Construction Division - Material Requirement – Site Report

Company:	MHPL SOV	Date:	30-08-25
Site:	SOV-III	Prepared by:	K.Tulasi Rani
Report From / To	22-08-25 to 30-08-25 (Friday to Saturday)	Approved by:	K.Purshotham
Report Date	30-08-25		

List of items that require SKU:

List of requisitions where PO/WO not prepared after 3 working days of requisition:

Req No.	Req Date	Serial no of item in Req	Item Description	Coordinate with purchase /procurement and give reaon for delay.

List of requisitions where PO/WO is prepared and items have not been received at site beyond the lead time:

PO No.	PO Date	Serial no of item in PO.	Item Description	Details of discussion with supplier & expected date of delivery
20250704021	04-07-25	1	Water Indicator	Material in transit
20250724002	24-07-25	1	MS Grill 2x2	Material sent to fabrication work purpose after fabrication we will collect the material
20250825018	25-08-25	1-2	Panel doors	Material available at MHTR delivery by Tuesday
20250826037	26-08-25	1	Safety Pad lock 6-lever	Supplier will arrange the material by Monday

No. of gate passes issued this week:		From No.		To No.
Delivery van site visit on:	28-08-25, 29-08-25			

Items not ordered but received:

POs to be cancelled – material not required /incorrectly made:

Approved POs – part/full material received – MRN not uploaded:

PO to be closed – part material received – further material not required/will be ordered by new requisition:

Other corrections & remarks:

Details of steel & cement stock

Sl. No	Tor size	Wt per mtr. - kgs	Wt. for 12 mtr rod – kgs	Stock at site – no of rods	Stock at site in tons	Previous weeks stock in tons
1.	8mm	.395	4.74	0.00	0.00	0.00
2.	10mm	.617	7.404	0.00	0.00	0.00
3.	12mm	.89	10.68	0.00	0.00	0.00
4.	16mm	1.58	18.96	0.00	0.00	0.00
5.	20mm	2.47	29.64	0.00	0.00	0.00
6.	25mm	3.86	46.32	0.00	0.00	0.00
7.	32mm	6.32	75.84	0.00	0.00	0.00
8.	Binding wire	-			0.00	0.00

OPC stock		OPC last weeks stock	-	PPC/PSC stock	22	PPC/PSC last weeks stock	28

Details	Prepared by	Project Manager	
Sign			
Date	30-08-25	30-08-25	

Notes: 1. For missing SKUs send email to procurement@modiproperties.in and post on purchase construction viber group. 2. Send this report to purchase@modiproperties.com, janaki@modiproperties.com and audit@modiproperties.com on every Saturday. 3. PM shall not leave the site without sending this report. 4. Site engineers to call suppliers for status of delivery. DO NOT CALL PURCHASE. 5. Purchase to send reply to this report before next Saturday. 6. Zoom meeting to be held with purchase coordinator, site and purchase division once a week to discuss this report.