

Date :	02/01/2020	Time : 19:35	11296		
Company :	Sevane construction LLP				
Project/site :	Sevane farm				
Destination :	Head Office				
Outward No. :	Vehicle type	Vehicle No	Owner / Person		
1142	purchase vehicle	TS10UA9758	Mr. Krishna		
	Material Description	Quantity	Units	Approx. rate	Amount
1.	Steel Rod cutting machine	01	NOL	-	
2.					
3.					
4.					
5.					
6.					
7.					
8.					
9.					
10.					
	Total				
Purpose	☐ Return to Supplier ☐ Transfer to other site ☒ For repair/service ☐ Transfer for other phase ☐ On loan to be returned ☐ Others :				
Charges :	☒ No Charge ☐ Collect Full Value ☐ Used/Old Material-Collected 60% value ☐ No charge material shall be reimbursed by fresh PO ☐ Other :				
Material type	☒ Used ☐ New ☒ Defective ☐ Other :				
Remarks :					
Approved by :	Sr. Engg.	Admin In-charge	Security		
Sign.	G. Sivagnan	Mahesh			
Received on	Inward No.	Admin sign:	Security sign.		
		Mahesh			

Note : 1. In case of long list attach a separate signed list 2. Approx rate & amount to be filled by purchase. 3. Original (white copy) to be sent with material to recipient site. Recipient must sign it and send it to the HO 4. Pink copy to be sent to HO-Purchase division. 5. In units enter nos, kgs, sft, rft, etc. 6. Project manager / Sr. Engg and Admin in-charge from the issuing site must sign the gate pass.