

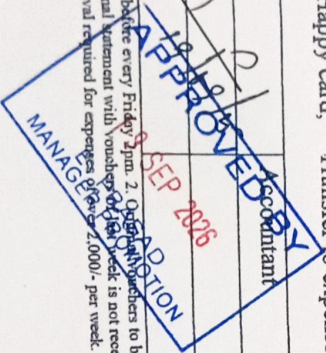
Weekly - Petty cash / expense card statement.

Name		E. Pragas		Statement date		19/9/25	
Prepared by		Pragas		Sign		Pragas	
From period				To period			

Sl No	Debit to company	Debit to project	Description of expense	Amount	Bill enclosed	GST bill
1.	Vidya New up		Projector CP meeting	2500	Y N	Y N
2.	11		Lights Rent two	1750	Y N	Y N
3.	11		Photo frames for Shourmy	1800	Y N	Y N
4.	11		Beavers CP Meeting	1200	Y N	Y N
5.	11		Tent Bats 8Peters Bats TIP	1000	Y N	Y N
6.	11		gunTape	2800	Y N	Y N
7.	11		Tou changes	480	Y N	Y N
8.	11		mensports gifts Ravieng	200	Y N	Y N
9.	11		Victory card	500	Y N	Y N
10.	Total			10730		

Amount to be credited by	Transfer to Happy card,	Transfer to expense card,	Cash reimbursement,	Transfer to personal a/c.
Approved by:	Other:	Accountant	Accounts Manager	MD
Sign:				
Date:				

Notes: 1. Scanned copy of this statement to be submitted before every Friday 2pm. 2. Original vouchers to be attached to this statement and send to respective accountant by Monday. 3. Accountants to make payment on receipt of scanned statement on Saturday. 4. If original statement with vouchers of 1st week is not received withhold further payment and salary. 5. Employee must maintain photocopy of all bills/vouchers for 3 months. 6. Division manager and accounts manager approval required for expenses of over 2,000/- per week. MDs approval is required for expenses of over 10,000/- per week.



DEBIT VOUCHER

Company/Firm	Vista View up		
Project			
Voucher No.			
Account head			
Paid to	ANITRONICS PROJECTION PT 50		
Towards/description of work	Projector C.P. Meeting		
Location of work			
Amount in Rs.	2500/-		
Amount in words	Two thousand Five Hundred only		
Mode of payment			
	Cheque/trf No.	Date 19/9/25	Bank
Prepared by	Approved by	Receivers Name	Receivers Signature
E. Prasad			



DEBIT VOUCHER

Company/Firm	Nisha view up		
Project			
Voucher No.			
Account head			
Paid to	Lights Rent		
Towards/description of work	Lights Rent Hwa, function Hall Parking		
Location of work			
Amount in Rs.	1750/-		
Amount in words	One thousand Seven hundred fifty one		
Mode of payment			
	Cheque/trf No.	Date 19/9/25	Bank
Prepared by	Approved by	Receivers Name	Receivers Signature
Prasad			

APPROVED BY
19 SEP 2025
E. PRASAD
MANAGER PROMOTION

DEBIT VOUCHER

Company/Firm	Vista New up		
Project			
Voucher No.			
Account head			
Paid to	Photo Frames		
Towards/description of work	function Hall Rent		
Location of work	Photo Frames for Showing board at		
Amount in Rs.	1800/-		
Amount in words	one thousand Eight Hundred only		
Mode of payment			
	Cheque/trf No.	Date 19/9/25	Bank
Prepared by	Approved by	Receivers Name	Receivers Signature
Pruthi			



DEBIT VOUCHER

Company/Firm	Nita New up		
Project			
Voucher No.			
Account head			
Paid to	Boarves		
Towards/description of work	Boarves C.P Meeting		
Location of work			
Amount in Rs.	1200/-		
Amount in words	One thousand Two Hundred only		
Mode of payment			
	Cheque/trf No.	Date 19/9/25	Bank
Prepared by	Approved by	Receivers Name	Receivers Signature
Power			



DEBIT VOUCHER

Company/Firm	Nisha View up		
Project			
Voucher No.			
Account head			
Paid to	Tent Boys T.P		
Towards/description of work	Tent Boys T.P C.P meeting, 5 persons T.P		
Location of work			
Amount in Rs.	1000/-		
Amount in words	one thousand only		
Mode of payment			
	Cheque/trf No.	Date 19/9/25	Bank
Prepared by	Approved by	Receivers Name	Receivers Signature
Chowdhary			

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MANAGER PROMOTION

DEBIT VOUCHER

Company/Firm	Vista View Lep		
Project			
Voucher No.			
Account head			
Paid to	ANAK ENTERPRISES		
Towards/description of work	3mm Tape		
Location of work			
Amount in Rs.	800/-		
Amount in words	Eight Hundred only		
Mode of payment			
	Cheque/trf No.	Date 19/9/25	Bank
Prepared by	Approved by	Receivers Name	Receivers Signature
C. Prasad			

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 19 SEP 2025
 E. PRASAD
 MANAGER PROMOTION

AR ENTERPRISES

215/214, Kandoji Bazar, Secunderabad-3.
Ph : 27815207, 9849042642, 9848282018

ESTIMATE / QUOTATION

Date _____

M/s Vista View LLP

3m Tape 8No's = 800/-



Total = 800/-

DEBIT VOUCHER

Company/Firm	With New up		
Project			
Voucher No.			
Account head			
Paid to	Toll CHARGES		
Towards/description of work	Toll CHARGES		
Location of work			
Amount in Rs.	480/-		
Amount in words	Four Hundred Eighty Only		
Mode of payment			
	Cheque/trf No.	Date 19/9/23	Bank
Prepared by	Approved by	Receivers Name	Receivers Signature
Chandra			

APPROVED BY
19 SEP 2023
E. PRASAD
MANAGER PROMOTION

[10:45 am, 19/09/2025] Prasad Enagandula: Kotak FASTag:Rs.40.00 paid for Toll at Pedda Ambe for TS09FC5821 on 15-09-2025@18:13 .Bal.622.00.Log on <https://kotakfastag.in> for disputes.

[10:45 am, 19/09/2025] Prasad Enagandula: Kotak FASTag:Rs.120.00 paid for Toll at Koralahphad for TS09FC5821 on 15-09-2025@19:49 .Bal.422.00.Log on <https://kotakfastag.in> for disputes.

[10:45 am, 19/09/2025] Prasad Enagandula: Kotak FASTag:Rs.120.00 paid for Toll at Koralahphad for TS09FC5821 on 16-09-2025@23:44 .Bal.302.00.Log on <https://kotakfastag.in> for disputes.

[10:46 am, 19/09/2025] Prasad Enagandula: Kotak FASTag:Rs.80.00 paid for Toll at Pantangi for TS09FC5821 on 17-09-2025@00:34 .Bal.222.00.Log on <https://kotakfastag.in> for disputes.

[10:46 am, 19/09/2025] Prasad Enagandula: Kotak FASTag:Rs.40.00 paid for Toll at Ghatkesar for TS09FC5821 on 17-09-2025@01:18 .Bal.182.00.Log on <https://kotakfastag.in> for disputes.

[10:46 am, 19/09/2025] Prasad Enagandula: Kotak FASTag:Rs.80.00 paid for Toll at Pantangi for TS09FC5821 on 15-09-2025@18:58 .Bal.542.00.Log on <https://kotakfastag.in> for disputes.

Total = 480



DEBIT VOUCHER

Company/Firm	Vista View UP		
Project			
Voucher No.			
Account head			
Paid to	AUGO Transport		
Towards/description of work	Gifts Packing Box Transport CHARGES Mr. Prasad & General Bar		
Location of work			
Amount in Rs.	200/-		
Amount in words	Two Hundred only		
Mode of payment			
	Cheque/trf No.	Date	Bank
		19/9/25	
Prepared by	Approved by	Receivers Name	Receivers Signature
Y. Prasad			

APPROVED BY
 19 SEP 2026
 E. PRASAD
 MANAGER PROMOTION

DEBIT VOUCHER			
Company/Firm	Vista View UP		
Project			
Voucher No.			
Account head			
Paid to	DEVI CARO CENTER		
Towards/description of work	Visiting cards 500 Anand Netha		
Location of work			
Amount in Rs.	500/-		
Amount in words	Five Hundred Only		
Mode of payment			
	Cheque/trf No.	Date 19/9/25	Bank
Prepared by	Approved by	Receivers Name	Receivers Signature
Y. P. W. K. H.			


APPROVED BY
 19 SEP 2025
 E. PRASAD
 MANAGER PROMOTION

: 9390904455
 (f) : 9010414455



Shop No. 4, Kadevi Towers, Near Old Vegetable Market,
ECIL'X' Road to Kushaiguda Road, Hyderabad - 500 062.

Date : 12/09/20

Name Vistherice LP

[illegible]

Printing Wastage 3% to 5%

For DEVI CARD CENTRE

DEVI CARD CENT