

Weekly - Petty cash /expense card statement.

Name		Modi Properties Pvt.Ltd		Statement date	10-10-25		
Prepared by		K.Tulasi Rani		Sign			
From period		03-10-25		To period	10-10-25		
1	MPPL	Mpl	Towards purchasing 12A cartridge, laser toner drum & refilling of toner	1150/-	☐ Y ☐ N	☐ Y ☐ N	
2	MPPL	Mpl	Towards Petrol allowances to office boy for paying current bills	100/-	☐ Y ☐ N	☐ Y ☐ N	
3				/-	☐ Y ☐ N	☐ Y ☐ N	
4							
5							
			Total amount	1250/-			
Amount to be credited by		☐ Transfer to Haapay card, ☐ Transfer to expense card, ☐ Cash reimbursement, ☐ Transfer to personal a/c. ☐ Other:					
Approved by:		Div. Manager	Accountant	Accounts Manager	MD		
Sign:							
Date:							

APPROVED BY

 10 OCT 2025
 K. PURSHOTHAM
Primary Manager (Super Duty) - 25 part-III

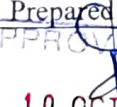
per week

DEBIT VOUCHER			
Company/Firm	MPPL		
Project	MPL		
Voucher no.	1		
Account head	Sangeetha		
Paid to	K.purshotham		
Towards/description of work	Towards purchasing 12A cartridge, laser toner drum & refilling of toner		
Location of work	MPL office		
Period	From: 03-10-25	To: 09-10-25	
Amount in Rs.	1150/-		
Amount in words	One Thousand One Hundred and Fifty Rupees only		
Mode of payment	Cheque/trf no.	Date	Bank
Prepared by	Approved by	Receivers name	Receivers signature

APPROVED BY

10 OCT 2025
 K. PURSHOTHAM
 Project Manager, Silver Oak Villas Part-III

DEBIT VOUCHER			
Company/Firm	MPPL		
Project	MPL		
Voucher no.	2		
Account head	Sangeetha		
Paid to	K.Purshotham		
Towards/description of work	Towards Petrol allowances to office boy for paying current bills		
Location of work	MPL		
Period	From: 03-10-25	To: 09-10-25	
Amount in Rs.	100/-		
Amount in words	One Hundred Rupees only		
Mode of payment	Cheque/trf no.	Date	Bank
Prepared by	Approved by	Receivers name	Receivers signature

APPROVED BY

10 OCT 2025
 K. PURSHOTHAM
 Project Manager, Silver Oak Villas Part-III

Notes: 1. Print full sheet. 2. To be used for all minor maintenance works. 3. Details of labour, hire charges, material may be printed/written overleaf. 4. Project may differ from location of work.

V-IT CONSUMABLES AND SPARES

(A ONE STOP SOLUTION)

INVOICE/ CASH BILL

Sellers Name :	M/S.V-IT CONSUMBALES AND SPARES	Date	01/10/25
	CHAPPAL BAZAR , KACHIGUDA.	INVOICE NO	1775
Telephone No :	9246215868	UDYAM REGISTRATION NUMBER	UDYAM-TS-02-0006461
Buyer's Name :	M/S. MAY FLOWER PLATINUM (MPPL),		
Address :	MALLAPUR , HYDERABAD.		

Terms of Sale

S.No.	DESCRIPTION OF GOODS	Qty	Rate	Value (Rs.)
1)	REFILLING OF TONERS 12A	01.	225.00	225.00
2)	LASER TONER DRUM 12A	01.	325.00	325.00
3)	EPSON M205 PRINTER HEAD REPAIR WITH HEAD CABLES/PICK			
4)	LASER TONER BLADE			
5)	LASER TONER PCR			
6)	LASER TONER MAGNET			
7)	BT SCANNER BATTERIES NEW			
8)	HP 12A/ CANON 103/303 LASER TONER CARTRIDGE NEW 12A	01	600.00	600.00
9)	CANON LBP2900 PRINTER REPAIR AND SERVICE CHARGES			
	TOTAL			1,150.00

FOR M/S.VIT CONSUMABLES AND SPARES

AUTHORISED SIGNATORY

D.NO:3-3-66/303 SAI SHIKARA HEIGHTS, CHAPPAL BAZAR, KACHIGUDA, HYDERABAD-500027 - CALL@9246215868

INWARD	
Inward No. 207	Dr 10/10/25
MRN No:	Dr:
Received By	Sign: