

Weekly - Petty cash /expense card statement.

Name		D. Siva Suman		Statement date		01/08/28	
Prepared by		D. Siva Suman		Sign		[Signature]	
From period				To period			

Sl No	Debit to company	Debit to project	Description of expense	Amount	Bill enclosed	GST bill
1.	MHRC	MHRC	Gumme Garbasa Colours	300	☒ Y ☒ N	☒ Y ☒ N
2.	MHRC	MHRC	Poster & Co. Dharm. 314	128	☒ Y ☒ N	☒ Y ☒ N
3.	MHRC	MHRC	RADIO CHARGES 280/19/12	200	☒ Y ☒ N	☒ Y ☒ N
4.	MHRC	MHRC	VI POST PAID 939/2109/23	653	☒ Y ☒ N	☒ Y ☒ N
5.	MHRC	MHRC	VI POST PAID 924/6876662	650	☒ Y ☒ N	☒ Y ☒ N
6.					☒ Y ☒ N	☒ Y ☒ N
7.	MHRC	MHRC	SPR KASHIWA AGENCIES	7200	☒ Y ☒ N	☒ Y ☒ N
8.	MHRC	MHRC	FASTAG REVENUE 7953	500	☒ Y ☒ N	☒ Y ☒ N
9.	MHRC	MHRC	FASTAG REVENUE 7953	1000	☒ Y ☒ N	☒ Y ☒ N
10.	MHRC	MHRC	FASTAG REVENUE 7953	1500	☒ Y ☒ N	☒ Y ☒ N
11.	Total		FASTAG NEW	500		
Amount to be credited by				12628		

Amount to be credited by: ☐ Transfer to expense card, ☐ Cash reimbursement, ☐ Transfer to personal a/c. ☐ Other: _____

Approved by: _____

Sign: _____

Date: _____

Div. Manager: _____

Accounts Manager: _____

MD: _____

1928

10700

Notes: 1. Scanned copy of this statement to be submitted before every Friday 2pm. 2. Original vouchers to be attached to this statement and send to respective accountant by Monday. 3. Accountants to make payment on receipt of scanned statement on Saturday. 4. Original statement with vouchers of last week is not received withhold further payment and salary. 5. Employee must maintain photocopy of all bills/vouchers for 3 months. 6. Division manager and accounts manager approval is required for expenses of over 2,000/- per week. MDs approval is required for expenses of over 10,000/- per week.

APPROVED BY
01 SEP 2025

DEBIT VOUCHER

MHP2

Voucher No. _____

A/c. _____

Date : _____

29/08/28

Paid to <u>SRA KRISHNA AGENCIES</u>				Rs.	Ps.	
towards <u>Purchase of New BATTERY for</u>				7200	00	
<u>Innova car TS10FE 7953</u>						
Rupees <u>Seven Thousand Two Hundred</u>						
<u>only</u>						
Paid by	<u>Cheque</u> Cash ✓	Cheque No. 	Dated 	Drawn on Bank 	7200	00

Prepared by



Approved by



Receiver's Signature

551.1 M

Tax Invoice

Shop No.2, MCH Complex
Budha Bhavan, Near - Boats Club
M.G.Road, Secunderabad
Mobile No.8121405648, 040-27542651
GSTIN/UIN: 36AKDP8805J1ZQ
State Name : Telangana, Code : 36
E-Mail : Srikrishnaagencies551@gmail.com
Buyer

State Name : Telangana, Code : 36

Terms of Delivery

Destination

SI No.	Description of Goods	HSN/SAC	GST Rate	Part No.	MRP/Marginal	Quantity	Rate	per	Disc. %	Amount
1	EXIDE DIN 60 046048 INNOVA CAR TSIOFE 7953 Cgst - 14% Sgst - 14%	85071000	28 %			1 Nos	5,625.00	Nos		5,625.00
							14 %			787.50
							14 %			787.50
	Total					1 Nos				₹ 7,200.00

1,575.00

for SRI KRISHNA AGENCIES 25-26

This is a Computer Generated Invoice

DEBIT VOUCHER

~~MADE~~
MADE

Voucher No. _____

A/c. _____

Date : 20/08/25

Paid to <u>FASTAG Revershe</u>				Rs.	Ps.
towards <u>FASTAG Revershe for CAR</u>				500	00
<u>TS10 FE 7953</u>				}	
Rupees <u>five Hundred Rupees only</u>					
Paid by	<u>Cheque</u> Cash ✓	Cheque No. 	Dated 	Drawn on Bank 	500 00

8ms
Prepared by

Approved by

Receiver's Signature

265 ~~2000~~ 2000
 2000

9182077067
 TATA

DEBIT VOUCHER

Voucher No. _____

2008/02

Date: _____

Rs	2000	Paid to	TATA
		for	TATA
			TATA
			TATA
			TATA
Rs	2000	Drawn on Bank	
		Dated	
		Cheque No.	
		Paid by	Cash

Receiver's Signature

Approved by

Prepared by

1836



FASTag Recharge successful
07:49 PM on 19 Aug 2025

FASTag Recharge for



IndusInd Bank FASTag
TS10FE7953

₹500



Bill Details



Customer Name

:

MARTAND



Payment details



Transaction ID

NX25081919493355372831271

Bharat Connect Transaction ID

PP015231BX03S1J2Y895



Debited from

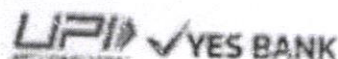


XXXXXX8810

₹500

UTR: 245658625520

Powered by



DEBIT VOUCHER

MHRL
MHRL

Voucher No. _____

A/c. _____

Date : 16/08/28

Paid to	FASTag Return			Rs.	Ps.
towards	FASTag Recharge for TS10FE 7953			1000	00
				}	
Rupees	One thousand Rupees only				
Paid by	Cheque No. Cash ☒	Dated	Drawn on Bank	1000	00

Prepared by 

Approved by 

Receiver's Signature

DEBIT VOUCHER

MTA 81
MTA 81

Voucher No.

No. Date: 16/08/20

Paid to	Rs.	Paid by	Cheque No.	Dated	Drawn on Bank
forwards	1000 00	Cash			
Rupees					
1000 00					



Receiver's Signature

Approved by

Prepared by

**FASTag Recharge successful**

09:43 AM on 14 Aug 2025

FASTag Recharge for

IndusInd Bank FASTag

₹1,000

TS10FE7953



Bill Details



Customer Name

:

MARTAND



Payment details



Transaction ID

NX25081409434531309544061



Bharat Connect Transaction ID

PP015226BX2K10R11758



Debited from



XXXXXX5850

₹1,000

UTR: 853501812501

View
HistoryView
ReceiptSplit
ExpenseShare
Receipt

Contact PhonePe Support



542-1154

U9 LINA



FASTag Recharge successful
07:23 AM on 12 Aug 2025

FASTag Recharge for



IndusInd Bank FASTag
TS10FE7953

₹1,500



Bill Details



Customer Name

MARTAND



Payment details



Transaction ID

NX25081207230500370252601

Bharat Connect Transaction ID

PP015224BX4JN0KIM015



Debited from



XXXXXX1800025272

₹1,500

UTR: 137770358944

Powered by

LPI **YES BANK**

DEBIT VOUCHER

~~MH 302~~
MH PL

Voucher No. _____

A/c. _____ Date : 28-08-2025

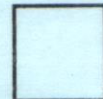
Paid to	Jastag Recharge TSIDFE 7953			Rs.	Ps.
towards	for MD Sr Car Immom Jastag			✓ 500 = 00	/
	Recharge On 27/08/2025				
Rupees	five hundred Rupees Only				
Paid by	Cheque No.	Dated	Drawn on Bank		
<u>Cheque</u>					
Cash				500 = 00	

Prepared by



Approved by

Receiver's Signature



9 vi

1650

500

300

850

2441
2441



FASTag Recharge successful

05:26 PM on 27 Aug 2025

FASTag Recharge for



IndusInd Bank FASTag

₹500

TS10FE7953



Bill Details



Customer Name

:

MARTAND



Payment details



Transaction ID

NX25082717263561339140201

Bharat Connect Transaction ID

PP015239BX6N41CGJ600



Debited from



XXXXXX8810

₹500

UTR: 358838442528

Powered by



HDDX
DEBIT VOUCHER

Voucher No. _____

A/c. _____ Date : 8/8/21

Paid to <u>Grane Garbage Collector</u>				Rs.	Ps.
towards <u>Garbage Collecting for the Month</u>				<u>300/-</u>	
<u>of July 2011</u>					
Rupees <u>Three hundred Rupees</u>					
Paid by <u>Cheque</u>	Cheque No.	Dated	Drawn on Bank		
<u>Cash</u>				<u>300/-</u>	


Prepared by


Approved by

Receiver's Signature

DEBIT VOUCHER

Voucher No. _____

At _____

Date: 8/8/22

Rs.	P.	Paid to <u>State Government Collection</u>	Cheque No.	Dated	Drawn on Bank	
		towards <u>Collection for the month</u>	Cash	[]	[]	[]
		<u>of Budget</u>				
		Rupees <u>Three hundred & twenty</u>				
		Paid by <u>Cash</u>	Rs. <u>300/-</u>			

Prepared by [Signature]

Approved by [Signature]

Receiver's Signature

[]

DEBIT VOUCHER

M.P.R.

Voucher No. _____

A/c. _____ Date : 16/08/28

Paid to <u>Rajan & Co</u>				Rs.	Ps.	
towards <u>Purchasing of Rubber Stamp</u>				125	00	
<u>Guani - 3/4</u>				}		
Rupees <u>one hundred twenty five only</u>						
Paid by	<u>Cheque</u> Cash ✓	Cheque No. 	Dated 	Drawn on Bank 	125	00

Prepared by [Signature]

Approved by [Signature]

Receiver's Signature

ESTD. : 1938

RAJA & CO.,

RUBBER STAMP MAKERS

7-2-658/1, Rashtapathi Road,

SECUNDERABAD - 500 003.

E-mail : rajastamps@hotmail.com

Ph : 27704625
Cell : 9032008269
SMSWhats App : 9032008263

M/s. MPR

No.

314

Date: 16/08/28

Sl.
No.

PARTICULARS

AMOUNT

Rs.

Ps.

1 Rosent Stamp 1 nos

128

00

CHECKED

SECURITY/SUP.

By: [Signature] Dt: 16/8/28

TOTAL

128

00

As per Specimen Attached

For RAJA & CO.

100

RTIE

P

ECBAD (VT)

17



Figure 1. The effect of the concentration of the solution on the adsorption of the dye.

RECOMMENDATION:

2



CH 2

9057751033

1871

DEBIT VOUCHER

mpc

Voucher No. _____

A/c. _____

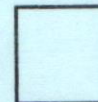
Date : 19/8/25

Paid to <u>Rapido Person</u>				Rs.	Ps.	
towards <u>Soham six Documents Bag send</u>				200		
<u>to Plot No 280 Jubilee Hills</u>						
Rupees <u>Two Hundred only</u>						
Paid by	<u>Cheque</u> Cash ✓	Cheque No. 	Dated 	Drawn on Bank 	200	


Prepared by


Approved by


Receiver's Signature



2994

DEBIT VOUCHER

MPR

Voucher No. _____

A/c. _____ Date : 19/08/24

Paid to <u>NT Post Paid</u>				Rs.	Ps.
towards <u>Govt. Pension No 9391340978</u>				653	00
				7	
Rupees <u>Six Hundred fifty four only</u>					
Paid by	Cheque No.	Dated	Drawn on Bank	653	00
<u>Cash</u> ✓					

Prepared by SP

Approved by [Signature]

Receiver's Signature

653
[Signature]

DEBIT VOUCHER

11/12/12

Voucher No. _____

Rs. _____

Date: 11/12/12

Rs.	Pa	Paid to	Rs. 600/-	
		towards	Rs. 600/-	
Rupees	Six hundred only			
Paid by	Cheque	Cheque No.	Dated	Drawn on Bank
Cash				

11/12/12

Receiver's Signature

Approved by

Prepared by

**Bill Payment Successful**

12:23 PM on 08 Aug 2025

Mobile bill paid**Vi Postpaid****₹653.17**

9391340973



Bill Details



Payment details



Bill Amount

₹650.17

Platform fee(inclusive of
GST)

+ ₹3

Total Amount**₹653.17**

Transaction ID

NB25080812231990497902682



Bharat Connect Transaction ID

PP015220BB11M0YF1959



Debited from



XXXXXX5850

₹653.17

UTR: 710751581184

View
HistoryView
ReceiptSplit
ExpenseShare
Receipt

MRP

A/c. _____ Date : 11/08/23

Prepared by *Enk*

Approved by

Receiver's Signature



DEBIT VOUCHER

47692

Voucher No. _____

Date _____

Rs		Paid to	Rs 20000	
		forwards	Rs 20000	
		Rupees 20,000/-		
Paid by	Cheque	Queue No.	Dated	Drawn on Bank
Cash				
20000				

Receiver's Signature

Approved by

Prepared by

**Bill Payment Successful**

05:47 PM on 16 Aug 2025

Mobile bill paid**Vi Postpaid****₹649.19**

9246876667



Bill Details



Payment details



Bill Amount

₹646.19

Platform fee(inclusive of
GST)

+ ₹3

Total Amount**₹649.19**

Transaction ID

NX25081617471297693746031



Bharat Connect Transaction ID

PP015228BX1RF1DEY142



Debited from



XXXXXX5850

₹649.19

UTR: 827814152263

View
HistoryView
ReceiptSplit
ExpenseShare
Receipt