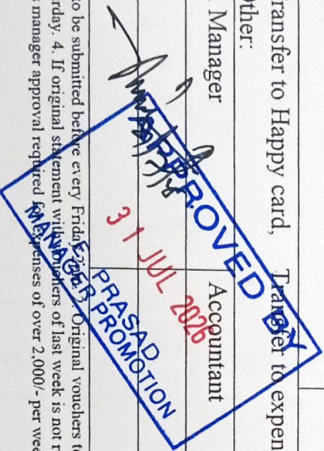


Weekly - Petty cash /expense card statement.

Name		CHMUKAI MOHAN		Statement date		31/7/25	
Prepared by		CHMUKAI		Sign		CHMUKAI	
From period				To period			
Sl No	Debit to company	Debit to project	Description of expense	Amount	Bill enclosed	GST bill	
1.	MOD: PROBABLY FOR USD		NPL PAPER INSENS at	2500	Y N	Y N	
2.					Y N	Y N	
3.					Y N	Y N	
4.					Y N	Y N	
5.					Y N	Y N	
6.					Y N	Y N	
7.					Y N	Y N	
8.					Y N	Y N	
9.					Y N	Y N	
10.	Total			2500			
Amount to be credited by		Transfer to Happy card, Transfer to expense card, Cash reimbursement, Transfer to personal a/c.					
Approved by:		Div. Manager		Accounts Manager		MD	
Sign:							
Date:							

Notes: 1. Scanned copy of this statement to be submitted before every Friday. 2. Original vouchers to be attached to this statement and send to respective accountant by Monday. 3. Accountants to make payment on receipt of scanned statement on Saturday. 4. If original statement with vouchers of last week is not received withhold further payment and salary. 5. Employee must maintain photocopy of all bills/vouchers for 3 months. 6. Division manager and accounts manager approval required for expenses of over 2,000/- per week. MDs approval is required for expenses of over 10,000/- per week



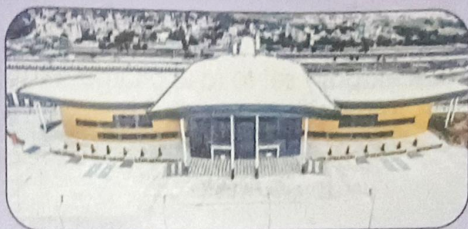
DEBIT VOUCHER			
Company/Firm	MODI Properties Pvt Ltd		
Project	MPL		
Voucher No.			
Account head			
Paid to	PAPER Inserts		
Towards/description of work	MPL PAPER Inserts Direct Company 31/8/25		
Location of work			
Amount in Rs.	2500/-		
Amount in words	Two thousand five hundred only		
Mode of payment			
	Cheque/trf No.	Date 31/7/25	Bank
Prepared by	Approved by	Receivers Name	Receivers Signature
Y. Murari			

APPROVED BY
 31 JUL 2026
 E. PRASAD
 MANAGER PROMOTION

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Actual Images:



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