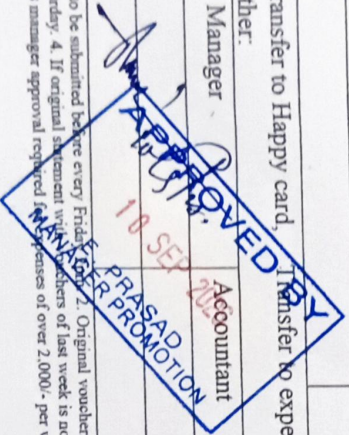


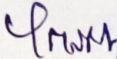
Weekly - Petty cash / expense card statement.

Name		CHITRA MOHAN		Statement date		10/9/25	
Prepared by		CHITRA		Sign		CHITRA	
From period				To period			
Sl No	Debit to company	Debit to project	Description of expense	Amount	Bill enclosed	GST bill	
1.	NGN Mewlep		2x3' wooden beams 16m,	1425	Y N	Y	N
2.	11		AT 5th bands KELA 2m,	880	Y N	Y	N
3.					Y N	Y	N
4.					Y N	Y	N
5.					Y N	Y	N
6.					Y N	Y	N
7.					Y N	Y	N
8.					Y N	Y	N
9.							
10.	Total			1775			
Amount to be credited by		Transfer to Happy card,		Cash reimbursement,		Transfer to personal a/c.	
Approved by:		Div. Manager		Accounts Manager		MD	
Sign:							
Date:							

Notes: 1. Scanned copy of this statement to be submitted before every Friday. 2. Original vouchers to be attached to this statement and send to respective accountant by Monday. 3. Accountants to make payment on receipt of scanned statement on Saturday. 4. If original statement with vouchers of last week is not received withhold further payment and salary. 5. Employee must maintain photocopy of all bills/vouchers for 3 months. 6. Division manager and accounts manager approval required for expenses of over 2,000/- per week. MDs approval is required for expenses of over 10,000/- per week.



DEBIT VOUCHER			
Company/Firm	Vista View up		
Project			
Voucher No.			
Account head			
Paid to	DEVI TRADING COMPANY		
Towards/description of work	'243' wooden Banty 150g		
Location of work			
Amount in Rs.	1425/-		
Amount in words	One thousand Four hundred twenty five only		
Mode of payment			
	Cheque/trf No.	Date 12/9/25	Bank
Prepared by	Approved by	Receivers Name	Receivers Signature


APPROVED BY
10 SEP 2026
E. PRASAD
MANAGER PROMOTION

DEBIT VOUCHER			
Company/Firm	Vista View up		
Project			
Voucher No.			
Account head			
Paid to	ABHINAV PHOTO FRAME		
Towards/description of work	A4 size boards T4 RERA 2nd		
Location of work			
Amount in Rs.	950/-		
Amount in words	Nine hundred fifty only		
Mode of payment			
	Cheque/trf No.	Date 10/9/25	Bank
Prepared by	Approved by	Receivers Name	Receivers Signature
Chover	APPROVED BY 10 SEP 2025 E. PRASAD MANAGER PROMOTION		

ABHINAV PHOTO FRAME WORKS

PHOTO FRAMES ♦ LAMINATION ♦ GALLERY

H.No. 1-3-176/C/1, P.S. Colony, Opp. shiva sai wines Lane Kawadiguda, Hyderabad - 500 080

No.:

1547

M/s

Vista View up

Date:

10/9/20

Sl.No	Particulars	QTY.	RATE	AMOUNT Rs. Ps.
5	5/8 Black A4 Size Fe	2		350 = 00
Total				350 = 00
Adv.				350 = 00
Bal.				—

Rupees

- Collect Within 7 days
- No Responsibility for the loss or damage of your photo thereafter

Signature