

Remarks from site on the 'Requisition by Site Report' of purchase division

Company:	Serene construction llp	Date:	04-01-2020
Site:	Serene farm	Prepared by:	M Mahesh
Report From / To	Site to Purchase	Approved by:	G.SIVA PRASAD
Report Date	04-01-2020		
List of requisitions numbers missing in the report* :			
List of requisitions where PO/WO not prepared 3 working days after requisition:			
Req No.	Req Date	Serial no of item in Req	Reason for not preparing PO/WO [#]
List of requisitions where PO/WO is prepared and items have not been received at site beyond the lead time:			
Req No.	Req Date	Serial no of item in Req.	Details of discussion with Supplier ^s
94252	18-12-18	4	MOCCASIN TILES 110 nos box pending
94253	18-12-18	1	Rosso tiles 56 nos box pending
94248	18-12-18	3	Classic antico floor tiles (PO-55314)74 no box pending
94376	20-03-19	1 & 3	Grills Supplier arranging for materials
150086	06-11-19	5	Adonil-06 Nos Pending Supplier arranging for materials
150098	25-11-19	1,5&6	z-angle templates Supplier arranging for materials
150104	26-11-19	11	Eco drain pipe materials 2 nos pending
150110	29-11-19	1	Tan brown granite Supplier arranging for materials
150119	04-12-19	1	French door Supplier arranging for materials
150120	04-12-19	1	Register Supplier arranging for materials
150121	05-12-19	1	Sprinkler Supplier arranging for materials
150130	20-12-19	2,3	Panel Doors Supplier arranging for materials
150131	23-12-19	1	MDF Boards Supplier arranging for materials
150132	23-12-19	1 to 3	Painting Materials Supplier arranging for materials
150133	23-12-19	1	Steel Supplier arranging for materials
150135	30-12-19	1	Spacers Supplier arranging for materials
150136	30-12-19	2	Welding Rods Supplier arranging for materials
150137	30-12-19	1 to 3	Safety shoes GI Wire and Gloves Supplier arranging for materials
150138	03-1-20	1	Cement Solid Blocks Supplier arranging for materials
150140	03-1-20	1,2	Barbeb Wire& Gova Wore Supplier arranging for materials
150141	03-01-20	1 to 4	PVC Pipes bends solvent cement , Tapes Supplier arranging for materials
No. of gate passes issued this week:		Form No.	To No.
Delivery van site visit on:		02-01-2020	
Inward report (MRN/other) & stock report emailed in pdf format to purchase?			Yes
DC register Sl. No. during the week	From No.	4775	To No 4813
Items not ordered but received:			
Items sent to HO /vendor that are pending for repair:			
Other corrections & remarks:			
Details	Project Manager	Admin	Admin Audit