11297

Date :	02/01/2020	Time : 19:35		
Company :	Serene constructions LLP			
Project/site :	Serene farms			
Destination :	Head office			
Outward No. :	Vehicle type	Vehicle No	Owner / Person	
1143	purchase vehicle	TS10UA 9758	Mr. Krishna	

	Material Description	Quantity	Units	Approx. rate	Amount
1.	Grinding Machines	03	Nos		
2.					
3.					
4.					
5.					
6.					
7.					
8.					
9.					
10.					
	Total				

Purpose	☐ Return to Supplier ☐ Transfer to other site ☑ For repair/service ☐ Transfer for other phase ☐ On loan to be returned ☐ Others :
Charges :	☑ No Charge ☐ Collect Full Value ☐ Used/Old Material-Collected 60% value ☐ No charge material shall be reimbursed by fresh PO ☐ Other :
Material type	☐ Used ☐ New ☑ Defective ☐ Other :
Remarks :	

Approved by :	Sr. Engg.	Admin In-charge	Security
Sign.	G Jivaprasad	Mahesh	[signature]
Received on	Inward No.	Admin sign:	Security sign.

Note : 1. In case of long list attach a separate signed list 2. Approx rate & amount to be filled by purchase. 3. Original (white copy) to be sent with material to recipient site. Recipient must sign it and send it to the HO 4. Pink copy to be sent to HO-Purchase division. 5. In units enter nos, kgs, sft, rft, etc. 6. Project manager / Sr. Engg and Admin in-charge from the issuing site mus sign the gate pass.