receivers name	Receivers signature
	APPROVED 18 JUL 2025 MINISH PARIKH MANAGER PRO.		

PNR
IC154436560777

Ticket ID
RY TBbpyHk7Y6FdE

Order ID
25588276389

Departure
HYDERABAD
7:25 PM, Mon, 14 Jul 2025



Arrival
VISAKHAPATNAM
8:25 AM, Tue, 15 Jul 2025

- Bus Operator Name

IntrCity SmartBus

Driver Contact & Vehicle Number

You will get the driver contact number and vehicle number 30 mins to 1 hour before departure

Boarding Point

Habsiguda
Below NGRI Metro, Opp Bajaj Electronics (Van Pickup) (Hyderabad)

Dropping Point

Kurmannapalem - Opp Steel Plant Main Gate
Opp Steel Plant Main Gate (Visakhapatnam)

Reporting Time

7:10 PM

Boarding Time

7:25 PM

Bus Type

2+1(46)AC, VOLVO EICHER SEATER,SLEEPER WITH WASHROOM,

Traveller Details

1. Sandeesh Goud

Male

Seat No: 3UB
2. Vijay Kumar

Male

Seat No: 3UC

Fare & Payment Details

Base Fare (2 Travellers):	₹ 2118
Operator GST :	₹ 106
Travel Insurance :	₹ 80
Total Amount Paid :	₹ 2304
Promo Applied	₹ 2304

Cancellation Policy:

1. Cancellation charges will be applicable as per the below mentioned conditions.

2. Cancellation charges will be applicable as per the below mentioned conditions.

3. Cancellation charges will be applicable as per the below mentioned conditions.

Time of Cancellation	Refund percentage	Refund Amount
Before 14 Jul 14:00 PM	100%	₹ 2304
Between 14 Jul 14:00 PM to 15 Jul 08:00 PM	75%	₹ 1728
After 15 Jul 08:00 PM	0%	₹ 0

Terms and Conditions:

- Paytm is not a bus booking agency. It is a platform that connects bus operators with customers. It has tied up with many bus operators, and serves its customers.
- a. **Child Policy:** It is mandatory for parents to provide a valid ID card for their child. If the child does not have an ID card, the bus operator will not allow the child to travel. If the child has an ID card, the bus operator will allow the child to travel.
- b. **Luggage Policy:** A passenger can carry up to 10 kg of luggage. If the passenger carries additional luggage, the bus operator will not allow the passenger to travel.
- c. **Pet Policy:** Pets are not allowed on buses.
- d. **Liquor Policy:** Drinking and smoking are not allowed on buses. Operators reserve the right to refuse to board passengers who are intoxicated or under the influence of drugs. This policy is not applicable.
- e. Amenities on the buses as shown on Paytm have been configured and provided by the bus service provider (bus operator). These amenities will be provided unless there are some exceptions on certain days. Please check the Paytm app for more details.
- f. The bus operator will not be responsible for any loss or damage to the passenger's luggage or personal belongings.
- g. The bus operator will not be responsible for any delay or cancellation of the bus.
- h. The bus operator will not be responsible for any accident or injury to the passenger.
- i. The bus operator will not be responsible for any loss or damage to the passenger's luggage or personal belongings.
- j. The bus operator will not be responsible for any delay or cancellation of the bus.
- k. The bus operator will not be responsible for any accident or injury to the passenger.

Documents required:

- a. A copy of the ticket/printout of the booking confirmation page and the user ID card will be considered sufficient as long as the user ID card is shown on the confirmation page of the Paytm app.
- b. For any issues relating to cancellation or refund, the user ID card will be considered sufficient as long as the user ID card is shown on the confirmation page of the Paytm app.

Paytm is responsible for:

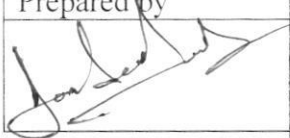
- a. Providing a valid ticket/printout of the booking confirmation page and the user ID card will be considered sufficient as long as the user ID card is shown on the confirmation page of the Paytm app.
- b. Providing refund and support in the event of cancellation.
- c. Providing customer support and information in Hindi and English.

Paytm is not responsible for:

- a. The bus operator's bus seat.
- b. The bus operator's bus seat.
- c. The bus operator's bus seat.
- d. The bus operator's bus seat.
- e. The bus operator's bus seat.
- f. The bus operator's bus seat.
- g. The bus operator's bus seat.
- h. The bus operator's bus seat.
- i. The bus operator's bus seat.
- j. The bus operator's bus seat.
- k. The bus operator's bus seat.

For Assistance:

Operator Contact	Paytm Helpline	24x7 Paytm Care
getashil@paytm.com	0120-4880000	0120-4880000
vehicle@paytm.com	0120-4880000	0120-4880000
7303093510	0120-4880000	0120-4880000

DEBIT VOUCHER			
Company/Firm	AMTZ Medpolis Square 4554 Pvt Ltd		
Project	AMTZ 4554		
Voucher no.			
Account head			
Paid to	Food allowance		
Towards/description of work	Sandeesh and Vijay Travel to vizag on 14-07-2025 night and retrun on 18-07-2025 morning 4days food allowance for me and vijay kumar.		
Location of work	AMTZ vizag		
Amount in Rs.	4,000/-		
Amount in words	Two thousand four hundred rupees only.		
Mode of payment	Cheque/trf no.	Date	Bank
	Online APPROVED	18-07-2025	
Prepared by	Approved by	Receivers name	Receivers signature
	18 JUL 2025 MINISH PARIKH MANAGER PRO.		