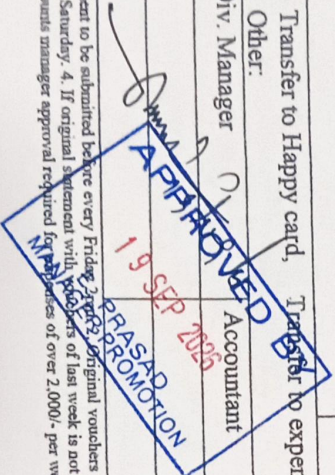


Weekly - Petty cash / expense card statement.

Name		E. Pilsen		Statement date		19/9/15	
Prepared by		Pilsen		Sign		Pilsen	
From period				To period			
Sl No	Debit to company	Debit to project	Description of expense	Amount	Bill enclosed	GST bill	
1.	Vista View up		Press Reporters C.P Meeting	8000	Y N	Y	N
2.	11		At Site 1st Registration forms	7000	Y N	Y	N
3.	11		Travel Charges	4808	Y N	Y	N
4.	11		Tea coffee biscuits	4800	Y N	Y	N
5.	11		Shaw's C.P Meeting	4200	Y N	Y	N
6.	11		Catering boys TIP	3000	Y N	Y	N
7.	11		Degree Certificate Pads	2700	Y N	Y	N
8.	11		College's whole lotions Books	2775	Y N	Y	N
9.	11		Folders Carbon Paper, Pens	2180	Y N	Y	N
10.	Total			39,463			
Amount to be credited by		Transfer to Happy card, Transfer to expense card,		Cash reimbursement,	Transfer to personal a/c.		
Approved by:		Div. Manager		Accounts Manager	MD		
Sign:							
Date:							

Notes: 1. Scanned copy of this statement to be submitted before every Friday 3pm. Original vouchers to be attached to this statement and send to respective accountant by Monday. 3. Accountants to make payment on receipt of scanned statement on Saturday. 4. If original statement with vouchers of last week is not received withhold further payment and salary. 5. Employee must maintain photocopy of all bills/vouchers for 3 months. 6. Division manager and accounts manager approval required for expenses of over 2,000/- per week. MD's approval is required for expenses of over 10,000/- per week.



DEBIT VOUCHER

Company/Firm	Vikas New Up		
Project			
Voucher No.			
Account head			
Paid to	Press		
Towards/description of work	Press Reporters C.P meeting		
Location of work			
Amount in Rs.	8000/-		
Amount in words	Eight thousand only		
Mode of payment			
	Cheque/trf No.	Date 19/9/25	Bank
Prepared by	Approved by	Receivers Name	Receivers Signature
Lower			

APPROVED BY
19 SEP 2025
E. PRASAD
MANAGER PROMOTION

DEBIT VOUCHER			
Company/Firm			
Project	Vista View up		
Voucher No.			
Account head			
Paid to	NAVEEN PRINTERS		
Towards/description of work	A4 size 141 Registration forms		
Location of work			
Amount in Rs.	7000/-		
Amount in words	Seven thousand and		
Mode of payment			
	Cheque/trf No.	Date	Bank
		19/9/25	
Prepared by	Approved by	Receivers Name	Receivers Signature
Prwrr			

APPROVED BY

19 SEP 2025

E. PRASAD
MANAGER PROMOTION

Sree Renuka Yellamma

CASH MEMO



NAVEEN

PRINTERS



- ❖ LED BOARD ❖ ACP ELEVATION WORKS
- ❖ MULTI COLOR BROCHURE ❖ VISITING CARDS
- ❖ ID CARDS ❖ STICKERS ❖ LETTER HEADS
- ❖ PAMPHLETS ❖ BILL BOOKS ❖ ENVELOPS Etc...

NALLAKUNTA, BAGHLINGAMPALLY,
HYDERABAD. | Ph : 8639138255

062

Vista View LLP

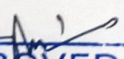
Date : 12/09/2025

PARTICULARS	QTY.	RATE	AMOUNT
A4 size 1+1 Registration Forms	50	140	7000 = 00
APPROVED BY 19 SEP 2023 E. PRASAD MANAGER PROMOTION			
TOTAL			7000 = 00

NOTE : 1) Delivery will be after 3 days from the confirmation of proof.
2) 50% Advance Amount during the confirmation of proof.
3) Balance Amount after the Order Delivery.

Satish
Signature

DEBIT VOUCHER

Company/Firm	Vista View up		
Project			
Voucher No.			
Account head			
Paid to	Per Vol		
Towards/description of work	Petrol charges 601 kms to C.P. Meeting		
Location of work			
Amount in Rs.	4808/-		
Amount in words	Four thousand eight hundred eight only		
Mode of payment			
	Cheque/trf No.	Date 19/9/15	Bank
Prepared by	Approved by	Receivers Name	Receivers Signature
Chowdhary			

APPROVED BY

19 SEP 2026

E. PRASAD
MANAGER PROMOTION



SRI AKSHAYA FILLING STATION BHARAT PETRO
LEUM DEALERS(0000174817)
HYDERABAD
9849072828

TID:

TxnID:

SLIP No.:

Report ID:

TYPE:

Txn Mode:

CUST NAME:

Acc. No.:

CARD ID:

Veh/Card:

Wallet:

Product:

Rate:

Vol in Ltrs:

Fuel Amount:

TCS Amount:

TXN Amount:

PMs Earn:

Crd Bal:

16599

TXN100122603481

12/09/2025 15:49:25

216591-005

0000091688

SALE

Card

MODI PROPERTIES AND INV. LTD

FA2000834844

FC3450307228

Mo-11203

CMS

PETROL

₹107.46

16.53

₹5000

₹0.0

₹5000

1065

₹0

I AGREE AS PER CARD ISSUER AGREEMENT
Thank You, Please Visit Again

Pine Labs V24.11.25
CUSTOMER'S COPY

G-5200

HDFC BANK

AD11/2021

HDFC BANK

DEBIT VOUCHER

Company/Firm	Nista New up		
Project			
Voucher No.			
Account head			
Paid to	cheque Tea Sanches coffee		
Towards/description of work	C.P. Meethy Tea coffee Sanches 200, 80, coffee		
Location of work			
Amount in Rs.	4800/-		
Amount in words	Four thousands Eight hundred only		
Mode of payment			
	Cheque/trf No.	Date 19/9/25	Bank
Prepared by	Approved by	Receivers Name	Receivers Signature
Chowdhury			

APPROVED BY
19 SEP 2025
E. PRASAD
MANAGER PROMOTION

DEBIT VOUCHER			
Company/Firm	Vista View up		
Project			
Voucher No.			
Account head			
Paid to	MAHAVEER TEXTILES		
Towards/description of work	Shatus 12 No, C.P. meeting		
Location of work			
Amount in Rs.	4200/-		
Amount in words	Four thousand Two Hundred and		
Mode of payment			
	Cheque/trf No.	Date 19/9/25	Bank
Prepared by	Approved by	Receivers Name	Receivers Signature
CPM			

APPROVED BY
19 SEP 2025
E. PRASAD
MANAGER PROMOTION

CASH MEMO

Brought of

M/s

Vista View LLP

No.

Date

13-09-2025

QUANTITY

PARTICULARS

RATE

AMOUNT
Rs. P.

Shawls

Nos 12 x 350/-

4200/-

APPROVED BY

19 SEP 2025

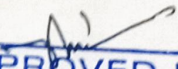
E. PRASAD
MANAGER PROMOTION

Thank You!

Total

4200/-

DEBIT VOUCHER

Company/Firm	Vista View up		
Project			
Voucher No.			
Account head			
Paid to	TIP		
Towards/description of work	catering for TIP C.P. meeting		
Location of work			
Amount in Rs.	3000/-		
Amount in words	three thousand only		
Mode of payment			
	Cheque/trf No.	Date 19/9/25	Bank
Prepared by	Approved by	Receivers Name	Receivers Signature
Chwks			

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19 SEP 2025
E. PRASAD
MANAGER PROMOTION

DEBIT VOUCHER			
Company/Firm	Nitha View up		
Project			
Voucher No.			
Account head			
Paid to	KRISHNA STATIONERY		
Towards/description of work	Degree certificate Pass Books		
Location of work			
Amount in Rs.	2700/-		
Amount in words	Two Thousand Seven Hundred Only		
Mode of payment			
	Cheque/trf No.	Date 19/9/26	Bank
Prepared by	Approved by	Receivers Name	Receivers Signature
<i>[Signature]</i>	<i>[Signature]</i>		

APPROVED BY

19 SEP 2026

E. PRASAD
MANAGER PROMOTION

QUATATION / ESTIMATE

KRISHNA STATIONERY

Secunderabad - 500 003. Ph : 040-66716677 / 78
krishnastationers6677@gmail.com

Date : 13-09-25

M/s. Vista View LLP

Qty.	PARTICULARS	Rate	Amount	
			Rs.	Ps.
12	Degree Certificate Pads	180	2700/-	
APPROVED BY 19 SEP 2025 E. PRASAD MANAGER PROMOTION				
			2700/-	

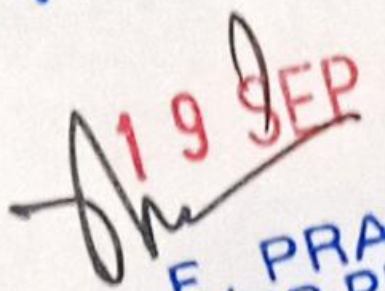
Signature

DEBIT VOUCHER

Company/Firm	Wista View up		
Project			
Voucher No.			
Account head			
Paid to	AGIT ENTERPRISES		
Towards/description of work	Collapsible Box Brochures Covers		
Location of work			
Amount in Rs.	2000/- 2775/-		
Amount in words	Two thousand Seven Hundred Seventy five		
Mode of payment			
	Cheque/trf No.	Date 19/9/25	Bank
Prepared by	Approved by	Receivers Name	Receivers Signature
Prash			



Qty.	Particulars	Rate	Amount	
			Rs.	Ps.
1	collapsible box		525	
15	per 4000 selling		2250	
			2775	

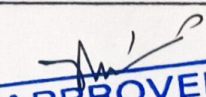
APPROVED BY

 19 SEP 2026
 E. PRASAD
 MANAGER PROMOTION

Goods once sold cannot be taken back or exchanged
 Exchange Timing 4 pm to 8 pm

Thank you Visit again

Signature

DEBIT VOUCHER

Company/Firm	Vista View LLP		
Project			
Voucher No.			
Account head			
Paid to	KRISHNA STATIONERY		
Towards/description of work	FOLDERS BROTHERS CARBON PAPER & Ball Pen		
Location of work			
Amount in Rs.	2180/-		
Amount in words	Two thousand one hundred Eighty		
Mode of payment			
	Cheque/trf No.	Date 19/9/25	Bank
Prepared by	Approved by	Receivers Name	Receivers Signature
CPWMM			

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19 SEP 2026
E. PRASAD
MANAGER PROMOTION

QUATATION / ESTIMATE

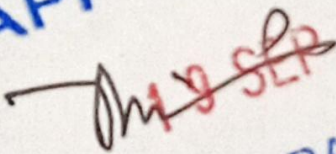
KRISHNA STATIONERY

Secunderabad - 500 003. Ph : 040-66716677 / 78

krishnastationers6677@gmail.com

Date : 13/9/25

M/s. Vigna View up

Qty.	PARTICULARS	Rate	Amount	
			Rs.	Ps.
1415	Confrence folder	140.	1960.	
1012	Workpens	170	170	
1044	DF Ball Pen		50.	
APPROVED BY  E. PRASAD MANAGER PROMOTION			2180	

Signature