

Weekly - Petty cash /expense card statement.

Name		MOUNIKA.K		Statement date		04-09-2025	
Prepared by		MOUNIKA.K		Sign			
From period		01-08-2025		To period		31-08-2025	
Sl No	Debit to company	Debit to project	Description of expense	Amount	Bill enclosed	GST bill	
1.	MHSVC		Towards Supply of drinking water for staff & others for August 2025	840/-			
2.							
3.							
4.							
5.							
6.							
7.							
8.				840/-			
9.							

Amount to be credited by ☒ Transfer to Haapay card, ☐ Transfer to expense card, ☐ Cash reimbursement, ☐ Transfer to personal a/c.

Approved by: **APPROVED** ~~Dr. Manager~~ Accountant Accounts Manager MD

Sign: 05 SEP 2025

Date: MINISH PARIKH
MANAGER PRO.

DEBIT VOUCHER			
Company/Firm	MODIHOUSING PVT LTD-MHSVC		
Project	MHTR		
Voucher no.			
Account head			
Paid to	Sri ganga water plant		
Towards/description of work	Supply of drinking water for staff & others for August-2025		
Location of work	MHTR@RAMPALLY STORES		
Period	From:	01-08-2025	To: 31-08-2025
Amount in Rs.	840/-		
Amount in words	Eight hundred forty only		
Mode of payment	Cheque/trf no.	Date	Bank
Cash			
Prepared by	Approved by	Receivers name	Receivers signature
Mounika.k	MINISH PARIKH		

Notes: 1. Print full sheet. 2. To be used for all minor maintenance works. 3. Details of labour, hire charges, material may be printed/written overleaf. 4. Project may differ from location of work.



Cell : 9705296389

9010486389

SRI GANGA WATER PLANT

H.N.9-7-34, Rampally (V), Keesara (M), Medchal Dist.

To MHTK Lampally Store Date:

[illegible]