Construction Division - Material Requirement – Site Report

Company:	GV Research Pvt.Ltd	Date:	02.08.2025
Site:	GVRC	Prepared by:	Divya k
Report From / To	28.07.2025 to 02.08.2025	Approved by:	S.V Subba reddy
Report Date	02.08.2025		

List of items that require SKU: Nil

List of requisitions where PO/WO not prepared after 3 working days of requisition:

Req No.	Req Date	Serial no of item in Req	Item Description	Coordinate with purchase /procurement and give reason for delay.
20250731028	31.07.2025	01&02	Aluminum partion doors	PO not done,waiting for PO to proceed.
20250731015	31.07.2025	01	Paints texture scartch plaster	PO not done,waiting for PO to proceed.
20250730034	30-07-2025	01	Spirit level	PO not done,waiting for PO to proceed.
20250730032	30-07-2025	01&02	Vernier caliper	PO not done,waiting for PO to proceed.
20250715016	15-07-2025	01	tiles	PO not done,waiting for PO to proceed.
20250725015	25-07-2025	01	Furniture & fixtures	PO not done,waiting for PO to proceed.
20250730010	30-07-2025	01	BT Patching material	PO not done,waiting for PO to proceed.

List of requisitions where PO/WO is prepared and items have not been received at site beyond the lead time:

PO No.	PO Date	Serial no of item in PO.	Item Description	Details of discussion with supplier & expected date of delivery
20250731027	31-07-2025	1	False ceiling PVC	Material is ready, yet to receive from supplier
20250730021	30-07-2025	1	Digital laser measuring tape	Material is ready, yet to receive from supplier.
20250728029	28.07.2025	1	RMC- M30	As per site requirement.
20250728027	28-07-2025	1	MS nut bolts	Material is ready, yet to receive from supplier.
20250728028	28-07-2025	01&02	Fire&safety material	Material is ready with supplier, yet to receive.
20250715025	15.07.2025	1	Tor steel	Material is ready with supplier, yet to receive.
20250620028	20.06.2025	1	Binding wire	Part material received, balance yet to receive.
20250701020	01.07.2025	1&2	Octagonal GI pole ring	Advance payment to supplier pending.
20250616022	16.06.2025	1	Fire door double leaf 450x1250mm	Advance payment to supplier pending.

No. of gate passes issued this week:		From No.	Nil	To No.	Nil
Delivery van site visit on:	01.08.2025				

Items not ordered but received: Nil

POs to be cancelled – material not required /incorrectly made: Nil

Approved POs – part/full material received – MRN not uploaded: Nil

PO to be closed – part material received – further material not required/will be ordered by new requisition: Nil

Other corrections & remarks: Nil

Details of steel & cement stock

Sl. No	Tor size	Wt per mtr. - kgs	Wt. for 12 mtr rod – kgs	Stock at site – no of rods	Stock at site in tons	Previous weeks stock in tons
22.	8mm	0.40	4.74	-	-	0.06
23.	10mm	0.62	7.40	-	-	0.07
24.	12mm	0.89	10.68	163	0.17	0.27
25.	16mm	1.58	18.96	18	0.03	-
26.	20mm	2.47	29.64	125	0.07	0.37
27.	25mm	3.86	46.32	17	0.07	0.07
28.	32mm	6.32	75.84	14	0.10	0.10

OPC stock	Nil	OPC last weeks stock	Nil	PPC/PSC stock	430 Bags	PPC/PSC last weeks stock	597Bags

Details	Prepared by	Project Manager	
Sign	Divya.k	S.V Subba reddy	

APPROVED BY

02 AUG 2025

S.V. Subba Reddy
Project Manager

Date	02.08.2025	02.08.2025	

Notes: 1. For missing SKUs send email to procurement@modiproperties.in and post on purchase construction viber group. 2. Send this report to purchase@modiproperties.com, janaki@modiproperties.com and audit@modiproperties.com on every Saturday. 3. PM shall not leave the site without sending this report. 4. Site engineers to call suppliers for status of delivery. DO NOT CALL PURCHASE. 5. Purchase to send reply to this report before next Saturday. 6. Zoom meeting to be held with purchase coordinator, site and purchase division once a week to discuss this report.