Weekly - Petty cash /expense card statement.

Name	K Suneel Kumar	Statement date	05-09-2025 Card No.4629 5254 2716 5724
Prepared by	K Suneel Kumar	Sign	
From period	29-08-2025	To period	04-09-2025

Sl No	Debit to company	Debit to project	Description of expense	Amount	Bill enclosed	GST bill
1.	MPSVC	MPSVC	Network switch purchased	4500	☐Y ☐N	☐Y ☐N
2.	MPSVC	MPSVC	Router purchased	2200	☐Y ☐N	☐Y ☐N
3.	MPSVC	MPSVC	Airtel internet bill paid	5104	☐Y ☐N	☐Y ☐N
4.	MPSVC	MPSVC	Auto fare for site visit to SOV	330	☐Y ☐N	☐Y ☐N
5.					☐Y ☐N	☐Y ☐N
6.					☐Y ☐N	☐Y ☐N
7.					☐Y ☐N	☐Y ☐N
8.					☐Y ☐N	☐Y ☐N
9.					☐Y ☐N	☐Y ☐N
10.					☐Y ☐N	☐Y ☐N
11.	Total			**12134**		

Amount to be credited by	☐ Transfer to expense card, ☐ Cash reimbursement, ☐ Transfer to personal a/c. ☐ Other:			
Approved by:	Div. Manager	Accountant	Accounts Manager	MD
Sign:	Sl			
Date:				

Notes: 1. Scanned copy of this statement to be submitted before every Friday 2pm. 2. Original vouchers to be attached to this statement and send to respective accountant by Monday. 3. Accountants to make payment on receipted of scanned statement on Saturday. 4. If original statement with vouchers of last week is not received withhold further payment and salary. 5. Employee must maintain photocopy of all bills/vouchers for 3 months. 6. Division manager and accounts manager approval required for expenses of over 2,000/- per week. MDs approval is required for expenses of over 10,000/- per week

TAX INVOICE

☐ Original for Recepient ☐ Triplicate for Supplier
☐ Duplicate for Transporter ☐ Extra Copy

SHWETA COMPUTERS

SHOP NO. 1,2,3 AND 4, GROUND FLOOR , CHENOY TRADE CENTRE ,
PARKLANE ,SECUNDERABADTELANGANAHYDERABAD 500003
State Name 36 - Telangana
, Email:Shwetacomputers@shwetagroup.com
GSTIN:36ACUFS2935A1ZZ
PAN:ACUFS2935A

Bill To :
MODI PROPERTIES PVT.LTD.
5-4-187/3 AND 4, 2ND FLOOR, SOHAM MANSION,
M.G ROAD, SECUNDERABAD, Rangareddy, Telangana, 500003
SEC-BAD 66335551/9502199355
HYDERABAD - 500003
Phone :
State : 36 - Telangana

Ship to:

Invoice No. : 00014549
Invoice Date : 03/09/2025
GSTIN : 36AABCM4761E1ZM
PAN : AABCM4761E
Due Date : 03/09/2025

SR : SANDEEP OJHA PH:7097758463
IRN : e66842a9daa0c9f1b196d7d8030202ba454f98bb48a84ac d1b25621237791448

Sl	Product Description	HSN/ SAC	Qty	Rate (incl GST)	Rate	Taxable Amount	CGST %	CGST Amt	SGST %	SGST Amt	IGST %	IGST Amt
1	ROUTER W/L TPLINK AC1200 C6 (85176290)	85176290	1	2200.00	1864.41	1864.41	9	167.80	9	167.80	0	0.00
						1864.41						
	CGST				9.00	167.80						
	SGST				9.00	167.80						
	ROUND OFF				0.00	- 0.01						
	Grand Total:		1			**2200.00**						

INWARD
Inward No: 2385 Dt: 3/9/25
MRN No: Dt:
Received By: Sign:
MODI PROPERTIES

Rupees Two Thousand Two Hundred Only.

Bank Details :

E.&O.E

HDFC BANK PARADISE **A/C NO** : 50200010045314, **IFSC**: HDFC0000042

For **SHWETA COMPUTERS**

Terms & Condition :

1. No warranty for burnt/Physical damage goods.
2. For Warranty bring Product with box.
3. In case of default interest payable @ 24% p.a. from bill date
4. All disputes are subject to **HYDERABAD** jurisdiction
5. Payment should be sent through A/c payee cheque/Draft only
6. Standard Warranty 11 months from the date of Invoice.
7. No warranty on adaptor,cables,earphone,other accessories & consumbales products etc
8. Warranty on all the parts or equipments is as per Manufacturer standard policy and shall be directly provided by Manufacturers only.
9. No Warranty for Swollen or Bulged Battery

SHWETA COMPUTERS SEC-BAD

Authorised Signatory

SERVICE TIME : MONDAY TO FRIDAY 12 Noon to 5 PM

airtel

Bharti Airtel Limited

payment receipt

Thank you for choosing airtel service. Here is the payment receipt.

Receipt No.	7368520968851030016
Customer Name	SOHAM SATISH
Customer Number	04066356207_ap
Order Number	YA87EV0ZA7
Line of Business	Airtel Xstream Fiber
Payment type	Change Plan
Payment date & time	02/09/2025 11:21 AM
Payment mode	UPI
Paid amount	₹ 5103.78
ADVANCE_RENTAL_CHARGES	₹ 5103.78

Terms and Conditions

1. Payment posting to your account is subject to credit settlement by your bank and will get the same posted within next 2-working days (maximum).
2. The above amount is inclusive of applicable Taxes.
3. All claims subject to exclusive jurisdiction of Delhi courts only.

If you found any discrepancy, please reach out to us through:

Airtel Thanks App > Help > Billing & Payments related issue > Payments related > Payment not posted

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This is a system-generated receipt and does not require signature. Any unauthorized use, disclosure, dissemination or copying of this receipt is strictly prohibited and may be unlawful.

Regd. Office: Bharti Airtel Ltd, Plot No. 16, Udyog Vihar Phase - IV, Gurgaon, Haryana. 122 015
GSTN: 06AAACB2894G1ZR | PAN: AAACB2894G

GST INVOICE

(ORIGINAL FOR RECIPIENT)

e-Invoice

IRN : **9bcc5b646a2358b68ac8e2692326625cc95b61a27ab18-0e5bfe60b6c213bef19**
Ack No. : **112526572445545**
Ack Date : **3-Sep-25**

OBEL COMPUTERS PVT LTD - (25-26)
126 SD ROAD, H NO. 1-7-283/A,
JAYAMANSION BLOCK "B", PARADISE
SECUNDERABAD-500 003, T.S
040-66382370/7411/2216
GSTIN/UIN: 36AADCO3105A1Z6
State Name : Telangana, Code : 36
CIN: U52599TG2020PTC145580
E-Mail : obelindia@gmail.com

Buyer (Bill to)
MODI PROPERTIES PVT LTD
5-4-187/3&4,2ND FLOOR
MG.ROAD
SECUNDERABAD
GSTIN/UIN : 36AABCM4761E1ZM
State Name : Telangana, Code : 36

Invoice No. **6937**	Dated **3-Sep-25**
Delivery Note	Mode/Terms of Payment
Reference No. & Date.	Other References
Buyer's Order No.	Dated
Dispatch Doc No.	Delivery Note Date
Dispatched through	Destination
Terms of Delivery	

Sl No.	Description of Goods	HSN/SAC	Quantity	Rate (Incl. of Tax)	Rate	per	Amount
1	**D-LINK SWITCH 16 PORT GIGA-(DGS-1016D /IN)** *Tm7y154000756* *Ogs1016di.....J1*	85176290	**1 NOS**	4,500.00	3,813.56	NOS	**3,813.56**
	SGST						**343.22**
	CGST						**343.22**
	Total		**1 NOS**				**₹ 4,500.00**

INWARD
Inward No: 237 Dt: 3/9/25
MRN No: Dt:
Received By: Sumar nL Sign:
MODI PROPERTIES

Amount Chargeable (in words)

E. & O.E

Indian Rupees Four Thousand Five Hundred Only

HSN/SAC	Taxable Value	CGST Rate	CGST Amount	SGST/UTGST Rate	SGST/UTGST Amount	Total Tax Amount
85176290	3,813.56	9%	343.22	9%	343.22	686.44
Total	**3,813.56**		**343.22**		**343.22**	**686.44**

Tax Amount (in words) : **Indian Rupees Six Hundred Eighty Six and Forty Four paise Only**

Company's PAN : **AADCO3105A**

Declaration
1. cheques should be drawn in favour of "OBEL COMPUTERS PVT LTD", penalty for cheque bounce will be charged Rs.500/- and 24% penal interest also charged will be warranty on all eqipments is as per manufactures standard warrenty policy and shall be directly provided by manufacturers, manufaturers policies for warranty repaires/replacement on if partsale in good condition, products with broken/burn, pin bends, pen/pencil marks, crocks, missing/hampered components and tampered warraty stickers will be rejected and considered warranty voide.

Company's Bank Details
A/c Holder's Name : **OBEL COMPUTERS PVT LTD**
Bank Name : **TAMILNAD MERCANTILE BANK LTD**
A/c No. : **141529848921903**
Branch & IFS Code : **SECUNDERABAD & TMBL0000141**
SWIFT Code :

for OBEL COMPUTERS PVT LTD - (25-26)

Authorised Signatory

SUBJECT TO SECUNDERABAD JURISDICTION

This is a Computer Generated Invoice

DEBIT VOUCHER

Modi Properties Services

Voucher No. ______

A/c. ______ Date : 29-08-25

		Rs.	Ps.
Paid to	Conveyance fee		
towards	Site visit to Silver Oak Villas	330	—
Rupees	Three hundred and thirty rupees only		
Paid by Cheque / Cash	Cheque No. ☐ Dated ☐ Drawn on Bank ☐	330	—

Prepared by   Approved by   Receiver's Signature