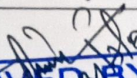


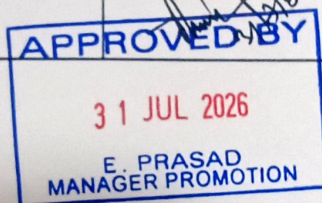
Weekly - Petty cash / expense card statement.

Name		CHITRAKESHAN		Statement date		31/8/25	
Prepared by		CHITRAKESHAN		Sign		CHITRAKESHAN	
From period				To period			
Sl No	Debit to company	Debit to project	Description of expense	Amount	Bill enclosed	GST bill	
1.	MOBILE		SAIGHI CLASSIFIED BATTERY	1008	Y N	Y N	
2.					Y N	Y N	
3.					Y N	Y N	
4.					Y N	Y N	
5.					Y N	Y N	
6.					Y N	Y N	
7.					Y N	Y N	
8.					Y N	Y N	
9.					Y N	Y N	
10.	Total			1008			
Amount to be credited by		Transfer to Happy card, Other:		Cash reimbursement, Transfer to personal a/c.			
Approved by:		Div. Manager		Accounts Manager		MD	
Sign:							
Date:							

APPROVED BY
31 JUL 2025
MANOJ PRASAD PROMOTION

Notes: 1. Scanned copy of this statement to be submitted before every Friday. 2. Original vouchers to be attached to this statement and send to respective accountant by Monday. 3. Accountants to make payment on receipt of scanned statement on Saturday. 4. If original statement with vouchers of last week is not received withhold further payment and salary. 5. Employee must maintain photocopy of all bills/vouchers for 3 months. 6. Division manager and accounts manager approval required for expenses of over 2,000/- per week. MDs approval is required for expenses of over 10,000/- per week

DEBIT VOUCHER			
Company/Firm	MODI Beauty Nigralaya UDALP		
Project	AGH		
Voucher No.			
Account head			
Paid to	NANDEVI AOS		
Towards/description of work	SATESHI CLASSIFIED PAPER AS 8/8/25 12/8/25		
Location of work			
Amount in Rs.	1008/-		
Amount in words	One thousand Eight only		
Mode of payment			
	Cheque/trf No.	Date 31/7/25	Bank
Prepared by	Approved by	Receivers Name	Receivers Signature
J. H. S.			



Note: Above amount Rs.11,797/- to be loaded in Murali - Cash Card

29 JUL 2025

SOHAM MODI