

2. Monthly payment tracker

Monthly Payment Tracker		Month		Jun-25			
Prepared by: Swathi.K		Note: Month is with reference to due date.					
Date: 101-08-2025							
S No.	Firm / Company	Due day of month	Pay to	Towards	PDC Amount	Check marked not more than Amt.	Amount paid
1	GVRC	5th	Salary	for the month of June'25	2,99,450		Yes
2	GVRC	7th	TDS Payment	for the month of June'25	1,26,050		Yes
3	GVRC	15th	Southern Power Distribut	for the month of June'25	68,39,367		No
4	GVRC	15th	TSSPDCL	for the month of June'25	71,231		Yes
5	GVRC	15th	SP HMWSSB	for the month of June'25	2,47,178		Yes
6	GVRC	21st	GST	for the month of June'25	34,72,552		Yes
7	GVRC	30th	KOTAK- EMI	for the month of June'25	92,07,065		Yes
8							
9							
10							
11							
12							
13							
14							
15							
16							
17							
18							
19							
20							
21							
22							
23							
24							
25							
26							
27							
28							
29							
30							
Total					2,02,62,893		
Notes: 1. Include EMI, Utility bills, Rents, GST, TDS, credit card bills, club bills, PF/ESI, Salary, etc.							
2. Sort by due day.							
3. Make PDCs if amount is known. Else make cheque mark not more than approximate amount payable.							
4. PDCs/blank cheques to be prepared.							