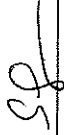


Weekly - Petty cash /expense card statement.

Name	K Suneel Kumar		Statement date	03-10-2025 Card No.4629 5254 2716 5724	
Prepared by	K Suneel Kumar		Sign		
From period	26-09-2025		To period	02-10-2025	

Sl No	Debit to company	Debit to project	Description of expense	Amount	Bill enclosed	GST bill
1.	MHTR	MHTR	24 port switch repairing charges	1200	☐ Y ☐ N	☐ Y ☐ N
2.	MHTR	MHTR	SSD and RAM purchased	5500	☐ Y ☐ N	☐ Y ☐ N
3.					☐ Y ☐ N	☐ Y ☐ N
4.					☐ Y ☐ N	☐ Y ☐ N
5.					☐ Y ☐ N	☐ Y ☐ N
6.					☐ Y ☐ N	☐ Y ☐ N
7.					☐ Y ☐ N	☐ Y ☐ N
8.					☐ Y ☐ N	☐ Y ☐ N
9.					☐ Y ☐ N	☐ Y ☐ N
10.					☐ Y ☐ N	☐ Y ☐ N
11.	Total			6700		

Amount to be credited by ☐ Transfer to expense card, ☐ Cash reimbursement, ☐ Transfer to personal a/c. ☐ Other:

Approved by:	Div. Manager	Accountant	Accounts Manager	MD
Sign:				
Date:				

Notes: 1. Scanned copy of this statement to be submitted before every Friday 2pm. 2. Original vouchers to be attached to this statement and send to respective accountant by Monday. 3. Accountants to make payment on receipt of scanned statement on Saturday. 4. If original statement with vouchers of last week is not received withhold further payment and salary. 5. Employee must maintain photocopy of all bills/vouchers for 3 months. 6. Division manager and accounts manager approval required for expenses of over 2,000/- per week. MDs approval is required for expenses of over 10,000/- per week

Tax Invoice								
Ace Business Solutions #NRSC Colony, Hydernagar, Hyderabad-500 082 GSTIN: 36ANLPK6297R1ZU State : Telangana. Ph:-8555004783		Invoice No. 16/25-26		Dated 30-09-2025				
		Delivery Note		Mode/Terms of Payment				
		Reference No. & Date:		Other References				
Buyer (Bill to) Modi Housing Trading 5-4-187/3&4, 2nd Floor Soham Mansion MG Road, Secunderabad- 500 003 GSTIN: 36AADCM5906D2ZO		Buyer's Order No.		Dated				
		Dispatch Doc No.		Delivery Note Date				
		Dispatched through		Destination				
SI No.	Description of goods	HSN/SAC	Qty	Rate	per	Amount		
1	16GB DDR4 RAM	8473303	1	1694.92	18%	1,694.92		
2	500 GB SSD	85235100	1	2,966.10	18%	2,966.10		
INWARD Inward No: 271 MRN No: Received By: <i>[Signature]</i> MODI PROPERTIES Dt: 03/10/22 Dt: Sign: <i>[Signature]</i>		CGST				419.49		
		SGST				419.49		
		Rounded off						0.00
						5,500.00		
Amount (in words) Five Thousand Five Hundred Only						E. & O.E		
Taxable Value		IGST		CGST		SGST		Total Tax Amount
		Rate	Amt	Rate	Amt	Rate	Amt	
4,661.02		0%	0.00	9%	419.49	0%	419.49	
								838.98
				Company's Bank Details: Bank Name: State Bank of India IFSC CODE : SBIN0011665 Branch: Hyderabad				
				For Ace Business Solutions  Authorized Signatory				
Receiver Signature								

INVOICE



SILICON COMPUTERS

#2, Block 19, Baglingampally,
Hyderabad - 44. Mobile: 901 082 0929

Date: 30-9-25

639

No.:

M/s.

Modi Housing trading

Sl.No.	Description	Qty.	Rate	Total ₹
1-	Network switch repairing charges	1		1200 00
TOTAL				1200 00

Rupees in words: _____

for SILICON COMPUTERS