

Admin - Audit - Open PO's - Closure form

Name of the Company		AMTZ mcdjpolis square 702 Pvt Ltd				Name of the project		AMS 702	
SI No	PO nos	Material Received	MRN Updated	POD Received	ACS Generator	Bill	Remark for closure of PO		
1.	20250515024	Nil	No	No	No	NA	Material Not Required ,close PO		
2.	20250515023	Nil	No	No	No	NA	Material Not Required ,close PO		
3.	20250515019	Nil	No	No	No	NA.	Material Not Required, close PO		
4.	20250507004	Nil	No	No	No	NA	Material Not Required ,close PO		
5.	20250507003	Nil	No	No	No	NA	Material Not Required ,close PO		
6.	20250422022	Nil	No	No	No	NA	Material Not Required ,close PO		
7.	20250410010	Nil	No	No	No	NA	Material Not Required ,close PO		
8.	20250702056	Nil	No	No	No	NA	Material Not Required ,close PO .		
Approved by/ prepared by		Purchase		Admin Audit		Site		Soham	
Name		Jay Sudha		N.Narendar Reddy		G.Rahul			
Sign		<i>S. Jayaraj</i>		<i>N. Narendar Reddy</i>		<i>G. Rahul</i>			
Date		11/09/25		11/09/25		11/09/25			

Notes: 1. This form is to be uploaded in place of MRN & Bills on M-codes before closing the PO. 2. Admin-audit to have a live zoom session with site & purchase to fill this form. 3. Admin to coordinate preparation of this form.

APPROVED BY
11/09/25
SOHAM MODI