

Weekly - Petty cash /expense card statement.

Name		P.Saikumar Reddy		Statement date	09.10.2025		
Prepared by		P.Saikumar Reddy		Sign	P.Saikumar Reddy		
From period		01.09.25		To period	08.10.2025		
Sl No	Debit to company	Debit to project	Description of expenses	Amount	Bill enclosed	GST bill	
1	Bloomdale Residency genome valley	BRGV	Towards cash paid to Enaddu Paper Bill	430.00 ✓	Y	N	
2	Bloomdale Residency genome valley	BRGV	Towards cash paid to scavanger for 307 to 107 Swr lines cleaning	400.00 ✓	Y	N	
3	Bloomdale Residency genome valley	BRGV	Towards cash paid to ganesh electrical and hardware for wash basin waste pipes	180.00 ✓	Y	N	
4	Bloomdale Residency genome valley	BRGV	Towards cash paid to ganesh electrical and hardware for acid bottles for final flats cleaning.	70 ✓	Y	N	
3	Bloomdale Residency genome valley	BRGV	Towards cash paid to ganesh electrical and hardware for wash basin waste pipes	60.00 ✓	Y	N	
		Total		1140.00 ✓			
Amount to be credited by			☐ Transfer to Happay card, ☐ Transfer to expense card, ☐ Cash reimbursement, ☐ Transfer to personal a/c.				

Weekly - Petty cash /expense card statement.

☐ Other:				
Approved by:	Div. Manager	Accountant	Accounts Manager	MD
Sign:				
Date:				

Notes: 1. Scanned copy of this statement to be submitted before every Friday 2pm. 2. Original vouchers to be attached to this statement and send to respective accountant by Monday. 3. Accountants to make payment on receipted of scanned statement on Saturday. 4. If original statement with vouchers of last week is not received withhold further payment and salary. 5. Employee must maintain photocopy of all bills/vouchers for 3 months. 6. Division manager and accounts manager approval required for expenses of over 2,000/- per week. MDs approval is required for expenses of over 10,000/- per week.

Cell : 9000567191
9989040500

Plot No. 21,22,23,24, Near Peddamma Temple, Turkapally,
Shamirpet Mandal, Medchal Malkajgiri Hyderabad- T.S. 500078

Date 27/9/25

Sr.
No.

Qty.

Rate

Amount

①	Warn Mr
---	---------

3

183

INWARD

Inward No: 2750

Dt: 27/09/20

MRN No:

Dt:

Received By:

Sign:

BLOOMDALE RESIDENCY AT GENOME VALLEY

TOTAL

Terms and Conditions :
Subject to Hyderabad Jurisdiction
Goods once sold cannot be taken back or exchanged

For Ganesh Electrical Hardware Paints and Sanitary

Authorized Signatory

ఈనాడు

చందా రసీదు

నెం **045**

విజిల్స్ పేరు :

తేది : **04/10/2025**

చరునామా **Muzahhari Rally**
(U) Shamiz pet - Madichael - (U/S)

నెల చందా

	రూ॥	పై॥
1. ఈనాడు —	230	శు
2. బాలభారతం DC -	200	శు
3. తెలుగు వెలుగు		
4. INWARD		
Inward No: 274	Dt: 5/10/25	430 శు

MRN No:

Dt:

Received By:

Sign:

BLOOMDALE RESIDENCY AT GENOME VALLEY

విజిల్స్ సంతకము

ఫోన్ :

Cell : 9000567191
9989040500

GANESH ELECTRICAL HARDWARE PAINTS AND SANITARY

Plot No. 21,22,23,24, Near Peddamma Temple, Turkapally,
Shamirpet Mandal, Medchal Malkajgiri Hyderabad- T.S. 500078

Date 27/9/25

Sr. No.	Particulars	Qty.	Rate	Amount
①	A.C.D	22		₹
			TOTAL	₹,

INWARD

Inward No: 268	Dt: 27/09/24
MRN No:	Dt:
Received By: [Signature]	Sign:

BLOOMDALE RESIDENCY AT GENOME VALLEY

Subject to Hyderabad Jurisdiction

Goods once sold cannot be taken back or exchanged

For Ganesh Electrical Hardware Paints and Sanitary

Authorised Signatory

CASH BILL

Cell : 9000567191
9989040500

GANESH ELECTRICAL HARDWARE PAINTS AND SANITARY

Plot No. 21,22,23,24, Near Peddamma Temple, Turkapally,
Shamirpet Mandal, Medchal Malkajgiri Hyderabad- T.S. 500078

No.

Date: 7-10-25

M/s.

Sr. No.	Particulars	Qty.	Rate	Amount
1	1 Pipe	1		60
				60
INWARD Inward No: 275 Dt: 7/10/25 MRN No: Dt: Received By: [Signature] Sign: BLOOMDALE RESIDENCY AT GENOME VALLEY				
TOTAL				

Terms and Conditions :
Subject to Hyderabad Jurisdiction
Goods once sold cannot be taken back or exchanged

For Ganesh Electrical Hardware Paints and Sanitary

Authorised Signatory