Weekly - Petty cash /expense card statement.

Approved by	A.Suresh	Statement date	17-07-2025
Prepared by	N.Subhash	Sign	
From period	02-07-2025	To period	16-07-2025

Sl No	Debit to company	Debit to project	Description of expense	Amount	Bill enclosed	GST bill
1.	MMRK-LLP	GHT	Towards A-702 flat flush tank repairing work with geberit technician purpose	540/-		☐Y ☐N
2.	MMRK-LLP	GHT	Towards Big Coconut brooms for Road and unsold flats debris removing purpose.	240/-	☐Y ☐N	☐Y ☐N
4	MMRK-LLP	GHT	Petrol for Current bill dds work purpose.	200/-	☐Y ☐N	☐Y ☐N
5	MMRK-LLP	GHT	Towards GHMC Persons for grass debris removing at park area purpose.	500/-	☐Y ☐N	☐Y ☐N
6	MMRK-LLP	GHT	Towards Bhagavati hardware for material use purpose.	2910/-		
7	MMRK-LLP	GHT				
	Total			4390/-		

Amount to be credited by				
Approved by:	Div. Manager	Accountant	Accounts Manager	MD
Sign	for N. [signature]			
Date:	17-07-2025			

APPROVED BY
PROJECT MANAGER
17 JUL 2025

Notes: 1. Scanned copy of this statement to be submitted before every Friday 2pm. 2. Original vouchers to be attached to this statement and send to respective accountant by Monday. 3. Accountants to make payment on receipted of scanned statement on Saturday. 4. If original statement with vouchers of last week is not received withhold further payment and salary. 5. Employee must maintain photocopy of all bills/vouchers for 3 months. 6. Division manager and accounts manager approval required for expenses of over 2,000/- per week. MDs approval is required for expenses of over 10,000/- per week

DEBIT VOUCHER			
Company/Firm	Greenwood Heights		
Project	GHT		
Voucher no.	1		
Account head			
Paid to	Technician geberit		
Towards/description of work	Towards A-702 flat fush tank repiring work with geberit technician purpose.		
Location of work	Kowkur		
Period	10-07-2025		16-07-2025
Amount in Rs.	540/-		
	Five hundred and fourty rupees Only		
	Cheque/trf no.	Date	Bank
Prepared by	Approved by	Receivers name	Receivers signature
	for N [signature] APPROVED BY 1 7 JUL 2025 PROJECT MANAGER		

Notes:1. Print full sheet. 2. To be used for all minor maintenance works. 3. Details of labour, hire charges , material may be printed/written overleaf. 4. Project may differ from location of work.

20%

AX-GEBERIT-S

Tuesday, 24 Jun • 14:15

Dear Customer, Thank you for choosing GEBERIT services. Your service request no. G25060045242 is attended and resolved.

14:15 • airtel

Can't reply to this short code. Learn more

DEBIT VOUCHER

Company/Firm	Greenwood Heights		
Project	GHT		
Voucher no.	1		
Account head			
Paid to	Shop person		
Towards/description of work	Towards Big coconut brooms for road and unsold flats debris removing purpose.		
Location of work	Kowkur		
Period	10-07-2025		16-07-2025
Amount in Rs.	240/-		
	Two hundred and fourty rupees Only		
	Cheque/trf no.	Date	Bank
Prepared by	Approved by	Receivers name	Receivers signature
	for APPROVED BY 17 JUL 2025 ...SH PROJECT MANAGER		

Notes:1. Print full sheet. 2. To be used for all minor maintenance works. 3. Details of labour, hire charges , material may be printed/written overleaf. 4. Project may differ from location of work.

10/7/025

THAJI

...na & General Store

...208, Balajinagar, Colafarm Bus Stop,

...neerpet (M), Medchal Dist – 500 087.

Ph: 9676040745

5 [illegible] = 240

240

INWARD

Inward No: 279	Dt: 10/7/25
MRN No:	Dt:
Received By	Sign.

MEHTA & MODI REALTY KOKKUR LLP

B
60,443.4
60,573.46

EBIT VOUCHER

Company/Firm	Greenwood Heights		
Project	GHT		
Voucher no.	1		
Account head			
Paid to	Office boy		
Towards/description of work	Towards Petrol charges for dds work purpose.		
Location of work	Kowkur		
Period	10-07-2025		16-07-2025
Amount in Rs.	200/-		
	Two hundred rupees Only		
	Cheque/trf no.	Date	Bank
Prepared by	Approved by	Receivers name	Receivers signature
	for [signature] APPROVED BY 17 JUL 2025 PROJECT MANAGER		

Notes:1. Print full sheet. 2. To be used for all minor maintenance works. 3. Details of labour, hire charges , material may be primed/written overleaf. 4. Project may differ from location of work.

IndianOil

Welcomes You

PLOT NO 1 SY NO 1
YAPRAL HYD, TS
Tel. No.: 99597226

Receipt No.: G9987
FCC ID: 301855178
FIP No. : 04
Nozzle No. : 04
Product : Petrol

Preset Type: Preset Not Entered
Rate(Rs/L) : 107.46
Volume(L) : 00001.86
Amount(Rs) : 00199.88
Atot: 00196963597.39
Vtot: 0001802038.860

Vehicle No: Not Entered
Mobile No : Not Entered

Date : 16/07/25
Time: 19:36

CST No :
LST No :
VAT No :
ATTENDANT ID : Not Available
FCC DATE : Not Available
FCC TIME : Not Available

DEBIT VOUCHER

Company/Firm	Greenwood Heights		
Project	GHT		
Voucher no.	1		
Account head			
Paid to	GHMC Persons		
Towards/description of work	Towards Grass and debris removing at park area work purpose.		
Location of work	Kowkur		
Period	10-07-2025		16-07-2025
Amount in Rs.	500/-		
	Five hundred rupees Only		
	Cheque/trf no.	Date	Bank
Prepared by	Approved by	Receivers name	Receivers signature
	for N. [signature]		

Notes:1. Print full sheet. 2. To be used for all minor maintenance works. 3. Details of labour, hire charges , material may be printed/written overleaf. 4. Project may differ from location of work.

APPROVED BY
17 JUL 2025
A. SURESH
PROJECT MANAGER


GK
FITNESS
UNISEX GYM
Ready to occupy?
119 flats on 3 acres
green
HEIGHTS

EBIT VOUCHER

Company/Firm	Greenwood Heights			
Project	GHT			
Voucher no.	1			
Account head				
Paid to	Bhagavati hardware			
Towards/description of work	Towards Putty and chemical use work purpose.			
Location of work	Kowkur			
Period		10-07-2025		16-07-2025
Amount in Rs.	2910/-			
	Two thousand nine hundred and ten rupees Only			
	Cheque/trf no.	Date	Bank	
Prepared by	Approved by	Receivers name	Receivers signature	
	for N. [signature]			

Notes:1. Print full sheet. 2. To be used for all minor maintenance works. 3. Details of labour, hire charges , material may be printed/written overleaf. 4. Project may differ from location of work.

APPROVED BY
17 JUL 2025
A. SURESH
PROJECT MANAGER

V6660K1ZZ

TAX INVOICE

Original For Buyer

Bhagwati Electrical Paints and Sanitary

143 O.U.T colony , Kandiguda chourasta , Sainikpuri secunderabad
Mob. 7995825048 , 9441079272
State Name:telangana, Code: 36,Pin Code-500094, Email:- pankajchoudhary1112gmail.com

Buyer

Mehta And Modi Realty Kowkur LLP

State : Telengana
Contact No. = ,
GSTIN = 36ABLFM7631F1Z3

State Code:- 36

Invoice No. 1229
Dated 17-07-2025

Mode/Term of Payment
Credit

S.N	Description Of Goods	HSN / SAC	Tax %	Qty	RATE (Incl. of Tax)	RATE	Per	Amount
1	Wall Putty (B) 30kg	3214	18	3	630.00	533.90	Bag	1890.00
2	Tile Adhesive 20kg	3214	18	1	1,020.00	864.41	Bag	1020.00
	SGST							221.95
	CGST							221.95
	GRAND TOTAL			4 Bag				2910.00

INWARD
Inward No: 266 Dt: 17/7/25
MRN No: Dt:
Received By: Sign.
MEHTA & MODI REALTY KOWKUR LLP

Bill Amount In Words : INR Two Thousand Nine Hundred Ten Only

Bank Details :-
canara bank sainikpuri
A/C no : 30231010003041
IFSC : CNRB0013023

HSN/SAC	Taxable	SGST %	SGST Amt	CGST %	CGST Amt
3214	2466.11	9 %	221.95	9 %	221.95

Total GST Amount In Words :
INR Four Hundred Fourty Three & Ninety Paise Only

Declaration:
1)Goods once sold not be taken back.
2)In case Bill is not paid with in 7 days interest will be chared at 18%
3)No Guarantee for breakage.
4) We are not responsible for defects in any parts, as warranty liablity lies with supplier company.
5)Cheque Bounce Charge will be 600/.
6)Interest @24% per annum on payment after 15days of delivery. goods will be charged.

For Bhagwati Electrical Paints and Sanitary

Auth. Signatory

SUBJECT TO secunderabad JURISDICTION
This is Computer Generated Invoice


Call Toll Free No.